

# GRANTS DETERMINATION (CABINET) SUB-COMMITTEE

## MAYOR

Mayor John Biggs

## MEMBERS

Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance)
Councillor Rachael Saunders	Deputy Mayor and Cabinet Member for Education & Children's Services
Councillor Asma Begum	(Cabinet Member for Culture)

## Deputies:

Councillor David Edgar (Cabinet Member for Resources)

[The quorum for the meeting is 3 Members]

## MEETING DETAILS

**Tuesday, 17 January 2017 at 5.00 p.m.**  
**MP702, 7th Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London E14 2BG.**

**The meeting is open to the public to attend.**

## Further Information

The public are welcome to attend meetings of the Grants Determination Sub-Committee.

### Contact for further enquiries:

Antonella Burgio, Senior Committee Services Officer,  
Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG  
Tel: 020 7364 4881

E-mail: [antonella.burgio@towerhamlets.gov.uk](mailto:antonella.burgio@towerhamlets.gov.uk)

Web: <http://www.towerhamlets.gov.uk/committee>

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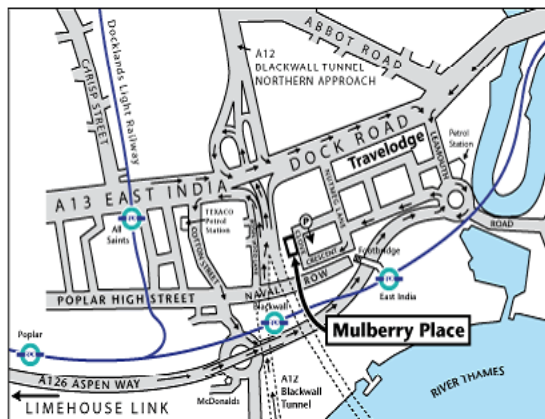
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## **WELCOME AND INTRODUCTIONS**

The Clerk will ask for nominations for the role of Chair.

The Mayor to welcome all to the first meeting of the Grants Determination Sub-Committee following the recent update to the Directions from the Secretary of State for Communities and Local Government.

## **NOTE**

The agenda for this meeting has previously been published as the agenda for the Commissioners Decision Making Meeting scheduled for the same time and location. Due to the altered Directions, these decisions will now be taken by this Cabinet Sub-Committee in line with the procedures agreed at Council on Monday 5 December 2016.

### **1. DIRECTIONS FROM THE SECRETARY OF STATE**

To note the changes to the Directions from the Secretary of State for Communities and Local Government.

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST**

### **4. DECISIONS OF THE PREVIOUS MEETING**

To note for information the decisions of the meeting of the Commissioners Decision Making Meeting held on 8 November 2016.

### **5. CONSIDERATION OF PUBLIC SUBMISSIONS**

Consideration of any written comments received from members of the public in relation to any of the reports on the agenda.

[Any submissions should be sent to the clerk listed on the agenda front page by 5pm the day before the meeting]

### **6. EXERCISE OF COMMISSIONERS' DISCRETIONS**

To note for information individual decisions relating to the award of grants that have been taken by Commissioners since the last CDMM meeting.

### **7. REPORTS FOR CONSIDERATION**

#### **7.1 WARMTH Project Funding (Pages 23 - 32)**

#### **7.2 Stepney City Farm Water Efficiency and Café Upgrade Proposals (Pages 33 - 42)**

#### **7.3 A12 - Green Mile Pocket Park Project (Pages 43 - 52)**

- 7 .4 **MSG Project Performance Report - Period 4 - July to September 2016** (Pages 53 - 148)
- 7 .5 **Grants Forward Plan** (Pages 149 - 150)
- 8. **ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

The next meeting will be held at Tuesday, 14 February 2017 and MP702, 7th Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London E14 2BG.



Department for  
Communities and  
Local Government

Mayor John Biggs  
Executive Mayor's Office  
Tower Hamlets Town Hall  
Mulberry Place  
5 Clove Crescent  
London  
E14 2BG

16<sup>th</sup> Jan 2017

*Dear Mayor Biggs,*

## **LONDON BOROUGH OF TOWER HAMLETS: REVISED INTERVENTION PACKAGE**

I am writing to inform you that the Secretary of State for Communities and Local Government has today made further Directions under section 15(5) and (6) of the Local Government Act 1999 ("the 1999 Act") in relation to your Authority. I enclose a copy of these Directions.

These Directions amend the Directions issued on 17 December 2014 and are consistent with the Secretary of State's 'minded to' letter of 2 December 2016 regarding the return of the grants-making functions to the Authority, subject to oversight arrangements, and to end the Commissioners' oversight of the processes and practices your Authority adopts for entering into contracts. In all other respects, the December 2014 Directions remain unchanged.

My letter of 2 December set out the context for those proposed Directions and the Secretary of State's reasons for making these proposals. My letter also invited your Authority to make such representations as it wished about the Secretary of State's proposals. On 15 December the Secretary of State received representations from you.

The Secretary of State is satisfied that the processes and practices your Authority adopts for entering into contracts, including how it implements its written procurement policies and procedures, are now compliant with the Best Value Duty. He has therefore decided to revoke the Direction issued to your Authority on 17 December 2014 (paragraph 7 of Annex A).

The Secretary of State is also satisfied that your Authority is now able to exercise functions in relation to the making of grants under any statutory power or duty, in compliance with the requirements of Part 1 of the 1999 Act. However the

Alex Powell  
Deputy Director – Local Government Stewardship  
Department for Communities and Local Government  
2<sup>nd</sup> Floor North East Corner, Fry Building  
2 Marsham Street  
London SW1P 4DF

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exercise of these functions should be subject to oversight arrangements to enable the Commissioners to advise and scrutinise the Authority and ensure its compliance with the Best Value Duty. The Secretary of State has therefore decided to revoke paragraphs 1 and 2 of Annex B to the 17 December 2014 Directions and to issue further Directions under section 15(5) and 15(6) of the 1999 Act in relation to Commissioner oversight arrangements.


The Secretary of State notes the comments you make regarding the importance of the Authority being able to undertake this function without the need for case-by-case approval from the Commissioners. He also notes your request for further clarification on this matter. The Secretary of State believes it should be a matter for the Commissioners, given their expertise in local government and specifically in Tower Hamlets, and the opportunity they will have to look closely at the details of these matters and how they will work in practice, to decide exactly what arrangements should be put in place. Likewise, it may be sensible for the Commissioners to grant block approval to certain types of grants; the Secretary of State believes that this is most appropriately decided by a discussion between the Commissioners and the Authority.

The Secretary of State welcomes your update on the by-election in the Ward of Whitechapel, held on 1 December, and your observation that it was well planned and well conducted. He also notes your appeal to reconsider his position on related Directions. The Secretary of State remains of the view that he is not minded to return functions in relation to the appointment of persons to and the removal of persons from the statutory offices of Electoral Registration Officer and Returning Officer for Local Elections (paragraphs 3 and 4 of Annex B to the 17 December 2014 Directions) to the Authority at this time. However he will consider this and related evidence in any future decisions he will take in respect of these Directions.

In recognition of progress made by the Authority over the past two years, the Secretary of State confirms that he intends to reduce the Commissioner team from four to three. He notes your concern regarding the cost of supporting Commissioners to local taxpayers. The Commissioners ensure that their time spent on Tower Hamlets business is proportionate.

The Secretary of State would like to take this opportunity to express his disappointment with having to cancel his visit to Tower Hamlets last month due to urgent parliamentary business. He hopes to reschedule the visit soon and his office will be in touch shortly to finalise arrangements.

I am copying this letter to your Authority's Chief Executive, Section 151 Officer, Interim Head of Legal Services, and to the Commissioners' office.

Regards,  


ALEX POWELL

**DIRECTIONS UNDER SECTION 15(5) AND (6) OF THE LOCAL GOVERNMENT ACT 1999 TO THE COUNCIL OF THE LONDON BOROUGH OF TOWER HAMLETS 2014**

**WHEREAS**

1. The Secretary of State for Communities and Local Government (“the Secretary of State”) has carefully considered the following in respect of the council of the London Borough of Tower Hamlets (“the Authority”):
  - a. the Mayor of Tower Hamlets’ third six monthly report on progress against the Council’s Best Value Strategy and Action Plan, received by the Secretary of State on 20 September 2016;
  - b. the Tower Hamlets Commissioners’ report on progress with the intervention in Tower Hamlets, received by the Secretary of State on 11 October 2016; and
  - c. the representations made to him on 15 December 2014 by the Authority on the proposed revised intervention package.
2. The Secretary of State is satisfied that the Authority is able to exercise functions in relation to the making of grants under any statutory power or duty (paragraphs 1 and 2 of Annex B to the 17 December 2014 Directions), in compliance with the requirements of Part 1 of the Local Government Act 1999 (“the 1999 Act”). However the Secretary of State considers that the Authority’s exercise of these functions should be subject to oversight arrangements to enable the Commissioners to advise and scrutinise the Authority and ensure its compliance with the best value duty.
3. The Secretary of State is also satisfied that the processes and practices the Authority adopts for entering into contracts, including how it implements its written procurement policies and procedures, are now in compliance with Part 1 of the 1999 Act.
4. The Secretary of State, having considered the representations made by the Authority as required by section 15(9) of the 1999 Act, considers it necessary and expedient in accordance with his powers under section 15(5) and (6) of the 1999 Act, to direct the Authority as set out below in order to secure the Authority’s compliance with the requirements of Part 1 of the 1999 Act, including the specific requirements of the Directions under section 15(5) and (6) of the 1999 Act issued on 17 December 2014.

**NOW THEREFORE**

5. Pursuant to his powers under section 15(5) and (6) of the 1999 Act, the Secretary of State directs the Authority to take the actions set out in the Annex to these Directions.

6. These Directions remain in force until 31 March 2017.

Signed on behalf of the Secretary of State for Communities and Local Government.

A handwritten signature in black ink, appearing to read 'Alex Powell', with a horizontal line underneath.

Alex Powell

A Senior Civil Servant in the Department for Communities and Local Government

Date: 16 January 2017



## **ACTION THE AUTHORITY IS REQUIRED TO TAKE**

In this Annex, the following expressions have the following meanings:

“the Authority” includes the Mayor, the Cabinet Members, any committee of sub-committee and any other person who has responsibility for the matter in question;

“the Direction Period” means the period beginning with the date of these Directions and ending on 31 March 2017;

“member of the Authority” includes the Mayor.

The actions to be taken by the Authority are:

- 1) For the Direction Period, subject to paragraph 2, to exercise under the direction of, and to the satisfaction of, the Commissioners all functions relating to the making of grants under any statutory power or duty, including any grants made pursuant to section 1 of the Localism Act 2011 (local authority’s general power of competence).
- 2) For the purpose of paragraph 1,
  - (a) paragraph 1 does not apply to grants made for the purposes of section 23 of the Housing Grants, Construction and Regeneration Act 1996 under section 24 of that Act (i.e. Disabled Facilities Grant);
  - (b) functions include any functions incidental or consequential to the making of grants other than any functions provided for by Chapter 3 of Part 1 of the Local Government Finance Act 1992.
- 3) The Authority will be obliged to continue to undertake the actions outlined in paragraphs 2, 3, 4, 5, 6, 8, 9, 10 and 11 of Annex A and paragraphs 3, 4 and 5 of Annex B to the 17 December 2014 Directions for the retained functions.



# Agenda Item 3.

## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:-

- Graham White, Acting Corporate Director of Governance and Interim Monitoring Officer  
020 7364 4800



## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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**LONDON BOROUGH OF TOWER HAMLETS**

**RECORD OF THE DECISIONS OF THE COMMISSIONERS' DECISION MAKING  
MEETING**

**HELD AT 5.03 P.M. ON TUESDAY, 8 NOVEMBER 2016**

**MP702, 7TH FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,  
LONDON, E14 2BG**

**Members Present:**

Sir Ken Knight	(Commissioner)
Chris Allison	(Commissioner)
Max Caller	(Commissioner)
Alan Wood	(Commissioner)

**Co-opted Members Present:**

Mayor John Biggs	(Executive Mayor)
Councillor Rachael Saunders	(Deputy Mayor and Cabinet Member for Education & Children's Services)

**Councillors Present:**

Councillor Peter Golds	(Leader of the Conservative Group)
Councillor Abdul Mukit MBE	(Chair of Grants Scrutiny Sub Committee)

**Officers Present:**

Vicky Allen	(Strategy Policy & Performance Officer, Strategy, Corporate Strategy and Equality Service, Chief Executive's)
Afazul Hoque	Interim Service Manager, Strategy, Policy & Performance
Debbie Jones	(Corporate Director, Children's Services)
Joseph Lacey-Holland	Senior Strategy, Policy & Performance Officer
Michael Keating	Chair of THEP Steering Group
Cath Smith	CEO Tower Hamlets Education Partnership (THEP)
Zena Cooke	(Corporate Director, Resources)
Steve Hill	(Head of Benefits Service)
Christine McInnes	(Service Head, Education and Partnerships, Children's Services)
Cath Smith	(CEO THEP)
Michael Keating	(Chair of THEP Steering Group)
Antonella Burgio	(Democratic Services)

**1. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**2. DECLARATIONS OF INTEREST**

A declaration of interest was made by Commissioner Alan Wood relating to item 6.2 in that he was Chair of the LGA Board concerned with Education Partnerships and had worked on other education partnership boards.

**3. DECISIONS OF THE PREVIOUS MEETING**

The decisions of the meeting held on 27 September were noted for information. Commissioner Caller requested that an amendment be made to enable the decisions to record the formal role of Councillor Mukit, as Chair of Grants Scrutiny Sub Committee as part of the publication.

**4. CONSIDERATION OF PUBLIC SUBMISSIONS**

No public submissions were received concerning agenda items discussed at the meeting.

**5. EXERCISE OF COMMISSIONERS' DISCRETIONS**

The Chair introduced the item which reported two urgent decisions discharged by Commissioners as individual decisions in the period 5<sup>th</sup> October - 17<sup>th</sup> October 2016. Co-opted Member, Mayor Biggs requested that future individual decisions should be copied to Co-opted Members for information.

**Action by:** Steve Hill, Head of Benefits Service.

**RESOLVED**

That the decisions reported be confirmed.

**6. REPORTS FOR CONSIDERATION**

**6.1 Syrian Vulnerable Persons Resettlement Scheme (SVPRS)**

Afazul Hoque Interim Service Manager, Strategy, Policy & Performance introduced the report which concerned proposals for the Council's participation in the Syrian Vulnerable Persons Resettlement Scheme (SVPRS). The Council had been accepted on the basis that it had fulfilled the required criteria.

The Chair invited Councillor Mukit to comment on the report on behalf of the Grants Scrutiny Subcommittee (GSSC) and he indicated that the proposal was endorsed. He also asked the Council to ensure that the families accepted under the scheme did not become isolated from other families



resettled in London under this scheme. This proposal was supported by Commissioners and Co-opted Members. Commissioner Caller requested that officers work with participating neighbour authorities to ensure appropriate support is provided against isolation. Commissioner Caller noted also that Communications Team should oversee that appropriate messages were conveyed around the scheme and its participants.

#### **RESOLVED**

1. That the details of the SVPRS as set out by the UK Government, and issues arising be noted.
2. That the proposals to make grant payments to the families supported by the SVPRS for the first two years of the five year scheme. Payments related to housing costs are expected to be made directly to the landlord be approved.
3. That it be noted that following the initial two year period highlighted above, the Executive Mayor will consider the scheme and will be able to agree further grant payments, if required, in order to support families participating in the SVPRS and fulfil the Home Office's requirements.
4. That Communications Team should oversee that appropriate messages were conveyed around the scheme and its participants.

#### **6.2 Agreement of the business case for the Tower Hamlets Education Partnership**

Debbie Jones, Corporate Director, Children's Services introduced the report which summarised the development work establishing the Tower Hamlets Education Partnership (THEP) and the proposed business plan. Commissioners' comments relating to the THEP report made on 24 May 2016 were addressed at section 3.15 of the report.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he indicated that Members supported the approach taken to promote learning, collaboration and joint working between the parties of the partnership. GSSC also asked for assurances in a number of areas and clarification of monitoring arrangements.

The Chair invited co-opted members to comment on the report and Councillor Saunders welcomed the progress toward the development of the organisation so far achieved.

Commissioners welcomed the report. Commissioners Wood and Caller also commented on the reported noting that there should be clarity; on arrangements when Council funding ceases in 2019, on potential service risks, on identifying quantifiable baselines and targets.

**RESOLVED**

1. That the completion of requirements by THEP included in the Commissioners Decision Report of 24<sup>th</sup> May 2016 be noted.
2. That the THEP business plan and financial planning and agree the release of all funding for year 1 be noted.
3. That the Council's proposed scrutiny and governance arrangements for the THEP be noted.

**6.3 Event Fund - Report on Event Fund Awards 2016-17 Quarter 1**

Steve Murray Head of Arts and Events introduced the report which reported Event Fund Applications for events between April 1<sup>st</sup> 2016 and June 30<sup>th</sup> 2016. Alison Denning then reported details of awards made under Events funding in the period and improvements made to procedures to determine grants that were issued.

Mr Murray additionally asked Commissioners to approve a variation of the interval for processing applications from one month to three months to begin 3<sup>rd</sup> January 2017. Commissioners considered the requested and the Chair advised that they were minded to accept the proposal on the basis that variation would not be detrimental to the organisations applying. He requested that the implementation and effects of the change should be monitored and reported to Commissioners.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he indicated that Members had requested clarifications around allocation criteria, measures to support small organisations to apply, and opportunities to use the grants portal to signpost applicants to other sources of funding.

The Chair invited co-opted members to comment; Mayor Biggs and Councillor Saunders noted that some organisations might be unable to meet the new expectations. Officers advised that such organisations would be referred for support to CVS.

**RESOLVED**

1. That the quarterly report of Event Fund Grant applications made and awards approved by Service Head for Culture Leisure and Learning for applications for events taking place in April, May and June 2016 be noted.
2. That, subject to monitoring of implementation and effects, a variation of the interval for processing applications from one month to three months be approved, to begin 3<sup>rd</sup> January 2017.

#### **6.4 Grants Forward Plan**

##### **RESOLVED**

That the Grants Forward Plan 2016-17 as reported at 8 November 2016 be noted.

#### **7. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

##### **7.1 MSG Performance Report - Project Variation Requests**

Zena Cooke, Corporate Director for Resources introduced the report which sought Commissioners' approval of variation requests from three organisations that were performance rated either red or amber for their MSG projects.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he indicated Members requested that future reports requiring a decision about a grant should include a description of the purpose of the grant and the likely implications of the proposed action. Members also sought assurance that the reduction in match funding to the Shadwell Project would not impact project delivery.

Councillor Golds requested to comment. He declared an interest in that he was a Council nominee to the Board of the Green Candle Dance Company and asked Commissioners to consider the work delivered by this organisation to those with dementia. The request was noted and officers agreed to work with the organisation to help establish a target range of expected results.

The Chair invited co-opted members to comment and they indicated that they had no comments that they wished to make.

Commissioner Caller commented on the report that; clear messages should be conveyed to organisations around acceptable performance, that targets should demonstrate the benefit that the grant will deliver and that, where levels of achievement were less than expected, officers should investigate the level of grant that would otherwise also achieve the target delivered by the organisation in question. This approach was supported by all Commissioners.

##### **RESOLVED**

1. That the recommendations in sections 3.16, 3.28 and 3.34 of the report regarding the variation requests relating to three MSG project be approved.
2. That, where levels of achievement were less than expected, that officers should investigate the level of grant that would otherwise also achieve the target delivered by the organisation in question.

**7.2 Postponement of Meeting**

Commissioner Caller proposed that the scheduled meeting to be held on 20 December 2016 be postponed to 17 January 2017 at 5.00pm.


**RESOLVED**

That the scheduled meeting to be held on 20 December 2016 be postponed to 17 January 2017 at 5.00pm.

The meeting ended at 5.55 pm.

Chair: Sir Ken Knight  
COMMISSIONER



<b>Commissioner Decision Report</b> <b>17 January 2017</b>	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Zena Cooke, Corporate Director Resources	<b>Classification:</b> Unrestricted
<b>Exercise of Commissioners Discretion</b>	

<b>Lead Member</b>	Rachel Saunders
<b>Originating Officer(s)</b>	Steve Hill
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	No
<b>Community Plan Theme</b>	<b>One Tower Hamlets</b>

## **EXECUTIVE SUMMARY**

This report sets out details of any decisions that have been made under the exercise of Commissioners Discretion. Such decisions are required to be the subject of a noting report at a subsequent Commissioners Decision Meeting in Public.

## **RECOMMENDATIONS:**

The Commissioners are recommended to:

1. Confirm their decisions under Commissioners Discretion as set out in appendix 1.

### **1. REASONS FOR THE DECISIONS**

- 1.1 Agreed procedures require that reports be submitted to Commissioners Decision Meetings in Public to confirm/note grant funding decisions taken under Commissioners Discretion.
- 1.2 The reporting of decisions taken under Commissioners Discretion assists in ensuring that Members and Public are made aware of, and therefore able to scrutinise Commissioners decisions.

### **2. ALTERNATIVE OPTIONS**

- 2.1 Agreed procedure requires decisions taken under Commissioners Discretion to be presented to a Commissioners Decision Meeting in Public.
- 2.2 To deviate from this procedure would require a sound reason. It is not considered that there is any such reason, have due regard of the need to ensure that Members are kept informed of all decisions made by Commissioners under their discretionary powers.

### **3. DETAILS OF REPORT**

- 3.1 Any decisions made under Commissioners discretion are set out in the attached appendix 1. In this instance, decisions were made by Commissioners on the 20<sup>th</sup> December 2016 regarding the Council's Emergency Funding, phase 8, where 4 applications were received totalling £40,725.02 and these are set out in appendix 1. The Emergency Funding Programme is in place to enable local voluntary and community organisations to apply for what is often referred to as life-and-limb support. The Scheme was established in September 2014 with a one-off budget allocation of £250,000. A revised criteria was agreed by Commissioners at their meeting on the 27<sup>th</sup> September 2016. The maximum available grant is £20,000 (within a rolling 12-month period). To date 18 awards have been made over 7 phases totalling £161,476. The available budget remaining is £88,524.
- 3.2 These decisions were taken outside of scheduled meetings in public in order that grants were considered and awarded in a timely manner.

### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 The decisions set out in the attached appendix have already been made under the Commissioners discretionary powers.
- 4.2 In taking their decisions the Commissioners are provided with a report setting out the relevant information to inform their decision and which includes specifically the financial implications of the proposed decision together with financial and legal comments provided by the Chief Finance Officer and the Monitoring Officer respectively.

### **5. LEGAL COMMENTS**

- 5.1. This report seeks the approval of Commissioners to a grant allocation for the Emergency Funding Phase 8. The payments are discretionary and therefore considered to be grants.
- 5.2. The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31<sup>st</sup> March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.3. To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure that the Council has the power to make the grant in question. In that regard the proposed

grants are supported by the Council's general power of competence. Section 1 of the Localism Act 2011 gives the council a general power of competence to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes.

- 5.4. The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.
- 5.5. The Council must ensure that no part of the funds issued represents a profit element to the recipient. The inclusion of profit or the opportunity of making a profit from the grant or third parties indicates that the grant is really procurement activity and would otherwise be subject to the Council's Procurement Procedures and other appropriate domestic and European law. This would mean therefore, that the Council would have failed to abide by the appropriate internal procedures and external law applicable to such purchases.
- 5.6. When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. This report is concerned with the notification of Commissioners decisions under their discretions; and as such has no direct One Tower Hamlets implications. The extent to which there are One Tower Hamlets considerations arising from the original recommendations, these would have been addressed as part of those considerations.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 Best Value implications associated with each of the Commissioners discretions as set out in Appendix 1 would have been identified and evaluated as an integral part of the process which led to the decisions.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 There is no sustainable action for a greener environment implications arising from this report.

## **9. RISK MANAGEMENT IMPLICATIONS**

9.1 The risk management implications associated with each of the Commissioners' discretions as set out in Appendix 1 would have been identified and evaluated as an integral part of the process which led to the decisions.

**10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

10.1 Crime and disorder reduction implications, if any, associated with the decisions as set out in Appendix 1 would have been an integral part of the process which led to the decisions.

**11. SAFEGUARDING IMPLICATIONS**

11.1 Safeguarding implications including risks or benefits, if any, associated with each of the decisions as set out in Appendix 1 would have been identified and evaluated as an integral part of the process which led to the decisions

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**Linked Reports, Appendices and Background Documents**

**Linked Report**

- NONE

**Appendices**

- Appendix 1 – details of the decisions made under the Commissioners' discretionary powers

**Background Documents – Local Authorities (Executive Arrangements) (Access to Information)(England) Regulations 2012**

- None


**Officer contact details for documents:**

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## EXERCISE OF COMMISSIONERS DISCRETION

<b>Date Considered</b>	<b>Name of Grant &amp; Description</b>	<b>Organisation / Recipient</b>	<b>Decision</b>	<b>Grant Requested</b>	<b>Amount Awarded</b>	<b>Directorate</b>	<b>Officer Contact</b>
20 Dec 2016	Emergency Funding – Phase 8	Acorn FC	No funding approved – organisation did not meet eligibility requirements	£6,465	£0	Resources	Mohammed Ahad 020 7364 2762
20 Dec 2016	Emergency Funding – Phase 8	Island House Community Centre	No funding approved – requested funding is for the continuation of a pilot project which falls outside of the remit of the emergency funding programme	£20,000	£0	Resources	Mohammed Ahad 020 7364 2762
20 Dec 2016	Emergency Funding – Phase 8	IoD Bangladeshi Association & Cultural Centre	No funding approved – organisation did not meet eligibility requirements	£2,000	£0	Resources	Mohammed Ahad 020 7364 2762
20 Dec 2016	Emergency Funding – Phase 8	The Rooted Forum	Decision deferred – further information required from organisation regarding their reserves	£12,260.02	Decision deferred	Resources	Mohammed Ahad 020 7364 2762

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<b>Commissioner Decision Report</b> 17 <sup>th</sup> January 2017	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Aman Dalvi Corporate Director, Development and Renewal	<b>Classification:</b> Unrestricted
<b>WARMTH Project Funding</b>	

<b>Originating Officer(s)</b>	Jonathan Taylor
<b>Wards affected</b>	All
<b>Key Decision?</b>	No
<b>Community Plan Theme</b>	A Great Place to Live

## Executive Summary

The LBTH Sustainable Development team is working with Groundwork London (GWL) to deliver the 'Warm Homes Agency Referral Method to deliver Health outcomes' (WARMTH) programme that tackles fuel poverty.

GWL has been awarded money by the British Gas Energy Trust (BGET) to deliver a health/housing programme across London boroughs. The referrals network and home energy efficiency visits are a unique service offered by GWL. GWL has allocated £25,000 to deliver the WARMTH programme in Tower Hamlets throughout 2016.

Home visits commenced in August 2016 and are due to be completed at the end of December 2016 and to date 135 visits have been delivered.

The project is facilitating the delivery of the LBTH adopted Fuel Poverty Strategy and the sustainable development team has committed to extend the programme to March 2017 by match funding the £25,000.

Proposed funding for the project extension is to come from held in reserves for the development of an energy co-operative to help council tenants and residents in fuel poverty.

The WARMTH programme is being delivered through a Green Doctor Service to residents of Tower Hamlets and will deliver 346 (173 from GWL budget and 173 and from LBTH budget) home visits to some of the borough's most vulnerable residents.

## **Recommendations:**

The Commissioners are recommended to:

Approve the grant funding of £25,000 to continue the delivery of the WARMTH programme through Q4 2016/2017.

### **1. REASONS FOR THE DECISIONS**

- 1.1 The WARMTH programme will be delivered through a Green Doctor Service to residents of Tower Hamlets. The programme will deliver 346 home visits to some of the borough's most vulnerable residents and also set up a single point of contact for a health and housing referral service for people living in cold homes.
- 1.2 It is important for households to receive energy efficiency advice and training to ensure they are getting the most out of their home energy systems. Through the Green Doctors, the residents receive free home energy efficiency advice, which could save households between 10-15% on their energy bills. Benefits of the project include:
  - Creation of a referral system to enable vulnerable residents to access support
  - Providing access to cheaper energy through energy switching options
  - Home energy efficiency improvements undertaken to properties
  - Identification of additional grants and services that the residents can access
  - Financial and home income maximisation advice
  - Improvements to home environment and reducing financial pressures on heating their homes

### **2. ALTERNATIVE OPTIONS**

- 2.1 Groundwork London has been awarded money directly by the British Gas Energy Trust (BGET) to deliver this Programme across several boroughs. Therefore, this is a unique opportunity with no alternative option.

### **3. DETAILS OF REPORT**

- 3.1 The WARMTH programme will be delivered through a Green Doctor Service to residents of Tower Hamlets. The programme will deliver 346 home visits to some of the borough's most vulnerable residents and also set up a single point of contact for a health and housing referral service for people living in cold homes.
- 3.2 The visits are a holistic approach to tackling fuel poverty as they combat the 3 main causes;



- Low income
- Cold homes
- High expenditure

3.3 These three areas will be tackled by a number of interventions including;

- Offering financial and debt advice
- Fitting small energy efficiency measures during the visit and referring back to LBTH for larger measures such as boiler replacements and insulation
- Lowering outgoings via our fuel switching service and behavioural advice.

3.4 The single point of contact referral service will be facilitated through GWL's database that is both a referral pathway and a method to join up services on offer in the borough.

#### *PROJECT REFERRALS ANALYSIS*

3.5 The LBTH Sustainable Development team are facilitating a co-ordinated approach to developing a project referral system with the colleagues from the Public Health, GP surgeries, NHS (Royal London Hospital) and Bromley by Bow centre.

3.6 The desire is for the visits to be exclusively for residents of Tower Hamlets who live in vulnerable households with multiple health issues, exacerbated by cold and damp environments.

3.7 Whilst the LBTH Sustainable Development Team holds considerable data on the energy performance of dwellings to identify those at risk of fuel poverty, the project is aiming to filter this data to be relevant for vulnerable households with multiple health issues.

3.8 The Sustainable Development Team is working to obtain the relevant data on residents with multiple health impacts to ensure the most relevant residents are included within the proposed 346 home visits.

#### *HOME VISITS*

3.9 GWL has a group of Energy Doctors who are City and Guilds - Domestic Energy Assessor or City and Guilds Energy Awareness qualified. The Green Doctors are also Disclosure of Scotland checked.

3.10 The home visits are up to two hours long and include time spent assessing the property and providing advice on home energy management to the resident, installing small energy efficiency measures and addressing energy related issues. The Green Doctors will carry out a low level health check and

assess levels of fuel poverty.

- 3.11 There is a comprehensive list of areas that are investigated during the visit in addition to the initial checks about the resident and the property, such as the fabric and insulation levels as well as appliances and services. The Green Doctors will look at appliances, controls and fittings etc. and also record where there is a potential for improvement works and advise on relevant aspects accordingly.
- 3.12 The Green Doctors collect information about fuel poverty, fuel debt, fire safety and health & wellbeing, and also provide information, where appropriate, about services that may be available like befriending services, digital inclusion and help with fuel debt.
- 3.13 The information is used to make relevant referrals where appropriate and progress is recorded and fed back to the Sustainable Development Team where measurable outcomes can be recorded. An example of the benefits of the delivered measures (£ savings and CO2 reduction) is presented in tables 3.2 and 3.3.

#### *BENEFITS TO THE BOROUGH'S RESIDENTS*

- 3.14 It is important for households to receive energy efficiency advice and training to ensure they are getting the most out of their home energy systems. Through the Green Doctors, the residents will receive free home energy efficiency advice, which is anticipated to save households between 10-15% on their energy bills. Benefits of the project will include:
- Creation of a referral system to enable vulnerable residents to access support
  - Providing access to cheaper energy through energy switching options
  - Home energy efficiency improvements undertaken to properties
  - Identification of additional grants and services that the residents can access
  - Financial and home income maximisation advice
  - Improvements to home environment and reducing financial pressures on heating their homes

#### *PROJECT PROGRAMME*

- 3.15 GWL has been awarded money by the British Gas Energy Trust (BGET) to deliver the programme across London boroughs. The referrals network and home energy efficiency visits are a unique service offered by GWL.

- 3.16 GWL is working in partnership with multiple local referring agencies to deliver an in-home energy and wellbeing visit, giving financial and health advice to some of the Borough's most vulnerable households. Currently they are working in partnership with eleven London boroughs. Groundwork has allocated £25,000 to deliver the WARMTH programme in Tower Hamlets throughout 2016.
- 3.17 The GWL proposal for LBTH was received in May 2016 and we have undertaken the process of making links with council departments and local organisations, data gathering, analysis and establishing the referral network to deliver the project.
- 3.18 The project is facilitating the delivery of the LBTH adopted Fuel Poverty Strategy and the Energy and Sustainability Service aims to extend the programme from December 2016 until March 2017 by match funding the £25,000. This will ensure that residents who are in need of assistance will have continued access to the service over the winter months.
- 3.19 Proposed funding for the project extension is to come from held in reserves for the development of an energy co-operative to help council tenants and residents in fuel poverty.

#### *AREAS IDENTIFIED AND PUBLICITY*

- 3.20 Initially the Sustainable Development Team analysed a list of the worst performing domestic dwellings from a Tower Hamlets Energy Performance Certificate database to identify the properties that are owned by Tower Hamlets Homes.
- 3.21 This information was then cross referenced with data from Northgate, a Tower Hamlets Homes housing management software, which identified residents who have a disability, impairment or health issue and selected those blocks for GWL to visit.
- 3.22 The eligibility criteria for receiving a home visit from GWL is based on:
- Physical disability
  - Long term illness
  - Mental health issues
  - Pregnant
  - Child under 5 and on low income
  - Low income
  - Over 65
  - Aged 16-25 on low income

- 3.23 In addition to the data analysis the project has actively targeted residents with existing health issues and in receipt of the flu jab. This has been undertaken through close working with the Mission Practice on Cambridge Heath Road who gave the opportunity to put a WARMTH leaflet in with all the flu letters that were sent out to over 65's (approx. 400 letters in the E1 and E2 postcode area). In addition to boost referrals, a presence was made at the walk-in clinic on Saturday 24th and 25th October at that Practice to sign up people directly and give them the chance to ask any questions.
- 3.24 Other avenues for referrals are also being explored through increased publicity of the project. It is intended that a similar approach is taken to identifying the worst performing homes under housing association management and offer visits.
- 3.25 The programme has been advertised in the September issue of Our EastEnd using a quarter page advert and a link into referrals is on the LBTH website.
- 3.26 We are also working with colleagues in the Environmental Health Team and at the NHS to obtain further referrals. The GWL have created good links with local GP's and advice on the project is to be circulated with the flu vaccination programme.
- 3.27 GWL is also actively networking in the borough with different organisations through resident panels and various events including Tower Hamlets Public Health workshops. They are also working with the social prescribing service run by the Bromley by Bow Centre to create a link with doctors to refer patients to the programme.

### *PROGRESS*

- 3.28 A summary of the category of people who have received visits, as well as an example of interventions and potential savings is set out in Tables 3.1 to 3.3 below.

*Table 3.1 – Residents Visited*

Older person (over 65)	<b>47</b>
Low income	<b>90</b>
Have one or more children under 5 and on low income	<b>23</b>
Disability or health issue	<b>49</b>
Private resident	<b>17</b>
Social tenant	<b>109</b>
Long term illness, health problem or disability which limits daily activities	<b>50</b>

Table 3.2 – Interventions Installed Financial and CO2 Savings per annum

MEASURES	No.	Annual Savings	
		Savings (£)	Savings (kg CO2e)
Hot water cylinder jackets installed	1	135	594
Light bulbs installed	161	483	1,771
Power-down devices installed	25	150	500
Radiator panels installed	89.5	90	448
Draught proofing strips - doors installed	29	77	309
Draught proofing strips - windows installed	0	0	0
Door brushes installed	21	56	224
Letterbox brushes installed	7	19	75
Energy monitors	72		
Shower heads installed	50	850	3,600
Save-a-flush bags installed	20		
Shower timers installed	21	105	420
Swivel taps installed	32		
Tap aerators installed	10		
<b>TOTAL</b>	<b>538.5</b>	<b>1,965</b>	<b>7,941</b>

Table 3.3 – Behavioural Change Financial and CO2 Savings per annum

Actions	N.	Annual Savings	
		Savings (£)	Savings (kg CO2e)
Setting Washing Machine at 30 degrees rather than Higher Temperatures	22	132	440
Only Boiling as much as you need	46	322	1,104
Turning off your Lights	64	576	1,984
Line Dry in Summer, rather than using the Tumble Dryer	16	288	1,024
Reducing Washing Machine Cycles per week by 1	18	90	288
Reducing Dishwasher Cycles per week by 1	1	9	33
Avoid Standby from Computer Equipment	71	426	1,420
Replace a Traditional Bulb with an Energy Saving Bulb	93	279	1,023
Taking 1min off your Shower	33	165	660
Replacing 1 Bath a week with a Shower	7	28	133
Washing up in a Bowl rather than a Flowing Tap	37	1,147	4,958
Turn my thermostat down	13	1,118	4,602
<b>TOTAL</b>	<b>421</b>	<b>4,580</b>	<b>17,669</b>

Client signed up to Warm Homes Discount	23
Client signed up to Priority Service Register	31

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 This report seeks the approval of the Commissioners to release funding of £25,000, payable as a grant, to Groundwork London (GWL) to extend the 'Warm Homes Agency Referral Method to deliver Health Outcomes' (WARMTH) programme that tackles fuel poverty. The initial project was undertaken by GWL with funding secured from the British Gas Energy Trust.
- 4.2 The proposed programme extension will utilise £25,000 of the resources of £30,000 that were previously allocated for the development of an energy co-operative to help council tenants and residents in fuel poverty. These funds are currently held in an earmarked reserve.

#### **5. LEGAL COMMENTS**

- 5.1 Whilst there is no strict legal definition of grant, a grant is in the nature of a gift and is based in trust law. However, grants are often given for a purpose so it is sometimes unclear whether a grant has been made or the arrangement is a contract for services. A contract for services is not a grant and therefore, an arrangement which is classified as a contract for services would be outside the remit of the power conferred upon the commissioners to approve.
- 5.2 There will be many grants which are made by the Council for the purpose of discharging one of its statutory duties. However, as a grant is in the nature of a gift, it is considered there must be some element of discretion on the part of the Council as grantor as to whom a grant is made to and whether this is made. If the Council is under a legal duty to provide a payment to a specific individual or organisation, and cannot lawfully elect not to make such a payment, then that should not amount to a grant.
- 5.3 In this case, the Council is not under a legal duty to provide this payment. The payment of £25,000 is discretionary and therefore considered to be a grant.
- 5.4 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31<sup>st</sup> March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.5 To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure that the Council has the power to make the grant in question. In that regard, the proposed grants are supported by the Council's general power of competence. Section 1 of the Localism Act 2011 gives the Council a general power of competence

to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes.

- 5.6 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.
- 5.7 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. The proposals will help contribute to the community plan objective of creating a 'healthy and supportive community' through providing improvements to residents' health through improving their circumstances and surroundings. The project will provide eligible residents in Tower Hamlets energy efficiency improvements enabling cheaper fuel bills and an increased comfort of living.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The proposals are to match fund the finances allocated from the British Gas Energy Trust (BGET) to deliver the WARMTH programme in Tower Hamlets. The measures installed and advice provided will have a long term benefit in reducing residents fuel bills and improving comfort of the dwelling.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 Tower Hamlets produces the third highest level of total carbon emissions of the 33 Local Authorities in Greater London. The proposals will contribute to delivering CO2 emission reductions in the Borough as well as reducing fuel bills for residents.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 All Groundwork London Green Doctors are Disclosure of Scotland certified and carry identification. The service was initially advertised by flyer dropping, following this exercise, residents called to make appointments. Residents also have the ability to verify the service with LBTH.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 There are no crime and disorder implications.

## **11. SAFEGUARDING IMPLICATIONS**

11.1 There are no safeguarding implications.

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### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- NONE

#### **Appendices**

- NONE


#### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- NONE

#### **Officer contact details for documents:**

Jonathan Taylor  
Sustainable Development Team Leader  
02073645812



<p><b>Commissioners Decision Making Meeting Report</b></p> <p>17<sup>th</sup> January 2017</p>	
<p><b>Report of:</b> Aman Dalvi Corporate Director, Development and Renewal</p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>Stepney City Farm Water Efficiency and Café Upgrade Proposals</b></p>	

<b>Originating Officer(s)</b>	Jonathan Taylor
<b>Wards affected</b>	Stepney
<b>Key Decision?</b>	No
<b>Community Plan Theme</b>	A Great Place to Live

### Executive Summary

This report relates to the release of up to £32,500 of section 106 resources to Stepney City Farm to deliver water efficiency projects and visitor experience improvements. The proposed water efficiency works will see the installation of a rainwater harvesting irrigation system that will reduce potable water use at the farm. The proposed visitor experience works will meet an identified need to upgrade the benches and signage to ensure inclusivity for all areas of the farm.

Project funding for the works has been secured through a s106 contribution associated with the nearby Ocean Estate Redevelopment. The proposals comply with the terms of Paragraph 1, Schedule Eighteen of the s106 agreement relating to the Ocean Estate redevelopment (planning ref PA/09/02584 and PA/09/02585 and PA/11/01294) as varied on 6th February 2014 (ref PA/13/00730).

The terms of the s106 agreement required the projects to be identified and agreed with the Developer, with the scope of the 'improvement works to Ben Johnson Road or other improvement works in the vicinity of the Ocean Estate'. Approval for the projects, including up to £121,000 for improvement works at Stepney City Farm, was agreed in September 2014 and the s106 contribution received by the Council October 2014.

The £32,500 proposed funding is split over two parts:  
 i: Water Efficiency Project - £22,500; and  
 ii: Visitor Experience Improvements - £10,000.

The Infrastructure Delivery Sub Group approved the funding of the Water Efficiency Project (£25,000 (£22,500 grant + £2,500 project management)) in October 2016 and Visitor Experience Improvements (£11,500 (£10,000 grant + £1,500 project management)) in November 2016.

Recommendations:

The Commissioners are recommended to:

1. Approve the grant funding of £32,500 to Stepney City Farm to improve the water efficiency and visitor experience around the farm and ensure the community facility is accessible to all.

## **1. REASONS FOR THE DECISIONS**

- 1.1 Stepney City Farm is a working farm and community meeting place and provides opportunities for children and adults to meet farm animals, learn how to grow food and to try out arts and crafts. The farm also hosts school groups four days a week during term time as well as activities during the school holidays. Local residents formed the Stepney City Farm charity in 2009 and lease the land from the Council. The farm is on land owned by the Council as trustee for the King George's Fields, Mile End charity.
- 1.2 The proposal is for Stepney City Farm to provide improvements to the irrigation system at the farm and other water efficiency measures. The proposed system would be based on a rainwater harvesting facility to reduce the environmental impact of farm practices as well as reducing operational costs for the farm (saving approximately £1,825 per annum).
- 1.3 The proposed improvements consist of seating and tables to be utilised within the Café area and benches for 'rest' stops around the Farm. The signage will be used to improve the visitors' knowledge of the animals and also to help keep animals and visitors safe. In line with the Farm's mission of improving access and making it welcoming to all, it is proposed to install wheelchair accessible tables on the decking (the rest of the eating area is currently wood chip) to make it easier and safer for everyone to move around and to be fully inclusive to the whole community.
- 1.4 It will ensure that the finances are spent in accordance with the s106 obligation and will deliver projects identified and agreed with the contributors in compliance with the s106 agreement.
- 1.5 The Infrastructure Delivery Sub Group approved the funding of the Water Efficiency Project (£25,000 (£22,500 grant + £2,500 project management)) in October 2016 and Visitor Experience Improvements (£11,500 (£10,000 grant + £1,500 project management)) in November 2016.

## **2. ALTERNATIVE OPTIONS**

- 2.1 Project funding for the works has been secured through a s106 contribution associated with the nearby Ocean Estate Redevelopment. The proposals comply with the terms of Paragraph 1, Schedule Eighteen of the s106 agreement relating to the Ocean Estate redevelopment (planning ref PA/09/02584 and PA/09/02585 and PA/11/01294) as varied on 6th February 2014 (ref PA/13/00730).

- 2.2 The terms of the s106 agreement required the projects to be identified and agreed with the Developer, with the scope of the 'improvement works to Ben Johnson Road or other improvement works in the vicinity of the Ocean Estate'.
- 2.3 The water efficiency project and visitor experience improvements are part of the agreed programme with the developer and no alternative options exist in the developers' agreement.

### **3. DETAILS OF REPORT**

- 3.1 This S106 PID is part of the Tower Hamlets Council S106 Delivery Portfolio and is aligned with the agreed Heads of Terms (HoT) for the Deed creating Planning Obligations and undertakings for the development at the Ocean Estate development (PA/13/00730).
- 3.2 The agreement obliged the Developer to pay the Council a £250,000 "Ben Johnson Road Contribution" for carrying out the Ben Johnson Road Improvement Works: "*improvement works to Ben Johnson Road or other improvement works in the vicinity (within or adjacent to Ocean Estate) to be carried out by the Council in accordance with a scheme to be approved by Bellway and East Thames Homes in accordance with Schedule 18 of this agreement*".
- 3.3 Schedule 18 required the Council to prepare a proposed scheme within 8 months of the date of the agreement and to submit for approval by Bellway and East Thames Homes. The financial contribution was to be paid to the Council in two £125,000 equal shares from each developer on approval of the proposed scheme.
- 3.4 In September 2014 the Council submitted the proposed scheme to Bellway and East Thames Homes. The scheme was approved by both parties in September 2014, with up to £121,000 ring-fenced for improvement works to the farm.
- 3.5 The Council received payment totalling £250,000 in 2x £125,000 payments from both the respective developers on 15/10/2014 and 31/10/2014.
- 3.6 From the £121,000 allocated to the farm, £50,000 has been used to match fund the delivery of the Ecopod classroom and £36,000 has been granted to fund accessibility improvements including new pathways around the site.
- 3.7 This funding is for the final suite of projects identified with the developer and

consists of £22,500 to sustainable drainage and water efficiency improvements and £10,000 to deliver signage and seating improvements.

#### *Water Efficiency project*

- 3.8 The proposed rainwater harvesting and irrigation works will improve the environmental operation of the farm through reducing potable water use and supplying water efficiently around the site. The works will also improve drainage across the site to alleviate issues of water logging and flooding.
- 3.9 The areas of the Farm to be covered by the rainwater harvesting and irrigation system would be:
- The planted area around the cafe.
  - The borders around the perimeter fences.
  - The veg garden area, including the planted area around the pond.
  - The raised beds next to the poly tunnel.
  - The poly tunnel itself.
  - The area around the plastic bottle green house.
  - The poly tunnel in the chicken area.
  - The beds around the poly tunnel in the chicken area.
  - The trees in the chicken area.
  - The pipe work would be trenched in to a depth not less than 250mm.

#### *Visitor Experience Works*

- 3.10 The proposed visitor experience improvements consist of seating and tables to be utilised within the Café area and benches for 'rest' stops around the Farm. The signage will be used to improve visitors' knowledge of the animals and also help to keep animals and visitors safe.
- 3.11 The improvements will include
- Seating (English oak/bespoke garden Furniture)
    - 12x benches with backs approximately 1.5m long
    - 6x benches with backs approximately 1m long
    - 2x round picnic table style tables approximately 1.3m /1.5m diameter
    - 1x long table approximately 1.8m long
  - Signage (3mm aluminium composite panels face applied with full colour graphics via laminated self-adhesive vinyl.)
    - Animal information signs – 10 1000mm x 700mm signs.
    - Hand washing signs – 10 600mm x 400mm signs.
    - Do not touch the goats signs - 3 400mm x 300mm signs.
    - Danger deep water signs - 6 300mm x 200mm signs.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 This report seeks the approval of the Commissioners to release funding of £32,500 of specific Section 106 resources to Stepney City Farm as a contribution towards the financing of two projects on the site:
- Water Efficiency Project: £22,500
  - Visitor Experience Improvements Project: £10,000
- 4.2 This proposal will utilise an element of the Section 106 resources that have been secured in relation to a specific development on the Ocean Estate (PA/13/00730). The Section 106 agreement obliged the developer to pay the council £250,000, with the contribution being used to undertake “improvement works to Ben Johnson Road or other improvement works in the vicinity (within or adjacent to Ocean Estate) to be carried out by the council in accordance with a scheme to be approved by Bellway and East Thames Homes in accordance with Schedule 18 of this agreement”. £121,000 of the receipts has subsequently been ring-fenced for works at Stepney City Farm, and use on these proposed projects has been agreed with the developers.
- 4.3 As a Section 106 payment in respect of a capital project, in order that the funds can be released this scheme will need to be included within the capital programme in accordance with the council’s Financial Regulations. As the sum is below the threshold of £250,000 that is delegated to the Corporate Director, if the proposal is approved, the capital estimate can be adopted via a Corporate Director’s Action.

#### **5. LEGAL COMMENTS**

- 5.1. Section 106 Planning Obligations are secured pursuant to section 106 of the Town and Country Planning Act 1990. They are a mechanism whereby development proposals which would otherwise not be acceptable can be made acceptable in planning terms and are focused on site-specific mitigation of the impact of development. They can impose financial and non-financial obligations on a person or persons with an interest in the land and become binding on that interest.
- 5.2. As a contract, the Council is required to spend any monies received under a section 106 agreement in accordance with its terms. It is therefore important to assess those provisions when allocating monies to a particular project. The Legal department has carried out this exercise in respect of these projects and their view is set out in the individual PIDs that serve as the background documents for this report. They considered that the proposed use of the monies complies with the agreement.
- 5.3. This report concerns the Commissioners approval of grant funding of £32,500 to Stepney City Farm for the projects set out in the aforesaid PIDs.

- 5.4. Although the relevant section 106 agreement limits the types of projects for which the monies can be used, it does not expressly specify any organisations to whom payment must be made. Therefore the Council is not under a legal duty to provide the payments to Stepney City Farm. As such, these payments are discretionary and are considered to be grants that require the Commissioners' approval under the terms of the Ministerial Direction of 17th December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions).
- 5.5. To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure the Council has power to make the grants in question. It appears from the information provided that the grants are capable of being supported under the Council's powers, specifically under section 1 of the Localism Act 2011 whereby the Council has the general power of competence. This means that the Council has the power to do anything that an ordinary human being could do, unless statute specifically restricts the Council from acting in the way it wishes. Therefore, in the absence of specific legislation to the contrary it would appear to be within the Council's power to issue this grant, subject always to the directions of the Secretary Of State For Communities and Local Government.
- 5.6. Similarly, with regard to projects administered by the Council, section 1 of the Localism Act 2011 also applies and as under the terms of the specific Section 106 agreement, the Council has to utilise the funding for the purpose required by the agreements, the Council can therefore allocate the funds to these projects.
- 5.7. The Council has a duty under Section 3 of the Local Government Act 1999 to ensure that all agreements into which it enters satisfies the Council's Best Value duty. Therefore, the grant with the providers must contemplate robust monitoring and performance clauses ensuring that value for money is achieved through the grant. Information relevant to Best Value implications is contained in paragraph 7.1 of this report. In this case, the intention will be for a project manager to be appointed to monitor the works and sign them off when completed. The funds will be released to Stepney City Farm after satisfactory delivery of the measures and upon receipt of the invoices. Any residual balance would be returned to the S106 account for use on alternative projects
- 5.8. In making the grants, the Council must ensure that no part of the funds issued represents a profit element to the recipient. The inclusion of profit or the opportunity of making a profit from a grant or third parties indicates that a grant is really procurement activity and would otherwise be subject to the Council's Procurement Procedures and other appropriate domestic and European law. This would mean therefore, that the Council would have failed to abide by the appropriate internal procedures and external law applicable to such purchases. Again, the monitoring by the project manager of the projects and payment on their satisfactory completion can safeguard against profit making.

- 5.9 The Treaty on the Functioning of the European Union (TFEU) provides that certain government activities may be prohibited because they give an advantage in a selective way to certain entities (broadly speaking organisations that put goods or services on a market), which might affect competition within between Member States. Those advantages may amount to prohibited state aid, or may be state aid which is either expressly allowed by the Treaty, or which may be allowed, dependent on the circumstances.
- 5.10 Whilst Stepney City Farm is a registered charity whose operations are primarily for the community, it is the activity which needs to be considered in the state aid question, not the entity. Stepney City Farm undertakes a number of economic activities, such as selling its produce and livestock, hosting a weekly farmers' market, running a café and hiring out its café space, which arguably fall within the scope of the Treaty.
- 5.11 However even if that was the case and the grants could be said to amount to state aid, the aggregate amount of the £121,000 already allocated for earlier projects and the subject £32,500, (i.e. £154,750) falls under the *de minimis* threshold of EUR 200,000 over a rolling three year period. Accordingly, under the relevant European legislative framework, they will be exempt from notification and European Commission approval. As such, we do not consider the grants give rise to any state aid issues, but it should be noted that the point may need to be revisited in the event of future grants which could take the total amount over the *de minimis* threshold.
- 5.12 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in section 6 of the report (One Tower Hamlets Considerations).

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. The Stepney City Farm cafe accommodates many different groups and customers from the local community throughout the week. However, the current seating makes it difficult for those with mobility problems to move around the eating area, and there are no wheelchair accessible tables outside. In line with the Farms mission of improving access of the farm and making it welcoming to all, the proposals are to install wheelchair accessible tables on the decking (the rest of the eating area is currently wood chip) and make it easier and safer for everyone to move around. A number of the benches will be placed around the farm as rest stops for those who are ambulant disabled, not more than 50m apart.
- 6.2. The proposals would not adversely affect people with protected characteristics and would enhance the current facility for the entire community to enjoy and benefit.



## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The delivery of this project ensures the Council meets its s106 obligations and spends funds in accordance with the agreement.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 The proposed rainwater harvesting and irrigation works will improve the environmental operation of the farm through reducing potable water use and supplying water efficiently around the site. The works will also improve drainage across the site to alleviate issues of water logging and flooding. The proposals would collect over 900,000 litres of rainwater per annum, therefore greatly reducing the amount of potable water used on site.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 There is a risk that if the project is not approved, the benefits identified in in this report relating water saving, cost reduction and accessibility improvements will not be realised.
- 9.2 In addition if this is not approved then as it is proposing the delivery of works in accordance with S106 requirements then there is a risk of Non-fulfillment of S106 requirements.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 There are no crime or disorder implications.

## **11. SAFEGUARDING IMPLICATIONS**

- 11.1 The Stepney City Farm is an established community asset and a registered charitable organisation.
- 11.2 There are no safeguarding implications

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### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- NONE

#### **Appendices**

- NONE

**Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**


- Stepney City Farm Water Efficiency PID
- Stepney City Farm Visitor Experience PID

**Officer contact details for documents:**

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<p><b>Commissioners Decision Making Meeting Report</b></p> <p>17<sup>th</sup> January 2017</p>	
<p><b>Report of:</b> Will Tuckley Chief Executive</p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>A12 – Green Mile Pocket Park Project</b></p>	

<b>Originating Officer(s)</b>	Sade Johnson
<b>Wards affected</b>	Lansbury
<b>Key Decision?</b>	<b>No</b>
<b>Community Plan Theme</b>	<b>A safe and cohesive community. A healthy and supportive community.</b>

### Executive Summary

This report seeks approval to pass port funds from LBTH to Poplar HARCA for the A12 Green Mile Pocket Park Project. The council is being asked to contribute £30k towards the total funding amount of £197,500 which will be part provided by TFL.

The project progresses two of the Roads Task Force’s three core aims.

- Firstly, it will help to transform the environment for the pedestrian and cyclist.
- Secondly, it will improve the public realm and provide better and safer places for all the activities that take place on the borough’s streets, and provide an enhanced quality of life, including improved health, for those who live in proximity to the A12 road.

The A12 handles over 15 million vehicular movements annually. This movement will be maintained whilst introducing and testing cutting edge solutions aimed at mitigating the impact of the roads on local communities living alongside, by combating residents exposure to high levels of air and noise pollution and the barrier that the roads presents. The project will, in addition, monitor and report on the measurable reductions in actual and perceived noise.

### Recommendations:

The Commissioners are recommended to:

1. Note the project and approve its funding application for the purpose of piloting innovative solutions to the A12 as a physical barrier and implementing innovative green infrastructure solutions to combat noise and air pollution.

## **1. REASONS FOR THE DECISIONS**

1.1 The project will deliver the A12: Green Mile Pilot scheme. This will include the introduction of a new, purpose built, acoustic barrier designed as an art-piece between the A12 and Gillender Street. The wall will be developed from an innovative noise absorbent, self-coloured metal ‘fabric’ not previously used in the UK for this purpose. This project is part of the boroughs Pocket Parks programme which aims to work with partners to identify and make available green spaces on their land for residents to access and enjoy. Such provision bring the following benefits:

- Improve community cohesion.
- Improve health and wellbeing.
- Reduce air and noise pollution.
- Improve local environment and overcome the disconnection of the A12 as a limiting barrier cutting off communities.

1.2 The project will also introduce a new ‘pocket park’ along the ‘quiet’ side of the acoustic wall edge, to include planting, a green wall and additional lighting. Perception testing with sample groups of local residents will also be carried out to inform the visual and environmental perceived quality of the final installation.

## **2. ALTERNATIVE OPTIONS**

2.1 Do nothing. This however would represent a loss to the Council of investment as the £30,000 contribution will lever in £167,500 investment bringing key health and environmental improvements for Tower Hamlets residents.

## **3. DETAILS OF REPORT**

3.1 This area has been designated as the Poplar Riverside Housing Zone with future plans to introduce 10,000 new homes. Within the borough over 50% of households have deficient access to nature significantly below national access standards. This pilot project to develop Green infrastructure initiatives along the A12 with the installation of an innovative green acoustic barrier and other cutting edge systems will improve the lives and health and wellbeing of local residents with the introduction of planting to green the space. In addition to meeting key targets for Biodiversity Enhancement Zones including:

- Incorporating opportunities for biodiversity within the built environment.
- Deliver short, medium and long term benefits to those living and working in the local area.
- Improve the context of and prospects for new development such as the Poplar Riverside Housing Zone.

- Alleviate the impact of noise and air pollution blighting the lives of residents.
- Improve the physical connections between communities and ameliorate the disconnection of the A12 as a physical barrier.

3.2 The project progresses two of the Roads Task Force’s three core aims. Firstly, it will help to transform the environment for the pedestrian and cyclist. Secondly, it will improve the public realm and provide better and safer places for all the activities that take place on the borough’s streets, and provide an enhanced quality of life, including improved health, for those who live in proximity to the A12 road.

3.3 The location selected for the trial is at Gillender Street on the pedestrian link between a new secondary school and residential area. As such, the trial’s interventions will perfectly test what can be achieved in a very practical case by carrying out scientific examination of noise reduction and air pollution reduction. Local growing groups will be involved in the greening of the space and planting.

3.4

<b>Table 1</b>			
<b>Financial Resources</b>			
<b>Description</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Funding (capital/revenue)</b>
Introduction of a new acoustic separation wall designed as an art-piece between the A12 and Gillender Street. The wall will be developed from an innovative noise absorbent, self-coloured metal ‘fabric’ not previously used in the UK for this purpose. (Contributions received in full)	£67,500	Transport for London, Future Streets Incubator Fund	Capital
The introduction of a green ‘pocket park’ along the ‘quiet’ side of the acoustic wall edge, to also include lighting, a ‘white-noise’ speaker system and testing/monitoring equipment for noise levels,	£100,000	Greater London Authority, via the Poplar Riverside Housing Zone	Capital

<b>Table 1</b>			
<b>Financial Resources</b>			
<b>Description</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Funding (capital/revenue)</b>
air pollution levels and water absorption. (£50,000 contributions received and £50,000 sought)			
Additions to the 'pocket park' edge of the pilot study area with planting and green walls. (Currently sought)	£30,000	S106	Capital
<b>Total excluding VAT</b>	<b>£197,500</b>		

3.5 Overall, the intention is to produce a 'live' demonstration project with a strong research component where successful trials will result in the knowledge gained and skills learnt being used to extend the successful components along the full length of the A12: Green Mile project area from the Bow Flyover (A11) to the Blackwall Tunnel, and with the potential for these new ideas to be replicated throughout the borough, and indeed the UK.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

4.1 This report seeks the Commissioners approval to a grant of £30,000 to Poplar HARCA. The grant will contribute towards the piloting of innovative solutions to combat noise and air pollution as part of the A12 Green Mile Pocket Park Project. The funding is part of the £150,000 Section 106 boroughs pocket parks programme which was approved at Cabinet on the 4<sup>th</sup> October 2016.

4.2 The project will be undertaken by Poplar HARCA but delivered in partnership with TFL and the Council at a total cost expected to be £197,500. The other funding sources that total £167,500 are from external sources. The contribution of £67,500 from TFL is dependent on the approval of the £30,000 from the Council. The remaining balance of £100,000 relies on resources from the Greater London Authority made available through contributions to Poplar HARCA of £50,000 and a further £50,000 via Poplar Riverside Housing Zone, both these sums will be utilised for the project.

#### **5. LEGAL COMMENTS**

5.1 Whilst there is no strict legal definition of grant, a grant is in the nature of a gift and is based in trust law. However, grants are often given for a purpose so it is sometimes unclear whether a grant has been made or the arrangement is a contract for services. A contract for services is not a grant and therefore, an arrangement which is classified as a contract for services would be outside the remit of the power conferred upon the commissioners to approve.

- 5.2 There will be many grants which are made by the Council for the purpose of discharging one of its statutory duties. However, as a grant is in the nature of a gift, it is considered there must be some element of discretion on the part of the Council as grantor as to whom a grant is made to and whether this is made. If the Council is under a legal duty to provide a payment to a specific individual or organisation, and cannot lawfully elect not to make such a payment, then that should not amount to a grant.
- 5.3 In this case, the Council is not under a legal duty to provide this payment. The payment of £30,000 is discretionary and therefore considered to be a grant.
- 5.4 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31<sup>st</sup> March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.5 To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure that the Council has the power to make the grant in question. In that regard, the proposed grants are supported by the Council's general power of competence. Section 1 of the Localism Act 2011 gives the Council a general power of competence to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes.
- 5.6 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.
- 5.7 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. In using green infrastructure in an innovative way to combat the limiting barrier that the project meets One Tower Hamlets aims of bringing different parts of the community together and improving community cohesion. Residents involved in local growing groups will also play an active role in the greening of the space.

Tower Hamlets open spaces and parks are important facilitates throughout the borough. They are used as a platform for local people and communities coming together and engaging with one another. This project will provide another platform for the current and future residents of the Poplar Riverside.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The contribution the Council is providing for the purposed project is a small portion in comparison towards the overall budget and the project will be delivered in consideration of best value implications and the Council's Best Value Strategy and Action Plan. Poplar HARCA will liaise with TFL in commissioning an approved contractor. The chosen contractor will be from TFL's own list of recommended supplier and will also go through TFL's rigorous procurement process to ensure best value.
- 7.2 All other resources such as project management, staffing, works etc. will be provided by Poplar HARCA and TFL. Currently this is the only development of its kind in the country and it will implement and test new and innovative green infrastructure design, to create a more aesthetically appealing local space as well as improve the environment. Using natural resources and low carbon foot print products, this pocket park will provide a much need environmental boost to the area.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 The project will report on the measurable reduction in actual, and evidenced reduction in the perceived noise along the A12 road at Gillender Street, the measured levels of air pollution 'captured' by the planting, green walls and moss graffiti, and the measured amounts of rainwater removed from the local drainage system.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 The Council's risk to this project is relatively low considering the variables, as the council's sole task is to provide the agreed funding, have an input towards the project in terms of community development and cohesion and to ensure the projects objectives are fulfilled to the local community.
- 9.2 The project is being developed on TFL land, by their own procurement process and in conjunction with TFL as project partners. This leads to confirmation of land ownership and that all liability, maintenance and repair will lie with them. As for ensuring the project is on target to the timeline and is the final product stated, lead TH council representatives will remain in direct and regular contact with Poplar HARCA's project leads. This is to ensure the



project meets its deadlines, and we are notified of any arising issues kept informed for any important decision making.

Key Risk Assessment							
Risk No.	Risk	Triggers	Consequences	Existing Internal Controls – to be confirmed	Likelihood	Impact	Total
1	Works not delivered on time.	Alteration to scope of work. Unidentified additional work required e.g. underground services	Loose time  Restricted funding  Additional funding required to complete the work	Tightly defined plan and agreed delivery programme.	2	3	6
2	Potential costs exceed budgets	Alteration to scope of work.	Project elements are omitted. Additional funding may be required	Regular project finance meetings with contractors to manage costs.  Ensure proper financial management systems in place  Agree costings and budgets for works with contractors as per delivery	2	4	8

Key Risk Assessment							
Risk No.	Risk	Triggers	Consequences	Existing Internal Controls – to be confirmed	Likelihood	Impact	Total
				plan			
3	Works not of satisfactory quality	Works not structured as planned, Unable to deliver project objectives	Additional cost and time in rectifying	Check quality of work at regular intervals.  Set out quality criteria in contract specification.	1	2	2
4	Unforeseen site conditions	Results of site and local survey, feasibility studies	Increase costs, Delay in delivery	Use of design information already available	3	4	12
5	Residents unhappy with the work			Consult with residents prior to implementation	1	2	2

## 10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 The project will turn this area into a well-lit and active area and will reduce ASB. There will be continuous use of the park during the day with many health and wellbeing projects held by community organisations. During the night the area will be well-lit with its energy saving flood lights in and around the pocket park which will deter ASB activities such as fly tipping.

## 11. SAFEGUARDING IMPLICATIONS

11.1 Not Applicable

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## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- List any linked reports if Exempt, Forward Plan entry MUST warn of that
- State NONE if none.

### **Appendices**

- List any appendices if Exempt, Forward Plan entry MUST warn of that
- State NONE if none.


### **Background Documents – Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012**

- List any background documents not already in the public domain including officer contact information.
- These must be sent to Democratic Services with the report
- State NONE if none.

### **Officer contact details for documents:**

Or state N/A

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<p><b>Commissioner Decision Report</b> 17<sup>th</sup> January 2016</p>	
<p><b>Report of:</b> Zena Cooke, Corporate Director Resources</p>	<p>Unrestricted</p>
<p><b>MSG Project Performance Report – Period 4 - July to September 2016</b></p>	

<b>Originating Officer(s)</b>	Steve Hill - Head of Benefits Services
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	Yes
<b>Community Plan Theme</b>	All

## **EXECUTIVE SUMMARY**

The Main Stream Grant (MSG) 2015/18 Programme was approved by Commissioners on 29 July 2015 and runs from 1 September 2015 through to 31 August 2018.

The Programme is made up of five (5) broad Themes covering a range of activities and services. The activities and services are being delivered by a portfolio of projects each of which has targeted outcomes to achieve during the course of the programme period.

This performance report covers Period 4 from July 2016 to September 2016. Each project has been classified as either Green, Amber or Red within the council’s agreed performance management framework.

Project performance for this period (July to September 2016) shows 117 of the 125 live projects being rated as Green within the Council’s performance RAG Rating system. Of the remaining 8 projects, 5 are rated Amber and 3 projects are rated Red.

## **RECOMMENDATIONS**

The Commissioners are recommended to:

1. Consider the position regarding the ongoing premises agreement as set out in section 3.3.1 of the report and recommendations 1 and 2 and to confirm ongoing requirements.
2. Consider the recommendations relating to the Red and Amber rated projects as set out in section 3.3.2 of the report and recommendations 3, 4 and 5, together with information set out within the related appendices.
3. Consider the project variation requests as set out in section 3.3.3 of the report and recommendations 6 and 7.

## 1. **REASONS FOR THE DECISIONS**

- 1.1 Regular performance updates ensure that the MSG Themes and individual projects are on track to achieve the targeted outcomes.
- 1.2 Any issues that raise concerns can be addressed and appropriate remedial actions agreed. Where necessary, this could include the reduction, withdrawal or reallocation of funds to ensure that the overall Programme is making the most effective use of resources and maximising the potential achievement of agreed aims and objectives.

## 2. **ALTERNATIVE OPTIONS**

- 2.1 Information relating to various aspects of project and monitoring activity is contained within the report to provide Commissioners and Members with an overall understanding of how projects and organisations have performed against the key elements of their Grant Agreements.
- 2.2 Commissioners may wish to request either more or less information in relation to future quarterly performance reports.

## 3. **DETAILS OF REPORT**

### **Introduction**

- 3.1 The MSG Programme currently stands at 125 live projects.
- 3.2 Three projects ended at the end of June. The projects that have ended are:

Mile End Community Project - Female Leadership and Empowerment  
Uprising – East London Leadership  
City Gateway - Back on Track engagement project

Performance ratings for the live projects throughout the July to September period have been encouraging. A theme by theme summary is set out below.

### **Theme 1 Summary - Children and young people**

There are 57 live projects within this theme of which 54 are rated Green, 1 is rated Amber and there are 2 Red rated projects.

The work of the theme focuses primarily on delivering activities and services aimed at children and young people.

The Red rated projects are

- **Monakka Monowar Welfare Foundation** - Life changing musical and keep fit project
- **Children Education Group** – Berner Football Academy

Full performance information relating to all projects within this theme is set out in **Appendix 4.1**

### **Theme 2 Summary – Routeways to employment & Welfare Advice Services**

This theme is made up of 20 projects, 19 of which are rated Green and 1 is rated Amber.

The theme is split into two distinct areas of focus; the first being employability skills training which we formally refer to as Routeways to Employment. The other area focuses on delivering a range of social welfare advice services.

Full performance information relating to all projects within this theme is set out in **Appendix 4.2**

### **Theme 3 Summary – Health and Wellbeing**

This theme is entitled prevention, health and wellbeing and is intended to achieve a range of targeted outcomes with a primary focus on what were traditionally referred to as adult services.

This theme is made up of 35 projects, of which 32 are rated Green, 2 are rated Amber and 1 is rated Red.

The Red rated project is

#### **Children Education Group – Harkness Luncheon Club**

Full performance information relating to all projects within this theme is set out in **Appendix 4.3**

### **Theme 4 Summary – Third Sector Organisational Development**

Theme four consists of 3 projects all of which are rated Green.

One of the projects covers a key “strategic partner” role to the Council and is undertaken by Tower Hamlets Council for Voluntary Services. The other two consortium projects provide Organisational development and capacity building support to local voluntary and community sector organisations.

Full performance information relating to all projects within this theme is set out in **Appendix 4.4**

## **Theme 5 Summary – Community Engagement, Cohesion and Resilience**

This theme is made up of 10 projects of which 9 are rated Green and the other is rated as Amber.

This theme focus is on community engagement, cohesion and resilience. Projects work closely with local residents to facilitate the building of a stronger, more cohesive, supportive and stronger community.

Full performance information relating to all projects within this theme is set out in **Appendix 4.5**

- 3.3 In December a new panel was established with the intention to make monitoring more robust. The Mainstream Grants Spotlight Review Panel will review every Red and Amber rated project. Additionally, the panel will randomly “test check” selected Green rated projects for rating accuracy and assurance. The Panel includes the Tower Hamlets Council for Voluntary Service (THCVS) who were in attendance at the first panel meeting in December; this enabled immediate feedback, information share, awareness and joint working on all the projects discussed. All Grant Monitoring Officers attend the panel and the proposal is to extend an invitation to all Red and Amber rated projects at future meetings. At the December Panel four projects had their ratings revised.
- 3.4 Current project performance is encouraging; 94% of the 125 live projects are rated Green, 4% are rated Amber and only 2% are rated Red.

### **Key issues affecting period four**

- 3.5 Within such a large and diverse Grants Programme, issues and challenges are likely; this last performance period was no exception. The key issues and observations in period 4 are detailed below.

#### **3.3.1 Premises Issues:**

Previous decisions identified that the following projects needed to enter into ‘appropriate property agreements’ as a specific condition of grant.

- i. Wapping Bangladeshi Association
- ii. Bangladeshi Youth Movement
- iii. Somali Senior Citizens Club
- iv. Dorsett Community Association
- v. Limehouse Project
- vi. Deaf Plus
- vii. Children Education Group
- viii. Osmani Trust
- ix. Stifford Centre

At the time of writing, only the Children Education Group had not met the required premises conditions from the list of organisations above. Consequently MSG funding continues to be withheld.



#### Children Education Group update

Discussions are ongoing between the organisation and the Council's Asset Management Team but a premises agreement has yet to be reached.

Outside the July to September monitoring period, there has been a recent development in relation to this project. On the 15<sup>th</sup> December the CEG wrote to the Third Sector Team to advise that as they have not received their MSG funding and as they have exhausted their reserves, CEG have suspended the Harkness Luncheon Club and their Football Academy is being run on a voluntary basis only. A copy of the letter is available at Appendix 3.

As the premises issue remains unresolved the project has been moved to a Red rating.

#### **Recommendation 1:**

Based on the above information and taking into account Commissioners directions in respect of premises, Commissioners are recommended not to release MSG to the Children Education Group.

#### Recent developments/Premises queries

Further monitoring of Mainstream Grants recipients has identified the following organisations in council buildings which are not classed as community buildings.

The organisations are:

- Bethnal Green Weightlifting Club
- Black Womens Health and Family Support (Russia Lane)
- Age UK (Russia Lane)
- Pollyanna (Wapping TRA)
- Weavers Adventure Playground Association's (WAPA) Play On Project
- Tower Hamlets Community Transport (THCT)
- The Shadwell Community Project: Glamis Adventure Playground

Details of the position for each of the organisations will be provided for Grants Scrutiny Committee and the Commissioners Decision Making Meeting.

### **3.3.2 Red & Amber Rated Projects:**

#### Red rated projects – July to September 2016

For the period July to September 2016 the following projects have, for reasons specified, not met the required performance standards and therefore been rated as either Red or Amber within the performance management system.

The 3 Red rated projects for period July to September 2016 are

**Children Education Group** - Berner Football Academy  
**Children Education Group** - Harkness Luncheon Club

### **Monakka Monowar Welfare Foundation - Life changing musical and keep fit project**

As stated above, the Children Education Group have been rated Red for the above two projects due to premises issues. The group have been performance rated Green for previous periods; however MSG funding has been withheld due to the unresolved premises arrangements.

The Monakka Monowar Welfare Foundation (MMWF) have been rated Red for period 4, this follows an Amber rating at period 3 and two Red ratings for periods 1 and 2.

The organisation withdrew from the project in late October 2016 then suggested revision to outputs and the resumption of project activities in December 2016 if suitable premises could be obtained. Officers provided advice to the group on premises options. The CVS have also been liaising with the organisation; the CVS discussed the whether to withdraw from MSG or not and assisted the MMWF in drafting their withdrawal letter. Feedback from the organisation suggests they feel the MSG process to be burdensome. It is felt that the group are not as organised as other projects within the programme. The project has been given a deadline of 21<sup>st</sup> December for submission of a variation request and detailed business plan.

### **Recommendation 3**

Commissioners are recommended to consider allowing the Monnakar Monowar Welfare Foundation until 21<sup>st</sup> December 2016 to provide a detailed business plan and a detailed request for project variation. In the event that this deadline is not met, in light of previous performance and developments in the last quarter, the recommendation is that funding should be withdrawn and the project be closed.

Information related to the above red rated projects is also set out in the related theme Appendix i.e. Appendix 4.1 for Monakka Monowar Welfare Foundation - Life changing musical and keep fit project and Children Education Group - Berner Football Academy and Appendix 4.3 for Children Education Group – Harkness Luncheon Club.

### Amber rated projects - July to September 2016

The following 5 projects are Amber rated for this performance period.

**The Shadwell Community Project** - The People GAP – Commissioners have approved a significant variation request for project, relating to its match funding budget. However, the project remains on Amber again for this monitoring period as the provider has submitted another significant variation request relating to number of beneficiaries. If this latest variation is approved it is expected that the project will move from Amber to Green. This latest variation request is detailed for Commissioners consideration at 3.3.3 of this report.

### **DeafPLUS**

#### **Employment for Deaf and Disabled people in Tower Hamlets (EDITH)**

This project was Green at period 3 but has moved to Amber in this quarter where under performance on outputs has been identified due to a late project start and reported staffing issues; however the project is now fully staffed and significant improvement is expected in the coming months. It is anticipated that DeafPLUS will achieve all its targets by the end of the project.

### **Green Candle Dance Company**

#### **Dance for Health at Oxford House**

Following recent consideration of a variation request by Commissioners Officers have been liaising with Green Candle Dance Company on redrafting their variation request, particularly around targets. Green Candle attended a constructive meeting with Officers on 14<sup>th</sup> December 2016 and discussed revisions to their variation request. We anticipate the variation will be available for reconsideration by Commissioners shortly.

### **Toynbee Hall**

#### **Wellbeing in Tower Hamlets**

This Project was Amber in period 3 and remains Amber in period 4, however, performance is now on track to deliver all outputs and outcomes. A number of outputs were lower on previous quarters but the organisation has made some staffing adjustments, has moved to a new building, is working to a new action plan and is now making good progress. We anticipate the Project will be Green performance rated by March.

### **Somali Parents and Childrens Play**

#### **Somali Women Engagement Forum**

This project has moved from Red to Amber in the last performance monitoring period. A timetable of increased activity is in place to address reduced outputs demonstrated. After a visit found no project in place a number of unannounced activity visits have been undertaken since. These visits have found the project running and have been encouraging although more monitoring is advised to ensure content and quality of sessions. The organisation is engaged in support with the THCVS.

### **Recommendation 4**

Commissioners are recommended to note performance relating to the 5 Amber projects above and agree the projects/organisations be awarded two thirds of MSG funding due, in accordance with the agreed procedures.

### **Projects which have improved in Period 4 – July to September 2016**

The following projects moved from Amber to Green performance ratings during July to September (Period 4).

Teviot British Bangladeshi Association – Opportunity

Wadajir Somali Community Centre – Wadajir Homework Club Two

Toynbee Hall – Well Being Centre  
Age UK East London – Friend at Home  
Bangladesh Youth Movement – “Live Healthy – Enjoy Life” Bangladeshi  
Women Health and Development

### **Recommendation 5**

Commissioners are recommended to note the improvements in respect of the following projects that have improved their performance ratings to Green and will be awarded the appropriate funding commensurate with their Green performance rating.

#### **3.3.3 Project Variation Requests**

##### **The Shadwell Community Project – The People Gap**

The Shadwell Community Project (SCP) recently submitted a significant variation request relating to matched funding which was approved by Commissioners. SCP has since submitted a further variation request as it has made an administrative error in relation to output figures it originally provided for July to September 2016 and July to September 2017. The variation request can be found at Appendix 5. The original higher levels of beneficiary targets for these periods relate to the organisation’s original application for MSG, which was for a sum of £83,454. The MSG allocation awarded to SCP in 2015 for 2015-18 was £24,999, which is 30% of the MSG that it applied for. SCP only became aware of its mistake through the LBTH monitoring process for the project for Period 4.

The original application had a target of 2,150 beneficiaries. If the proposed variation for beneficiary numbers is approved then beneficiary numbers would be 1,530 (compared to the current number of 1,730). The unit cost for beneficiaries supported for the proposed revised beneficiary numbers is significantly better than that for the original MSG application, being 42% of the original unit cost:

##### Beneficiary Unit Costs

Application -  $£83,454 / 2,150 = £38.81$

Variation request -  $£24,999 / 1,530 = £16.34$

Reduction of the numbers for the July-September 2016 and July-September 2017 periods would bring the scheduled numbers for these periods more in line with other periods for the project. This would enable the project to be delivered successfully. The project has been on RED for Periods 1 to 3 due to late monitoring returns for Periods 1 and 2 and incomplete finance monitoring returns for all three periods. The problems in relation to the finance monitoring returns were connected to the original match funding budget for the project which was based on SCP’s original MSG application and was thus at too high a level. Commissioners agreed at their Decision Making meeting on the 8<sup>th</sup> November that this match funding budget be reduced by 64%. This should assist SCP to make satisfactory finance monitoring returns for Periods 1 to 3 with the support and assistance of THCVS and their nominated Grant Officer.

### **Recommendation 6**

Commissioners are recommended to approve SCP's significant variation request for reduced outputs for Period 4 (July to September 2016) and Period 8 (July to September 2017), enabling the project to move from Amber to Green conditional on SCP having implemented the following actions prior to Grant Scrutiny Sub-Committee meeting on 11th January 2017 and Commissioners Decision Making Meeting on 17th January 2017:

- submission of a satisfactory finance monitoring returns for Periods 1 to 3
- submission of outstanding monitoring information for Period 4
- confirmation of a clear target date for an action plan to improve organisational management and project management. This plan should include appropriate SMART targets
- better communication systems addressing delays in responding to e-mails and telephone calls

The Grant Officer has been liaising with the organisation on an ongoing basis to receive satisfactory monitoring information for Periods 1 and 2. Not all required information has been received at this time. The organisation was referred to the CVS on 7 June 2016 and is working with them on production of an improvement plan.

### **Citizens Advice Bureau (East End CABx)**

#### **Tower Hamlets Borough Wide Advice (Partnership)**

The lead partner for this project, the Citizens Advice Bureau, has advised that the Tower Hamlets Chinese Association has made a request to withdraw from the partnership effective from January 2017. The Citizens Advice Bureau has proposed through their variation request to deliver this contract to the Chinese Community through a partnership with the Tower Hamlets Community of Refugees from Vietnam. The variation request can be found at Appendix 6. The partners would continue the provision of advice to the Chinese community in Tower Hamlets. The budget for the project will not be varied as a consequence of this variation which only applies to one of the delivery partners withdrawing and another being utilised to pick this work up. There are no proposed changes to outputs and/or project outcomes.

### **Recommendation 7**

Commissioners are recommended to approve this variation request enabling the Citizens Advice Bureau to replace the Tower Hamlets Chinese Association with the Tower Hamlets Community of Refugees from Vietnam as delivery partners to provide advice to the Chinese community in Tower Hamlets.

### **Green Candle Dance Company**

#### **Dance for Health at Oxford House**

Significant variation request being redrafted and expected shortly.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 This report provides an update on the Council's MSG programme, budgeted at approximately £3.049m per annum or £9.148m, over the three year period 2015/18.
- 4.2 There are sufficient resources within directorate budgets to fund the agreed programme over the 3 year period.
- 4.3 The report highlights a number of instances where approved grant awards will not be made, either because the organisation has declined the award or organisations have not met project milestones.

#### **5. LEGAL COMMENTS**

- 5.1. The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.
- 5.2. Applying this duty to grants, the Council must operate a fair and open application procedure to process a request to obtain funding. Requests for grant funding should ordinarily be measured against a predetermined set of criteria and the criteria themselves must be fair and transparent. The grant agreement should include a clear monitoring process against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Monitoring should therefore include measuring performance against the expected outcomes.
- 5.3. This report provides the Commissioners with a performance update advising as to the MSG Themes and whether individual projects are on track to deliver the agreed outputs and outcomes.
- 5.4 With regard to the Monakka Monowar Welfare Foundation, the organisation has been red rated for two (2) monitoring periods in the last four and the organisation has not performed as required. These grants are discretionary and as performance measured against the expected outcomes is not satisfactory then it is appropriate for officers to recommend that the approved funding for this project be withdrawn.
- 5.5 With regard to the Children Education Group and their two projects the Berner Football Academy and the Harkness Luncheon Club, the organisation performance rating has been moved to red due to the fact that no premises agreement has yet been reached with the Children Education Group and the council. This is contrary to Commissioners directions requiring premises agreements to be in place for organisations in receipt of mainstream grants and

operating from council premises and it is therefore appropriate for officers to recommend that the approved funding be withheld.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. The contribution of VCS Organisations helping to deliver One Tower Hamlets objectives and priorities are explicitly recognised and articulated within the Council's agreed Voluntary and Community Sector Strategy.
- 6.2 VCS Organisations play a key role in delivering services that address inequality, improve cohesion and increase community leadership. These services are real examples of 'One Tower Hamlets' in practice.
- 6.3 The opportunities offered through the MSG Programme will play a key role in delivering the aims of One Tower Hamlets.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The level of awards to organisations was determined by the quality of their individual applications as well as the overall demand for the funds available within each Theme.
- 7.2 Additionally, the application appraisal process took into consideration the proposed levels of outputs and outcomes to be delivered as well as the organisation's track record and the bid's overall value for money rating.
- 7.5 There will be ongoing performance management of the approved portfolio of projects to ensure that interventions meet the required standards; that the evidencing of project achievements and expenditure are accurately recorded and reported.
- 7.6 Monitoring and reporting arrangements are in place to ensure that payments to organisations are in line with performance. The agreed Payment By Results process will ensure that grants will not be paid to organisations that either significantly or consistently under-perform, or those that are not able to properly evidence the work/outcomes for which funding has been approved.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 The MSG 2015/18 Programme has a broad focus including developing new skills for local people and organisations that are disadvantaged and perhaps facing multiple barriers to achieving a sustainable future.
- 8.2 All programme beneficiaries be they individuals or local organisations will be encouraged to consider taking appropriate steps to minimise negative impact on the environment when taking up the opportunities offered within the programme and on an ongoing basis.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 A number of different risks arise from any funding of external organisations. The key risks are:
- The funding may not be fully utilised i.e. allocations remain unspent and outcomes are not maximised
  - The funding may be used for purposes that have not been agreed e.g. in the case of fraud
  - The organisation may not in the event have the capacity to achieve the contracted outputs/outcomes
- 9.2 The monitoring being undertaken has identified a small number of projects that have been rated either Red or Amber within the Council's RAG performance rating process. In these circumstances either formal project improvement plans or other appropriate arrangements have been put in place to minimise the risk of further/significant underperformance.
- 9.3 As part of the ongoing programme management arrangements, support, advice and guidance will be made available projects to ensure that all performance and other risks are minimised.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 The activities, services and outcomes that are being targeted through the MSG Programme support the objectives of reducing crime and disorder; this is particularly true of the projects delivering under the Community Engagement Cohesion and Resilience Theme.
- 10.2 Throughout the programme as a whole however, those people involved in, or at risk of involvement in the criminal justice system will be targeted for support.

## **11. SAFEGUARDING IMPLICATIONS**

- 11.1 As part of the initial application process organisations were required to provide details of their safeguarding policy if appropriate. The Grant Agreement that funded organisations have entered into includes requirements in relation to safeguarding.
- 11.2 Organisations providing services to children or vulnerable adults and employing staff or volunteers in a position whose duties include caring for, training, supervising or being responsible in some way for them, are required to fully comply with all necessary safeguarding requirements.



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## Linked Reports, Appendices and Background Documents

### Linked Report:

- MSG 2015/18 Programme – available via the following link:  
<http://moderngov.towerhamlets.gov.uk/documents/b16444/Item%205.4%20Main%20Stream%20Grants%20201518%20Programme%2029th-Jul-2015%2018.30%20Commissioners%20Decision%20Making%20M.pdf?T=9>

### Appendices:

- Appendix 1 - Project Summary
- Appendix 2 - Project RAG Status
- Appendix 3 - Letter from CEG
- Appendix 4.1 - Theme 1 Summary
- Appendix 4.2 - Theme 2 Summary
- Appendix 4.3 - Theme 3 Summary
- Appendix 4.4 - Theme 4 Summary
- Appendix 4.5 - Theme 5 Summary
- Appendix 5 – Variation request Shadwell Community Project
- Appendix 6 – Variation request Citizens Advice Bureau

### Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

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Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Black Women's Health and Family Support	BWHAFS' Somali Mother Tongue Programme	BWHAFS' Somali Mother Tongue classes for 7-13 year old girls and boys are facilitated during term times from 4-6 pm on Tuesdays to help young people learn and progress in spoken, reading and written Somali with the option of taking Tower Hamlets' Community Language exams at the end of year.	Out of 12 learners, 5 learners undertook the community languages examination in May. All 5 learners passed the exams. 72% of participants have achieved over 80% attendance.	01/09/2015	31/08/2018	9,000.00	4,000.00	4,000.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 13 December 2016.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Boundary Community School	BCS Mother Tongue Project	The BCS Mother Tongue project aims to provide out of school language classes (Bangla) and cultural activities for local young people (age from 6 to 16) from Boundary Estate of Weavers Ward to help boost their confidence. The classes run from 5:30-7:30pm on Tuesday, Wednesday and Thursday (School Term only).	Improved attainment levels in Key Stages 1 and 2 and GCSE Bengali. At least 10% of participants (Year 3 to Year 6) are to be prepared to enrol into an Early GCSE class for languages run by the Community Languages Service of TH by the end of year. After taking examination in this quarter, 2 of the beneficiaries became eligible to enrol into an Early GCSE class for languages.	01/09/2015	31/08/2018	12,000.00	5,333.00	5,333.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Chinese Association of Tower Hamlets	Chinese Independent School of Tower Hamlets (Mother Tongue Classes)	CISTH is one of the earliest established Chinese Schools in London. We aim to offer a complete education framework for children that inspires, energizes and develops them to excel as great thinkers and leaders in any field with an integrated background of Chinese language and culture as a key asset.	100% of the GCSE students from the last academic year (2015/2016) achieved A* in their exam. The school aim to help the GCSE students achieve A* or A in their exam through the three hour sessions each week by practicing pass papers and learning ways to tackle exam questions. Mock exams was held in December 2015 to predict their grades; teachers looked at individual needs to support their students. Three students done early GCSE in summer and all achieved A*, including the youngest student Yung Cheung who achieved A* at the age of 10.	01/09/2015	31/08/2018	34,995.00	15,554.00	15,554.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Cubitt Town Bangladeshi Cultural Association	Cubitt Town Bangladeshi Cultural Association	The Project aims to provide mother tongue classes to students, supplementary education and homework support, organise cultural events for the community and to also arrange educational visits for the students. Sessions run Thursday and Friday. All the classes will take place at St. Luke's Primary School between 5pm and 7pm.	The end of year exam results clearly show the children have made good progress in all Key Stages. One child also received an A* in the early GCSE for Bengali. At present they have 2 students preparing to enrol into early GCSEs in Bengali.	01/09/2015	31/08/2018	6,666.00	2,963.00	2,963.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Culoden Bangladeshi Parents Association	Culoden Bengali Mother Tongue Programme	CBPA will deliver Bengali Mother Tongue Classes to local children living on the Aberfeldy, Brownfield and Teviot estates where by children will improve their educational attainment, participation and progression by learning their Mother Tongue through reading, writing and speaking skills and cultural studies in the Bengali language .	Organisation has seen an increase in number of users accessing service with more ongoing activities available to help strengthen the participants understanding of the mother tongue culture and heritage. 19 students achieved equivalent to MFL Level 3 for Key Stage 1 students and MFL Level 4 or above in Key Stage 2 students in annual exams conducted by the Community Languages Service of TH. 6 entered for early GCSE.	01/09/2015	31/08/2018	24,750.00	10,998.00	10,998.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 20 December 2016.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	EC Lighthouse Ltd	EC Lighthouse/ Lithuanian School	EC Lighthouse School classes take place on Saturdays (10 am - 5 pm). We teach Lithuanian language, history, dance, drama, music. The school is awarded a Silver Award in the Quality Framework for Supplementary School, has won the British Academy Schools Language Awards. Students participate in local and international projects.	124 students achieved an attendance record of 80% for the year. School students wrote tests and exams at the end of the school year. It is good news that 35 students' knowledge was evaluated between 95 to 100% percent.	01/09/2015	31/08/2018	29,400.00	13,067.00	13,067.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Limehouse Welfare Association	Limehouse Mother Tongue Classes (Bengali)	Mother Tongue Bengali classes will allow disadvantaged children of the local area to learn an additional language and gain a foundation for a qualification in GCSE/A level MFL Bengali. Learning the language will increase students' self-confidence, develop cognitive abilities and foster good relations in the community and wider British society.	Last academic year 13 children achieved Level 3 or above. 7 children have achieved Level 2. 6 children have achieved level 1. The rest of the children are working towards achieving a level according to CLS exams or teachers assessments held in June 2016. This September they have enrolled 36 children which is well over the target and shows the demand for the mother tongue classes is increasing. The end of year exams review is currently in progress. They have run a feedback session for parents which have also indicated that the children made good progress in MFL Bengali. 20 students have achieved to MFL level 2 and MFL level 3 or above. 3 entered for early GCSE.	01/09/2015	31/08/2018	16,242.00	7,218.00	7,218.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Stifford Centre Limited	Stifford Community Language Services	Community language classes for 40 children aged 6 -11 years, who wish develop their language skills in Bengali and Arabic. The service runs from Monday to Friday from 5pm to 7pm. It is linked to a referral programme for children who wish to undertake GCSE Bengali & Arabic in future.	Participants have undertaken Bengali and Arabic Exam and 90% of students pass the exam. They have ensured that all students have successfully achieved reading and writing proficiency in both Bengali and Arabic. 4 students attended in MFL Level 3 for Key Stage 1 students and MFL Level 4 or above in Key Stage 2 students in annual exams conducted by the Community Languages Service of Tower Hamlets.	01/09/2015	31/08/2018	15,093.00	6,709.00	6,709.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Teviot British Bangladeshi Association (TBBA)	Opportunity	The project is intended to provide Mother Tongue classes for local Bangladeshi children around Teviot areas LAP 7 age between 8-12 years old.	29 young people recruited for the Mother Tongue session. During the month of September 2016 we assessments were made of every child's capability of Reading and Writing in Bengali. During the parents evening, they received feedback from parents that young people have improved confidence on communicating with community languages	01/09/2015	31/08/2018	6,000.00	2,666.00	2,666.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Community Languages	James Perkins	Wapping Bangladesh Association	Wapping Bengali Mother Tongue Community Languages Project	The project will raise the academic achievements, participation and progression of disadvantaged Bangladeshi children through the provision of Bengali Mother Tongue Education. It will help to strengthen the identity of Bangladeshi Children through cultural awareness through studies in Bengali history, the arts and culture and promote community cohesion.	More than 75% of students are regularly attending the session and learning Bengali as an additional subject and 10% enrolled students which means 3 students are taking preparation to complete their early GCSC in Bangla soon as part of completion of their mainstream syllabus.	01/09/2015	31/08/2018	9,000.00	4,000.00	4,000.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Green Candle Dance Company	BanglaHop! after school project	BanglaHop! After school dance project for children and young people of South Asian backgrounds, offering secondary school children regular dance workshops, specialist dance photography sessions and exhibition and performance opportunities,	Project sees its key achievement to have been the overwhelming increase in core group of dance students' confidence and self belief in their ability to perform in front of an audience, with a performance at Oxford House. Participants also took pride in having their photographic work displayed at an exhibition in Oxford House.	01/09/2015	31/08/2018	31,374.00	14,510.00	14,510.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Half Moon Young People's Theatre	Professional theatre venue for young people in Tower Hamlets	Half Moon is an accessible, friendly venue presenting professional theatre shows for young audiences from birth to 18. The company also runs inclusive out of school drama groups for young people aged 5 to 18 (or 25 for disabled young people), providing free access support to those who require it.	Project has surpassed its participation targets, with 278 beneficiaries in first funding year, 171 accessing the Theatre's training for first time. Project evaluation reports that all of the children and young people who participated in first three periods of first funding year benefited from improved personal outcomes, including: Communication Skills (Speaking & Listening); Emotional Literacy; Positive Social Engagement; Creative Development.	01/09/2015	31/08/2018	61,374.00	27,277.00	27,277.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Monakka Monowar Welfare Foundation (MMWF)	Life-changing Musical and Keep-fit Project	We aim to engage vulnerable children and young people, regardless of their background, to discover their creativity and fulfil their potential. We will use music and drama to transform the lives and dance as keep-fit exercise to keep them healthy (reduce obesity) who have least opportunity within the community.	Project has enabled beneficiaries those beneficiaries that it supported, before services were suspended due to premises problems, to improve their studying and schoolwork and become involved in sport and physical activities. It also assisted them to improve their diet and reduce their obesity.	01/09/2015	31/08/2018	30,000.00	13,333.00	10,833.00	-2,500.00	Red	Organisation withdrew from the project in late October 2016, then suggested the possibility of a revision to outputs and the resumption of project activities in December 2016 if suitable premises were obtained. It has not responded to LBTH deadline for business plan for proposed revised outputs. Project is thus classified as closed.	Red	Organisation withdrew from the project in late October 2016, then suggested the possibility of a revision to outputs and the resumption of project activities in December 2016 if suitable premises were obtained. Organisation has a deadline of 21 December 2016 to submit a variation request and business plan for a revision in outputs. If this is not received then the recommendation is for the project to close.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Pollyanna Training Theatre	Musical Theatre & Performance Arts Course	Acting, Dancing, Singing and Performance Skills for ages 12-16yrs. Create and devise performances, learn new skills, make friends, gain confidence. Work with industry professionals to achieve excellence.	The 33 beneficiaries who took part in the project's first year have gained confidence and taken a greater interest in all performance arts. The provider reports that the beneficiaries have become more articulate and are now able to communicate in all areas of their life (school, home, socially). The project has assisted in the development of friendships between children from different schools.	01/09/2015	31/08/2018	27,999.00	11,793.75	11,793.75	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Ragged School Museum	Family Learning Holiday Programme	The Ragged School Museum will provide 23 - 25 days of creative family learning activities. These will be free and drop-in, aimed at children from 1 month to 12 years old. Activities are designed so that families feel that learning together is inspirational.	Project has encouraged inter-general learning through providing engaging craft activities and challenges for families in the school holidays. Activities have allowed children and adults to respond creatively together to cultural histories, engaging with people from a wide range of ages and abilities. Feedback received from participants has been highly favourable.	01/09/2015	31/08/2018	18,000.00	8,000.00	8,000.00	0.00	Green	Project now on track after Commissioners approved significant variation request for project.	Green	Project now on track after Commissioners approved significant variation request for project.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	The Shadwell Community Project	The People GAP	The Shadwell Community Project is local; it is parent and community led. It focuses on the needs of children, young people and their families. It runs an adventure playground, hosts youth work, a bike workshop and allotments and, from summer 2016, a unique children's café: run by children for children.	Project has supported an average of 133 beneficiaries each period to participate in the wider activity of Glamis Adventure Playground. These include activities such as a bike workshop, a children's café, to promote good diet and allotments to grow food for the café. The playground provides children with the opportunity to become involved in exercise, outdoor activities and working with their hands to build playground dens and shelters.	01/09/2015	31/08/2018	24,999.00	11,110.00	2,778.00	-8,332.00	Red	Commissioners have approved a significant variation request for project, relating to its match funding budget. However, provider will be submitting another significant variation request relating to number of beneficiaries. It is currently at Red for Period 4 due to under-performance on that output. Provider still has to submit satisfactory finance monitoring returns for first three periods and there is still some outstanding monitoring information for Period 4. It will hopefully be assisted in producing finance monitoring returns by approval of significant variation request relating to match funding budget. Four quarters payments are currently being withheld.	Amber	Commissioners have approved a significant variation request for project, relating to its match funding budget. However, provider will be submitting another significant variation request relating to number of beneficiaries. Recommend that Commissioners approve SCP's significant variation request for reduced outputs for Period 4 (July-September 2016) and Period 8 (July-September 2017), enabling the project to move off AMBER to GREEN. The move off Amber would be conditional on SCP having implemented the following actions prior to Grant Scrutiny Sub-Committee meeting on 11th January 2017 and Commissioners Decision Making Meeting on 17th January 2017: • submission of a satisfactory finance monitoring returns for Periods 1 to 3 to LBTH • submission of outstanding monitoring information for Period 4 to LBTH • having a clear target date for an action plan to improve organisational management and project management. This plan should include appropriate SMART targets • introducing better communication systems with LBTH. SCP has demonstrated delays in responding to e-mails and telephone calls from LBTH.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Udichi Shilpi Gosthi	Udichi Performing Arts and Festivals Programme for Young People	The Udichi Performing Arts and Festivals Programme aims to increase participation in celebratory cultural events, promoting diversity and improving social cohesion, whilst increasing participation in cultural activity in the Bengali community in Tower Hamlets as whole, specifically to young people from our specialist Performing Arts facilities at the Brady Centre	Project has supported all of its beneficiaries to increase their confidence in music, dance and drama skills and enabled them to participate in music and dance performances. Most of the beneficiaries have accessed through the project musical instruments and digital technology for the first time and have been supported to advance their understanding and confidence in these areas. The project has also assisted beneficiaries to become engaged in large-scale international festival events, thus promoting citizenship, community cohesion and appreciation of different cultures. Feedback from beneficiaries shows satisfaction with the work of the project.	01/09/2015	31/08/2018	30,000.00	13,333.00	13,333.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Wapping Bangladesh Association	Wapping Children's Arts Education Project	To promote Bengali history, art, culture and heritage to the British-Bangladeshi and other BME children through an array of creative and visual arts activity that will support children to build their creative skills to enhance their educational attainment and contribute to bridge building between different cultures.	Project has supported beneficiaries' personal development, enabling them to learn about discipline, enhancing their team building skills and building their self-confidence. Participants have improved both their drawing and writing skills. Project has enabled its beneficiaries to obtain more knowledge on both Bangladeshi and British values, culture and heritage. The project has strengthened beneficiaries' imaginative and critical thinking skills, thus supporting them in academic progress at school.	01/09/2015	31/08/2018	12,000.00	5,333.00	5,333.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Culture	Mark Waterman	Weavers Adventure Playground Association	Play On	An all weathers, drop in, inclusive, adventure playground situated in Bethnal Green, serving children, young people and their families across Tower Hamlets. Attendees enjoy a wide variety of physical and social play opportunities in a child and youth centred, safe, staffed environment five days a week, term time and holidays.	Project beneficiaries have been able to increase their fitness levels and feelings of well being through participation in play sports and games. Recent activities have included netball, trampolining, go-karting, football coaching and team building workshops. Beneficiaries have also participated in supervised cooking and baking, which has supported their self-reliance. The project has also enhanced digital inclusion by providing CV writing workshops for older children participating in the project.	01/09/2015	31/08/2018	56,376.00	25,056.00	20,358.00	-4,698.00	Green	Project on track. Payment for Period 5 is being held back until organisation submits an action plan in response to an external investigation of the playground.	Green	Project on track. Payment for Period 5 is being held back until organisation submits an action plan in response to an external investigation of the playground.
Theme 1 - Children, Young People and Families	Raising Attainment	James Perkins	Black Women's Health and Family Support	BWHAFS Supplementary School Programme	BWHAFS' Homework Club helps young people aged 7-13 with maths, science, English and IT support to improve study skills, address learning through a mix of approaches including digital learning and help young people improve their educational achievements.	12 students were supported this quarter. Students were offered mock tests on regularly basis to prepare them for their academic examination of which they all had good grades. Verbal feedback from students and parents shows that the programme has been of great help to students as it contributed to their academic achievement.	01/09/2015	31/08/2018	12,600.00	5,600.00	5,600.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	James Perkins	Chinese Association of Tower Hamlets	Chinese After School Homework Club	The Chinese After School Homework Club provides bilingual support, homework assistance, cultural awareness for children ages 5 to 17. It is aimed primarily, but not exclusively, at pupils attending the Saturday's Chinese School. We operate every Saturdays between 12:30 and 3:30 pm during school terms.	One of the students who attended the homework club last academic year achieved A* in his GCSE at the age of 10; originally from China and had limited English. He attended the homework club since he came to the UK 2 years ago and got support with not just his Chinese homework but also his homework from mainstream school. He progressed to AS class this year at the age of 11.	01/09/2015	31/08/2018	12,015.00	5,340.00	5,340.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	Hilary Hughes	Community of Refugees from Vietnam - East London	Home-School Liaison Project	The Home-School Liaison Project provides active links between Vietnamese children, families and schools to raise attainment and improve the quality of life for vulnerable Vietnamese children and young people especially those with special needs or disability.	Children achieving improved results in their assessments demonstrating progress towards learning outcomes.	01/09/2015	31/08/2018	12,600.00	5,600.00	3,500.00	0.00	Green	Project on track to meet outputs in agreement.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	James Perkins	Culloden Bangladeshi Parents Association	Culloden Supplementary School	The Culloden Supplementary School will provide education support, assistance and guidance to underachieving children with their learning and school - work that underpins the National Curriculum -- to deliver educational support in English and Maths -- from Key Stage 1 to 4.	Organisation have handed out leaflets, spoke with local schools, held events and spoke with parents to increase participation. They have also been proactive in enrolling new participants as they have seen a small number of families move in to the local area. The new IT equipment for participants to use has helped encourage regular attendance and retention.	01/09/2015	31/08/2018	19,140.00	8,507.00	8,507.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	Brenda Doku	Graduate Forum - Careers London	Top Tutors	The Top Tutors Project aims to alleviate the cycle of poverty in low income families by offering Numeracy & Literacy intervention through tuition for children aged 7-16 from BAME low income families. Programme will ensure children raise their aspirations and motivate them for further education.	40 young learners have completed the project for the 2015-2016 academic year. 9 beneficiaries were on the project for the full 4 terms (12 months), 10 beneficiaries completed 3 terms (9 months) and the remaining 21 beneficiaries completed 2 terms (6 months). The 10 KS4 GCSE students completed soft skills training on Finance Education after the end of their GCSEs. 4 of the 10 KS4 GCSE students completed a 4 month placement as KS2 Learning Mentors at Top Tutors.  The project has had a positive response from both parents and students from feedback / surveys and parent interactions. Through parents and student recommendation the project has a waiting list of a large number of students who are eligible to join the project for the 2016/17 academic term.	01/09/2015	31/08/2018	15,000.00	6,250.00	6,250.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	Brenda Doku	Headliners (UK)	Digital Citizens	The Digital Citizens programme offers multi-media courses which supports young people to explore issues of concern to them and campaign through the media. You will gain the digital skills to make films and podcasts for online publication/broadcast. Programmes offer accreditation and the opportunity to attend Master Classes delivered by Creative Industry professionals.	There were 5 more young people registered for accreditation in this quarter - making a total of 20 for the year in line with the annual target (60 over 3 years). 11 achieved a recorded outcome which makes a total of 38 against a target of 40.  The project is progressing well with schools and more recently with St Hilda's. The case studies give a flavour of what is being achieved with young people, including the work of All Abilities Forum Mark Your Mind mental health campaign which launched a film - <a href="https://youtu.be/CseFGqhtCg">https://youtu.be/CseFGqhtCg</a> .	01/09/2015	31/08/2018	44,058.00	18,356.00	18,356.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	Brenda Doku	Newark Youth London	Newark Study Support Club	We want to run a Study Support Club in the Stepney and St. Dunstan's area for children 13-16 year olds, to help them improve their educational attainments, especially supporting those in Year 11, going onto doing their GCSE exams the coming year.	The project is making steady progress and working towards achieving the outcomes of improving the attitude to learning and aspirations of young people.  The Project Manager has reported that the first year of the project will be analysed and a report produced on improvements and the number of young people who did well at GCSE exams.	01/09/2015	31/08/2018	11,880.00	4,950.00	4,950.00	0.00	Green	The project operate during term time only.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The project operates during term time only.



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Theme 1 - Children, Young People and Families	Raising Attainment	Brenda Doku	SocietyLinks Tower Hamlets	Raising Attainment Children and Young People Support Projects 1. Study Support	Children and Young People Support:  Study Club -- study support to boost attainment levels, two hours per week	A case study of a 10 year old girl shows the positive improvement made. This service user is preparing to sit her SATs this year and was falling behind her peer group academically. She had protracted ill health which prevented her from attending school and stunted her early development.  The project has been able to support her development, give her small group challenges and homework tailored towards her weaknesses. Her mum has reported that she is doing a lot better, her confidence has grown. The school has confirmed that both her literacy and numeracy levels have gone up.	01/09/2015	31/08/2018	12,600.00	5,600.00	5,600.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Raising Attainment	Hilary Hughes	Tower Hamlets Parents' Centre	THPC Saturday Study Support Project	This project delivers a 3 hour weekly study support session on a Saturday morning for 40 weeks each year that help improve the attainment of 75 disadvantaged local young people at Key Stages 1 and 2.	Children achieving improved results in their assessments demonstrating progress towards learning outcomes.	01/09/2015	31/08/2018	12,600.00	5,600.00	5,600.00	0.00	Green	Activity visit demonstrates high quality teaching. Pupils demonstrate they feel confident as well as aware and proud of the progress they have made.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Activity visit demonstrates high quality teaching. Pupils demonstrate they feel confident as well as aware and proud of the progress they have made.
Theme 1 - Children, Young People and Families	Sports	James Perkins	Children Education Group	Berner Football Academy	Berner Football Academy provides football Club, hosted at CEG, team based activity football on the pitches, enter in locale leagues and tournaments training every Sunday from 11.30 am to 1.30pm. There will be 12-15 children per session with one coach and one volunteer	The project has started with 10 pupils since September 2015 but pupils are increasing gradually. The project is very popular in Berner Estate now. They are doing health exercise and practicing football in the Ropewalk garden football pitch with observation of project co-ordinator.	01/09/2015	31/08/2018	18,135.00	7,556.00	0.00	-7,556.00	Green	Have underperformed on the outputs in this period but have over achieved in previous periods and due to the holiday break they received less participants. Lack of funding has made an impact as organisation hasn't received any Mainstream funding since last September 2015, due to not meeting the premises conditions, and continue providing service almost one year on, they are seeking the back payment as soon as possible. The committee has decided to suspend the Berner Football Academy from 1st of November 2016 as CEG have spent all the reserved funds and cannot continue to run the project.	Red	Under performance on outputs in this period. Lack of funding has made an impact as no Main Stream Grant has been paid from the start of the project due to the Premises condition.
Theme 1 - Children, Young People and Families	Sports	James Perkins	Lord's Taverners	Wicketz	'Wicketz' will use the sport of cricket as a catalyst to change the lives of disadvantaged young people across Tower Hamlets. Our aim is to work in partnership with community organisations, to help improve the overall quality of life locally by utilising the power of sport, social and educational opportunities.	Organisations clubs have received great support from local schools and also from the Pavilion Café in Victoria Park who have committed to sponsoring the Wicketz kit and helping to get young people get involved in the club. An open evening was held in the community attended by many of the participants to attract new players, supporters and sponsors. In addition Wicketz joined with other Adult, Junior and Tigers cricket clubs in the area in holding an awards evening which many of the Wicketz players and parents attended.	01/09/2015	31/08/2018	24,000.00	10,667.00	10,667.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Sports	James Perkins	Somali Parents and Children's Play Association	Girls' Active play & sports	Girls' Active play & sports provide physical activities for unfit/obese Somali girls in NW, NE and SE clusters; between the ages of 8 to 13 years old. The sessions are unstructured, spontaneous and involve children following their interests and ideas. One session per week at Mile End Adventure Park	All the girls were physically active and had improved their learning ability and achieved well in school however 2 of the girls had behaviour issues when started and has since made significant progress in this quarter showing clear signs in the sessions of playing in a friendly manner and becoming tolerant to others and to each other. All the girls have improved their team work and goal setting skills, which are a very valuable life skills that will serve them as adults All the girls demonstrated great improvement in their confidence and self esteem and they expressed their opinions and views very well and also participated in planning the activities.	01/09/2015	31/08/2018	35,010.00	15,559.00	15,559.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Sports	James Perkins	Splash Play	Sports & Play Sessions	SPLASH Play provides inclusive play sessions for children of all abilities & backgrounds, aged 5-13. Play sessions, from different sites, offer various demanding and fun play activities, arts & crafts, sports, healthy cooking, indoor & outdoor games. Volunteers programme gives young people training and work opportunities.	Four workshops were run this quarter. 9 volunteers were trained from the local community to assist in planning and delivering these community events. The volunteers were working towards the following accreditation - AQA Introduction to Play and Playwork, Community Leadership Skills, Introduction to child protection and safeguarding and Health and Safety; Risk Assessment. Children have been encouraged to get involved in group sports game as part of their AQA achievement.	01/09/2015	31/08/2018	69,594.00	30,932.00	30,932.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Sports	James Perkins	Tower Hamlets Youth Sport Foundation	Hub Club Programme	The Hub Club programme is a borough-wide scheme where young people can take their first steps into community sports participation as both participants and leaders.	A total of 121 young people aged between 13 - 19 have accessed the Hub Club Programme over the last year. Since coming to Hub Club sessions 87% said they were taking part in sport/physical activity more regularly 90% said they have made new friends. 87% said they have learnt new skills, 87% said they have got better / improved skills and 90% said they have increased in confidence. The feedback above highlights how the Hub Club Programme is having a positive impact on the young people involved and delivering the desired outcomes set out in the grant application	01/09/2015	31/08/2018	55,455.00	20,995.00	20,995.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Sports	James Perkins	Tower Hamlets Youth Sport Foundation	Stepping Stones Programme	The Stepping Stones programme is a borough-wide scheme where young people can take their first steps into community sports participation as both participants and leaders.	239 children aged 7-11 have been engaged in physical activity at the 11 Mini Clubs set up through the Stepping Stones project as well as 27 young people aged 16-21 who were engaged as PETAs (Physical education teaching assistants) Of the PETAs involved in the Stepping Stones project since September 2015, 12 moved into Higher Education at the start of the 2016/17 academic year and 2 have progressed into fulltime employment.	01/09/2015	31/08/2018	30,000.00	10,058.00	10,058.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Sports	James Perkins	Vallance Community Sports Association Limited	Sports Access for All	The overall aim of our project is to improve physical and emotional health and wellbeing in children and young people. We aim to work with our partners including Attlee Centre and local secondary schools to target vulnerable groups particularly young people with disabilities.	The project activities is helping the organisation to improve the skills and knowledge base of staff and volunteers working with disabled groups to enable them to deliver health and sporting provision for people with Special Educational Needs.	01/09/2015	31/08/2018	81,306.00	36,135.00	36,135.00	0.00	Green	Project is progressing well and have achieved targets	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Vulnerable and Excluded	Brenda Doku	Attlee Youth and Community Centre	Connecting Children and Families	Attlee, Home-Start Tower Hamlets and Praxis in collaboration providing inclusive services for children 0-16 years and their families; including migrant families. Services include support in the home, structured drop in sessions, peer therapeutic support, skills, health and wellbeing workshops and exercise classes for adults and play and informal learning for children	The partnership with Praxis and Home Start is working well. Case studies give a flavour of the collaborative work with other agencies such as schools, farms museum to support vulnerable families to access key services. This also has enabled service users to have a sense of independence and develop new skills to enhance their educational and employment prospects.  200 service users have been supported to date. Some parents have reciprocated by volunteering on and off-site activities.	01/09/2015	31/08/2018	61,770.00	25,737.00	25,737.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Vulnerable and Excluded	Brenda Doku	Family Action	Tower Hamlets Young Carers Support Service	The Young Carers Schools Project will provide consultancy/capacity building support to local primary and secondary schools to help raise awareness of the needs of young carers and improve processes and around identifying and supporting them to fulfil their potential.	The project is progressing well and has linked up with 6 schools to try and engage more schools in signing up to the charter and motivate them to make Young Carers a priority for their schools. The organisation continues to raise awareness of young carers through organised parental mental health awareness workshops, a discussion group about the DOH's proposal for a new Carers Strategy.  In November, 4 further schools signed to the project at the Young Carers: 'Everybody's Business' workshop also in attendance were representatives from CAMHS and the Police.	01/09/2015	31/08/2018	58,749.00	24,478.00	24,478.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Vulnerable and Excluded	Mark Waterman	Osmani Trust	Shaathi Family Support Programme	The Shaathi Family Support programme is both a prevention and intervention programme seeking to work with families that are at risk of breaking down and/or are facing multiple social, financial or health related difficulties	Project has enabled participating families to remain as a family unit, by helping to re-structure families and strengthening relationships within the home through mediation and mentoring work. Families have benefitted by participating in family meetings and one-to-one sessions with project staff and through the development of family action plans. The project has removed the need for statutory sector intervention with the families. It has also referred families to relevant local services and enabled young people supported by the project to become more engaged in their education, with the support of their families.	01/09/2015	31/08/2018	99,000.00	44,000.00	44,000.00	0.00	Green	Project on track	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Vulnerable and Excluded	Brenda Doku	St Giles Trust	Gamechangers	A borough wide service providing holistic casework support for families with complex issues; including housing support and help to access education, training and employment. Gamechangers has experience of working with families where members are gang involved or otherwise involved with the criminal justice system.	The project provides interventions and partnership working within the 3 PRU centres. The project also continues to support and sustain referred cases made to other agencies such as Spotlight Centre, Streets of Growth, Street Pastors, Rapid Response, Youth Offending Team, Lifeline, in order to deliver a more holistic service to their users. The organisation participates in the monthly Gangs Risk Matrix meetings to identify children and young people who may be affected by gang activity.  The project has engaged with 16 beneficiaries on a 1:1 basis, this included 4 new service users. 2 young people disengage from the service. This takes the total to 19 new service users accessing the 1:1 element of the service to date. The project has also made 4 new mentoring matches which takes the total to 14 as at September 2016.	01/09/2015	31/08/2018	123,000.00	51,250.00	51,250.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Vulnerable and Excluded	Mark Waterman	Step Forward	Young Peoples Counselling and Support Project	You are welcome to speak in confidence to one of our counsellors at Step Forward about anything that is on your mind, no matter how big or how small it seems. You might want someone to talk to because there are difficulties in your life or because you feel worried, anxious, upset or confused. We will not judge you or tell you what to do. We are here to listen to you and help you to deal with any issues you have and support you to make informed choices about your life. Please contact us to find out more.	The project has been very successful in terms of the number of beneficiaries it has supported and the impact it has had on beneficiaries' lives, in line with intended project outcomes. High proportion of beneficiaries have experienced improvements in their emotional health and in their progress in education, training or employment. Project activity has included therapeutic group and workshop activity for victims of sexual abuse which have increased participants' confidence, self-awareness and ability to look to the future and make changes in their lives.	01/09/2015	31/08/2018	150,000.00	66,667.00	66,667.00	0.00	Green	Project on track	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Vulnerable and Excluded	Mark Waterman	Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting	Mellow Parenting is an evidence based, in depth, early intervention suite of parenting programmes targeted to support families who are finding parenting a struggle so they can develop more positive ways to interact & remain a family. Courses are designed for parents & pre-school children together & also for parents-to-be.	The project has delivered one completed Mellow Parenting programme, offering parents and children a variety of structured activities to promote maternal well-being and foster mother-child interactions. Feedback from the programme was good, with parents reporting that participation enabled both them and their children to experience positive changes, including development of self-confidence. A second programme has commenced in October 2016. The project has also delivered a Mellow Bumps course to support pregnant women and prepare them for the birth of their children. This course also received good feedback from its participants. A second Mellow Bumps course has commenced in September 2016.	01/09/2015	31/08/2018	50,478.00	23,461.00	23,461.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Bangladesh Youth Movement.	'Challenge For Youth' BME & Bangladeshi Girls Development Programme.	'Challenge for Youth' BME & Bangladeshi Girls' Development Programme will operate from BYM's dedicated Youth Centre and via outreach providing myriad activities which enable girls to address social, educational, employment and health issues via constructive leisure activities, health workshops and training programmes on a gender specific basis.	The project has been busy with young people expressing an interest in developing new skills through training opportunities in particular First Aid. BYM has arranged and delivered this training in which the participants successfully passed and received level 2 accreditation in Emergency First Aid At Work.	01/09/2015	31/08/2018	39,000.00	16,250.00	16,250.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	City Gateway	Back on Track: Engagement and Progression	This project will reach out to the most vulnerable, disengaged and hard to reach young people aged 13 to 19 (up to 25 with SEN), reduce their risks and engage them in positive activities that motivate them to the point that they want to take on training/education or work.	As at June 2016 the project has supported 73 young people. It has been successful in running a young leaders / volunteer programme, which saw significant change in the young people, in terms of: maturity, confidence, attendance and time-keeping. This was particularly evident with the underrepresented group of white males and girls.  City Gateway has delivered street detached work and enrichment sessions in local secondary schools. This developed further awareness and encouraged more young people into this provision. Case studies highlight the work carried out with some of whom now act as role-models for other young people and make a positive impact on their lives in turn.	01/09/2015	31/08/2018	45,000.00	11,250.00	11,250.00	0.00	Green		n/a	City Gateway have ended the Back on Track: Engagement and Progression project as at the end of June 2016.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	ELT Baptist Church	Young Women's Project	After-School Club for young women aged 13-19 on Friday afternoons (3.15-5.30pm) with a wide range of activities:- arts, crafts, sports, dance, drama, cooking, and workshops. Day trips during school holidays such as rock climbing, AirHop, theatre and Southend. Summer project/residential. Lunch-time arts & crafts clubs in 2 local secondary schools.	The Project Manager reports that young women service users have continued to develop their social skills, their ability to make decisions, encourage others and work together in a team (especially with others they wouldn't normally work with because of age difference or friendship circles) through various fun team building games.  9 Young women took part in the Summer Sporting Project (Snow Boarding, Kayaking, Canoeing and Trampolining) and other fun experiences that helped them become more aware of their health, develop new skills and develop their social and communication skills. 3 gained certificates of achievement in Snowboarding and expressed interest in improving their snowboarding and life skills by attending future courses. 14 young women participated in the After-School Club during the last quarter, continuing to enjoy themselves and grow in confidence through creating arts and crafts that express some of their culture, painting portraits of themselves and creating jewellery and accessories that they are proud to wear.	01/09/2015	31/08/2018	24,000.00	10,000.00	10,000.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Island House Community Centre	Island House YOU Project	A Youth Project for teenagers in Tower Hamlets South East locality. Working collaboratively with other providers, we aim to increase participation, reduce isolation, raise attainment, improve health wellbeing and promote citizenship through a wide range of weekly activities including sport, street dance & scouting; plus daily diversionary activities throughout school holidays.	The project is progressing well supporting 58 had to reach young people in the last quarter. The Easter and summer Holiday programme attracted many more young people.  The Explorer Scouts had an incredible summer period of 13 activity days in July including 3 camps, in August they had 10 days camping in Slovenia and another full week in Germany, and in September there were further activities, including lots of volunteering in the community.	01/09/2015	31/08/2018	45,000.00	20,000.00	20,000.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Newark Youth London	Newark Adelina and Exmouth Youth Project	Our project will provide 9 hours of structured youth provision for children and young people (13-19 year olds) from Shadwell, St. Dunstan's, St. Katherine's & Wapping, Stepney Green and Whitechapel area. We will run 2 youth clubs; Adelina for 2 nights (6hours) and Exmouth 1 night for 3 hours.	The project is progressing well and young people had access to Junior AQA Sports Leaders Award and ASDAN volunteering course.  In a case study, a service user reported that their participation in the project has improved their confidence and leadership skills. This person also went on residential trip with the project and enjoyed all the outdoor activities and learned lot and achieved some personal recorded outcomes.	01/09/2015	31/08/2018	45,000.00	18,750.00	18,750.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.



Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Ocean Youth Connexions	Ocean Youth Connexions	Ocean Youth Connexion will provide a safe place to be for young people aged 13-19 and up to 25 if SEN. We will provide a youth facility based around the needs of young people, a homework club to raise local young people's attainment levels and two fitness and wellbeing classes.	<p>The Project Manager reports that the project has achieved its recorded outcome targets for the year. The organisation continues to deliver two youth club sessions and the weekend sports session.</p> <p>The Project Manager reports that attendance has been very good especially over the summer period where a lot of girls and young women participated. This was part of a two month programme where young people were exploring identity and roots in the community. The project has achieved its accredited outcome targets for the year and has made 6 NEEET referrals to Transition Support Workers and there are plans in place to increase this figure going forward. The PAYP programme made 12 referrals for the customer service course during the summer which was a good sign that referrals can be made if courses are put up.</p>	01/09/2015	31/08/2018	45,000.00	18,750.00	18,750.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Osmani Trust	Aasha Peer Project	The Aasha Programme has a track record spanning over 15 years in dealing with disaffected young people who are involved in gangs, violent crimes and ASB. Aasha's Peer Programme engages these young people to become ambassadors to their peers, changes attitude, promotes understanding, reduces crime and ultimately empowers young people.	<p>During the summer the project has been busy with the promotion of inter-generational sports themed events which were well attended with over two 250 people. Young people involved in planning, preparing and delivering the community event gained valuable skills and experience. Many now feel more confident in their ability organising something of that size as well network with local businesses, charities and residents</p> <p>Osmani has established links with schools to run workshops with young people at risk of anti-social behaviour. The key contacts in schools have been the Behaviour Manager, Social Workers, Head of Year and Deputy Head. Taster workshop sessions are held with a cohort of about 14 young people in years 8/9 and 10/11 to gauge the level of intervention required.</p>	01/09/2015	31/08/2018	45,000.00	18,750.00	18,750.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Our Base LTD	One Stop Youth Service	Our Base and Cannon Support Link will work in partnership to enhance life opportunities through education, training and recreational activities, provide skills to build self-confidence and prevent gang affiliation and organized crime through targeted youth service delivered in both NW and SW ward clusters over six evenings per week.	<p>Young people have been involved in the planning of activities including community event, and completion of an Accredited Training Course in Customer Service (Level 2 Accredited). Young people were able to complete research online and assist the youth workers in finding a suitable activity within their budget, following a few dedicated sessions about budgeting, value for money and risk assessment.</p> <p>There have many positive comments / feedback from families and residents that support the work of Our Base. Some parents noted a change in attitude and values of the young person, within the familial household; this may be related to workshops held around Equality, Diversity and Respect. Local residents and TRA organisation feedback that they had noticed a decline in loitering and positive attempts from young people in creating a safe neighbourhood – there was constructive discussion held, this quarter, with young people about ASB and the effects this can have in a locality.</p>	01/09/2015	31/08/2018	45,000.00	18,750.00	18,750.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Shadwell Basin Outdoor Activity Centre	Girls Can Adventure - Shadwell Basin Outdoor Activity Centre	'Girls Can Adventure' is a 'long term athletic development' programme open to all girls from the age of 9 up to 18 years old. It uses the vehicle of outdoor and adventure activities to allow young girls to achieve their potential through both gaining technical abilities in adventure sports and exploring and developing themselves in the fields of leadership, teamwork, problem solving and decision making. All this whilst creating a healthy lifestyle and living, with a chance at training for employment skills.	<p>This project is necessarily structured to support a few number of young girls (5) at each session. The project uses a range of outdoor and adventure activities to enable young girls to achieve their potential through both gaining technical abilities in adventure sports and exploring and developing themselves in the fields of leadership, teamwork, problem solving, decision making, creating a healthy lifestyle and living, with a chance at training for employment skills.</p> <p>A case study shows a tangible personal recorded outcome for one of its service users who basic skills of kayaking as she had attended a few previous sessions with a visiting group. However, she had not developed these further and had not. She tried other activities such as climbing sessions with the other girls. Her abilities as a leader came from the respect she was given because of her previous knowledge of kayaking as well as her passion for outdoor sports and her age. However, she was quiet and reserved and has grown in confidence over the past months through the programme. The organisation has now invested time and money in assisting her with coach training.</p>	01/04/2016	31/08/2018	15,000.00	6,250.00	5,000.00	-1,250.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

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Theme 1 - Children, Young People and Families	Youth	Brenda Doku	SocietyLinks Tower Hamlets	Youth Children and Young People Support Projects 1. Girls Group 2. Accredited Training	Children and Young People Support:  1. Girls Group -- diversionary activities and support for girls and young women, two sessions per week 2. Accredited Training -- opportunity for young people to participate in Arts Award or ASDAN accredited courses	This is an interconnected organisation which fosters intergenerational activities and encourages parents of young children to train and develop relevant skills to help them into employment and to support their children's educational needs. Its annual summer event at the Whitechapel Peabody estate showcased some of the project's work such as arts and crafts, ornaments designed by young people. The young people are also involved in a gardening project and had an array of plants in their allotment and an environmentally friendly indoor vegetable growing aquaponics systems..  The organisation provides a case study which shows a tangible personal recorded outcome for one of its service users. Staff coached and built the confidence of this person and encouraged them to fulfil their dream which resulted in being accepted to study nursing/ midwifery at a university.	01/09/2015	31/08/2018	45,000.00	20,000.00	20,000.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	St Hilda's East Community Centre	St.Hilda's Youth Hub	St. Hilda's Youth Hub offers inclusive life enhancing social learning opportunities to male and female young people between 13 to 19 years, disabled young people up to 25 years old, delivering a range of innovative, creative and challenging activities within a safe and friendly environment founded on Child Rights principles.	The project reports that St. Hilda's Youth HUB continues to make real impact in the lives of young people, including disabled young people. The project is working with Headliners (another MSG funded project) to support the hard-to-reach young people who will not normally access mainstream services.  One project reports that "a young male with physical disabilities has been attending Surjamuki disabled youth project this year, during this period his confidence has improved considerably; he was initially shy and reserved. He now plays active role in the project, engaging with other young people, makes good eye contact and converses well with adults. His bubbly and friendly personality shines through and it is a joy to see how appropriate support can help to bring out the best in young people".	01/09/2015	31/08/2018	39,000.00	16,250.00	16,250.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Stifford Centre Limited	Stepney Youth Innit @ Stifford Centre	A female only provision for young girls aged 13-19 (up to 25 if SEN), delivering a range of activities and workshop which tackle issues related to bullying, self-harming, sexual exploitation, relationships, body image and more.	This project is necessarily structured to support a few number of young girls (5) at each session. The organisation reports that participants rate the quality of service provided as "Good" or "Very Good" and feel it has actively contributed towards improving their wellbeing.	01/09/2015	31/08/2018	15,000.00	6,667.00	6,667.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	The Rooted Forum (TRF)	Interventions Without Borders	Interventions Without Borders (IWB) project is a peer-to-peer intermediary resolution and mitigation service that utilises innovative means of role modelling, mentoring and restorative justice to offer offenders/ ex-offenders pathways that reduce territorialism, avert antisocial behaviour, deglamourises gang culture with associated substance misuse, conflict and criminality.	The project has worked with 20 young people that were very difficult to reach as they had multiple issues that they were facing in their life. However being able to do detached work with them they were more willing and participating.  The project has managed to work well with the individuals providing for them a platform where they felt comfortable enough to develop a relationship with us which then allowed us to cater to their needs more effectively. Every so often the organisation would reward their efforts by taking them on excursions. The project has continued to identify their needs of young people and to provide them with support and guidance to overcome their own barriers. This cohort of young people has now completed a journey with project and is in a better position in terms of knowing where they want to go in the future with their careers and studies	01/09/2015	31/08/2018	45,000.00	20,000.00	20,000.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	The Rooted Forum (TRF)	Youth INNIT!	A female only provision for young girls aged 13-19 (up to 25 if SEN), delivering a range of activities and workshop which tackle issues related to bullying, self-harming, sexual exploitation, relationships, body image and more.	This is a small group of 5 young girls per session and participants rate the quality of service provided as "Good" or "Very Good" and feel it has actively contributed towards improving their wellbeing. The service users are instrumental in determining the range of activities and they have suggested that they would like a few more study support sessions to help with their homework.  Topics that have been covered are healthy eating, cooking, fashion and arts and crafts. There has been a lot of one to one support given to the young girls supporting them through the transitions they are facing in life. Young people have reported that they feel less isolated and happier because of engaging with our services.	01/09/2015	31/08/2018	15,000.00	6,667.00	6,667.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Wadajir Somali Community Centre	Wadajir Homework Club Two	Wadajir's After-school and Homework Club helps young people aged 11-16 with English, maths and sciences to build a strong academic foundation that will help students to become confident, creative and successful adults. Supervised IT facilities are also available to support students' learning.	In order to make up for the missed sessions over summer, the project has been providing youth drop-in sessions for both the girls and the boys on Saturdays and Sundays. The additional sessions from the new premises have proved to be very popular as they give young people the flexibility they desire.  The sessions have focussed on teaching the boys group about their culture, from the names and uses of different traditional objects to the meaning of old Somali proverbs. This has sparked an interest to carry out further research about the nomadic Somali culture. The girls has been working with a previous service user, now a successful fashion and design business woman, who has been mentoring current service users in the important lesson she learnt whilst at Wadajir.	01/09/2015	31/08/2018	39,000.00	17,333.00	14,083.00	-3,250.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Weavers Community Forum (WCF)	Be Active in the Community (BAC)	Be Active in the Community project is to help inspire, activate & motivate young people learn about themselves, others, and Society, through non-formal education activities which combines enjoyment, challenge and learning.	12 young people noted that the 3-day residential trip has helped them accessing and exploring various new sporting and recreational activities. It has also improved their confidence, self-discipline and enhanced their understanding of Social Cohesion. A Community Safety Workshop with the Safer Neighbourhood Team has helped 15 young people to develop personal awareness on crime and its consequences; it has also prevented them from committing inter-gang crimes.  A Young Leaders Award accredited training course has helped young people explore different ways of working with their peers and other younger members. 5 sessions of Interview Skills and CV writing workshops have upskilled some of the young people to get into employment and training. 1 participant referred to Rich Mix Centre for volunteering is now working part time for the organisation. Another participant who was referred to the NHS is now continuing to do apprenticeship with that organisation, both of these mentioned participants have just turned 20 and moved on to develop their future career.	01/09/2015	31/08/2018	45,000.00	18,750.00	18,750.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 1 - Children, Young People and Families	Youth	Brenda Doku	Young and Talented Ltd	Young and Talented Performing Arts Project	Young and Talented Performing Arts Project, to develop the confidence and skills of children and young people using theatre arts training. The sessions include the very best training with professional practitioners in acting, singing and dance and live performance showcases. Y&T nurtures and develops children for Stage, Screen and Life.	Students have been taking part in the production stage performances. This process has developed young people's imaginations, creative skills and artistic experiences; this built their confidence and self-esteem. The students left the stage with raised aspirations which filtered into other areas of their life creating a positive mind-set. The students who completed their Arts Awards accreditation were celebrated on stage. Other achievements were presented in the programme under the Students Achievements section.  Audience members had the opportunity to leave feedback about the live performance on our online survey. 100% of those completing the survey stated that the show was excellent/very good. Parent's feedback: "Brilliant acting and story, just what you'd expect from a Y&T production".	01/09/2015	31/08/2018	45,000.00	18,750.00	18,750.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	Bowhaven	Equip Initiative	The Equip Initiative provides specialist training and support for people who have experienced mental illness to help them build skills and experience.  We offer accredited training and support in I.T. skills; a 12 week volunteering opportunity with a Social Housing Provider; and employment brokerage for those completing the course.	Engaged 21 residents up to March 2016 with 4 given ongoing employment support and 11 into accredited training.	01/09/2015	31/08/2018	61,170.00	11,894.17	11,894.17	0.00	N/a	Organisation has withdrawn this project from the programme.	N/a	Organisation has withdrawn this project from the programme.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	DeafPLUS - Breakthrough Deaf and Hearing Integration	Employment for Deaf and Disabled people in Tower Hamlets (EDITH)	A specialist pan-disability Employment Service in Tower Hamlets provided by deafPLUS and Real will provide IAG to address barriers to employment, accredited and non-accredited training including digital skills, volunteering and employment support. Skills of job seekers will be enhanced to gain confidence and motivation to gain and sustain employment.	Due to key setbacks such as project starting late and project officer leaving the job, the project has been playing catch-up. However to date they have managed to get 30 deaf and disabled people to complete their non-accredited training and have secured 8 people into jobs.	01/09/2015	31/08/2018	114,357.00	50,825.00	31,766.00	-19,059.00	Green	Progress gives confidence that outcomes may be achievable - to be reviewed next period. The RAG rating is subject to the upcoming verification visit.	Amber	Under performance on outputs due to late start and staffing issues. Project is now fully staffed and significant improvement is expected in the coming months. Still on course to achieve all targets by the end of the project.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	Four Corners	ZOOM (formerly known as Creativity Plus)	ZOOM: FUTURES IN CREATIVE MEDIA is a specialist, 3-month training scheme, offering high-quality training in film/TV craft/production skills, followed by mentoring and employability support. Applications are invited from unemployed people aged 18-30 in Tower Hamlet	This project is unique to the rest of the employment projects as it focuses on helping people find jobs in the creative industries sector. The project has done relatively well. They have met their target for both getting people into accredited training and securing people into jobs. To date, they have got 16 people to complete their accredited training and secured two people into jobs that are sustained for at least 13 weeks.	01/09/2015	31/08/2018	104,169.00	46,297.33	37,616.58	-8,680.75	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Monitoring Report received 17 November. Visit scheduled for January 2017
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	Island House Community Centre	ABLE - Adult Basic Learning & Employment - Readiness Project	This collaborative consortium project works to integrate basic skills and adult education training with employment preparation courses and volunteer work placements to help support & up-skill people in SE locality of Tower Hamlets to move them closer to the job market.	The ABLE (Adult Basic Learning and Employment) project is the most successful employment project so far. It has surpassed all its targets. To date, it has helped 54 residents complete their accredited training, 19 residents into work or volunteer placements and 4 residents into employment with jobs that are sustained for at least 13 weeks.	01/09/2015	31/08/2018	90,000.00	40,000.00	40,000.00	0.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit undertaken 24 November 2016.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Ali Ahmed	Limehouse Project Limited	Enhancing Vocational Access (EVA)	EVA offers economically inactive/unemployed women an integrated incremental programme of personal development, employability and vocational training to improve their life chances. EVA targets women who seek work opportunities compatible with their experience, interests and family commitments such as Health & Social Care, childcare or self-employment based on domestic skills.	To date the organisation recruited 217 women to participate on the project, of these 163 participants continued to actively engage the capacity building programme offered. 63 of the beneficiaries continued on path to gaining certification; with the remaining 49 beneficiaries to gain certification by January 2017. They conduct 1:1 with each beneficiary in addition to training offered in order to support them with personal and professional goals and increase life chances, building aspiration and motivation.  During period Q4, they held employability day in partnership with Body shop HR team, with beneficiaries supported to improve their application writing skills and interview techniques.  The organisation reported that they seek new innovative methods and partnerships models to engage beneficiaries in activities and programmes, from employability days to offering private work spaces to complete course homework, as well as working closely with local schools and parents.	01/09/2015	31/08/2018	138,849.00	61,712.00	61,712.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	Mind In Tower Hamlets	Upskill	Upskill is a new service which aims to support people with mental health issues to get closer to the labour market. Developing social enterprise models of employment, we will offer direct work place experience, training and placements in related business areas which will support our clients to access work.	Upskill have made a lot of connections and have networked across the borough and as a result the project is well known throughout. They have helped 18 residents with mental health needs find work or volunteer placements and 6 people into jobs that are sustained for at least 13 weeks.	01/09/2015	31/08/2018	207,504.00	92,224.00	74,932.00	-17,292.00	Green	Progress reported shows project has some difficulties but has identified actions to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project has some difficulties but has identified actions to achieve agreed outcomes. Visit undertaken 1 December 2016.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	Newark Youth London	Women into Work	Our project aims to increase employability skills of all women in Tower Hamlets, specifically targeting BAME women and supporting them to move closer to the job market and into work through assessment, one to one support, supported work placements/volunteering, improving essential basic skills, training, enterprise and back to work seminars.	This project works with BAME women that are furthest away from the labour market and have been on benefits for a number of years. Despite the difficulty in getting this group engaged and motivated to find work, they have helped 37 residents complete their accredited training and 10 residents into work or volunteer placements.	01/09/2015	31/08/2018	58,431.00	25,969.33	21,100.08	-4,869.25	Green	Progress reported shows project has some difficulties but has identified actions to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project has some difficulties but has identified actions to achieve agreed outcomes. Visit scheduled for 19 December 2016.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Ali Ahmed	Osmani Trust	Education & Employment	The Education & Employment Project was established in 2006. Our aim is to develop the capacity, knowledge and skills of young people, especially those facing barriers, marginalised, so that they are able to access and benefit from training and developmental opportunities with the view to improving their quality of life.	Since the start 87 clients were engaged on the project out of 80 target, of these 44 were assessed (target 44), and 44 clients received ongoing support (target 44). The project also had 41 clients access non-accredited training meeting the target, similarly 22 clients received accredited training in compliance with the target. 21 clients went on work placements against a target of 22 and 14 accessed jobs that were sustained at the minimum of 13 weeks, out of 20 clients target, the provider explained that this due to some of the clients leaving work without.	01/09/2015	31/08/2018	90,291.00	40,129.00	40,129.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Ali Ahmed	The Prince's Trust	Bridging The Gap	Led by The Prince's Trust, the 'Bridging the Gap' programme is an innovative, high impact course designed for marginalised young people living Tower Hamlets. Through targeted outreach we will engage those young people furthest from the job market and provide them with 1-1 support, development opportunities and employment skills.	The Prince's Trust update - has met all agreed targets for Quarter 2 (July to September 2016) 2016/2017 and over achieved on some outputs (Young people engagement, referrals to other organisations, Accredited training, Non Accredited training, 13 weeks sustained in employment).  One young person started full time employment in June 16, the delivery team were tracking his sustainment in employment progress. The young person decided he wanted to study sports at College instead of employment. In addition The Prince's Trust will be claiming our first 13 weeks sustained in employment outcome this quarter. The young person is doing very well in their job and is enjoying the learning experience.  Partner update - Streets of Growth - has met all agreed targets for Quarter 2 (July to September 2016) 2016/2017. Two new NEET young adults (this is an over achievement) have been recruited to the programme and have enrolled on the Streets of Growth Earn Your Vision which consists of: Employability Training gaining skills in presentation and interview skills, confidence building, development of interpersonal skills, embedded numeracy and literacy skills.	01/09/2015	31/08/2018	110,148.00	48,955.00	48,955.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment	R2E	Sajibur Chowdhury	Tower Hamlets Parents' Centre	THPC ICT Embedded Women's ESOL Project	The THPC ICT Embedded Women's ESOL Project is a three year initiative that will offer ICT embedded ESOL Classes to 90 unemployed women from the Borough. It will improve their skills thus, helping them to enhance employment prospects.	THPC ICT Embedded Women's ESOL Project receives the least funding amongst the employment projects funded by the MSG programme, at £6,853 a year. They work with BAME women ensuring that they come closer to job market by improving their English to a functional level and increase their self-confidence. To date, they have helped 30 people by providing them with ongoing support and completing action plans and 4 residents into work or volunteer placements.	01/09/2015	31/08/2018	20,559.00	9,137.33	7,424.08	-1,713.25	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 14 December 2016.



Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Account3 Ltd	LAP 5 Advice Partnership	This project operates across LAP5 and will be providing Social Welfare Advice Services based on the needs of Tower Hamlets residents. The advice sessions will be provided in DDA compliant, comfortable and friendly setting, maintaining confidentiality and trust. The service will be delivered by Account3 in partnership with Legal Advice Centre. Free face-to-face advice service for residents includes:  1. Welfare Benefits 2. Money/Debt 3. Employment 4. Housing/Homelessness 5. Council Tax 6. Education and special educational needs 7. Consumer 8. Civil litigation and small claims	The project exceeded its targeted outputs since the start of the project, they supported 2,016 clients out of target 1,300, these clients presenting 2,596 new cases out of a target 2,383. They achieved over 60% positive outcome for clients.	01/09/2015	31/08/2018	150,000.00	66,667.00	66,667.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Bromley By Bow Centre	Integrated Generalist Advice Service for the North East Cluster	Using new design methods and creative approaches we will provide a whole person focused advice service that equips local people to lead independent, resilient and sustainable lives, whilst producing better outcomes and reducing public sector costs.	The project supported 1,300 clients, meeting the target number of clients for period, they exceeded agreed target output for number of new cases dealt to date dealing with 2,598 out of target 2,383. They achieved over 60% positive outcomes for clients.	01/09/2015	31/08/2018	150,000.00	66,667.00	66,667.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Citizens Advice Bureau (East End CABx)	Tower Hamlets Borough Wide Advice	Free, confidential and independent advice to help all Tower Hamlets residents resolve the problems they face including Benefits, Housing, Money/Debt, Employment, Immigration, Consumer, Family and Personal issues. Tower Hamlets Citizens Advice Bureau leads the service with partners including Ocean Somali Community Association, Praxis, Chinese Association of Tower Hamlets and DeafPLUS.	Since the start of the project the partners exceeded agreed target outputs, of the 6,500 target clients they supported 6,901, they also exceeded target number of new cases, dealing with 9,553 out of 7,583 target new cases. The project is meeting its agreed outcomes for clients with financial and non-financial outcomes exceeding 60%. The demand for the services continues to rise with sessions running at full capacity, with the many of the cases presented being complex and therefore requiring specialist legal input. The Evening Legal Advice Service appointments are fully booked three weeks ahead of schedule due to the demand on our Pro Bono advice sessions.	01/09/2015	31/08/2018	735,000.00	326,668.00	326,668.00	0.00	Green		Green	Tower Hamlets Chinese Association is a partner in this project and they have asked to withdraw from the partnership effective from January 2017. CAB as the lead is proposing to deliver this contract to the Chinese Community through a partnership with the Tower Hamlets Community of Refugees from Vietnam from January 2017. Targets are being achieved and replacing the partner organisation will ensure the project will continue to be on track.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Island Advice Centre	LAP 8 Generalist Advice Service	General Help and Casework in benefits, debt and housing, open door sessions Wednesday, Thursday and Friday 10 to 12, telephone advice 020 7987 9379 Monday, Tuesday, Thursday 10 to 12, appointments available daily. Check website island-advice.org.uk for more details.	The project supported 1,008 clients exceeding its target of 975 clients since Sept 2015, however they had a slight drop in in the target number of cases dealing with 2,149 out of a target of 2,167. they achieved in excess of 60% positive outcomes. the service was reconfigured to reduce burden on clients by ensuring where possible to provide full advice and support at drop-in sessions without the need to return for appointments. Leaving the most complex cases for appointments.	01/09/2015	31/08/2018	150,000.00	66,667.00	66,667.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Island Advice Centre	Tower Hamlets Trainee Advice Project	The project aims to improve capacity, quality and access to the boroughs advice services. We recruit and train volunteers to become advice workers, liaising with advice agencies to secure voluntary work placements. We deliver training for volunteers and paid workers and facilitate/develop LBTH's advice sector website www.thcan.org.uk and network meetings.	The project successfully recruited 20 trainee/volunteer advisors, who have been attending a weekly advice training course (Advice UKs Learning to Advise), with attendance over 90%. Units completed covered include Advice Skills and Welfare Rights, debt and housing. 4 of the volunteers have dropped out due to finding employment, 16 completed the course and obtained the Learning to Advise certificate. 15 are hoping to carry on and do Level 3 NVQ Advice and Guidance (if they secure funding from the Canary Wharf Trust). Most trainees have been carrying out the minimum required 6 hours per week volunteering and 8 different agencies have a volunteer. 20 volunteer law students were also recruited since the start of the project to increase the capacity of local advice providers, with some being trained to complete PIP/ESA50 forms and found them work placements in advice centres. Tower Hamlets Community Advice Network (THCAN) and Welfare Rights Advisors Forum meetings have been facilitated quarterly; both are well attended by local advice agencies. The monthly information on benefits issues sent to over 100 advisors in the borough THCAN website is updated regularly with changes in advice service provision and information for advisors available, 4 Fact sheets a quarter are posted on THCAN website and disseminated to local advice providers.	01/09/2015	31/08/2018	138,000.00	61,333.00	61,333.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Legal Advice Centre	Social Welfare Advice - NW Ward Cluster (LAP 1 and 2)	The project will provide a free, confidential welfare and legal advice services to local residence based in LAP 1&2 on a range of areas including welfare benefits, housing, debt, employment, education and consumer law. The services will be delivered across various venues in the Bethnal Green, Spitalfields and Whitechapel areas.	The project exceeded its agreed target outcomes to date, both in terms of financial and non financial outcome, achieving over 60% positive outcomes for clients in each quarter, which are recorded by tracking financial gain with benefits claims, reviews/appeals, employment settlements and other financial and non-financial outcomes i.e. housing and debt outcomes.	01/09/2015	31/08/2018	300,000.00	133,333.00	133,333.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Limehouse Project Limited	LAP 3 & 4 Advice Service	We work alongside local communities in Shadwell, St Dunstan's, Stepney Green and St Katharine's and Wapping to offer high quality information and advice services on welfare rights, debt and money and housing issues.	The project supported 1,862 clients (out of a target of 1,925) presenting 3,217 cases (out of target number of cases of 2,980 cases). They achieved over 60% positive outcomes for clients	01/09/2015	31/08/2018	165,000.00	73,333.00	73,333.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Limehouse Project Limited	Advice Consortium LAP 7	We work alongside local communities in Limehouse, Lansbury, Poplar and East India to offer high quality information and advice services on welfare rights, debt, money and housing issues.	The project supported 1,771 clients (out of a target of 2,000) presenting 3,199 cases (out of target number of cases of 2,750 cases), these targets achieved are due to demand in service and clients presenting multiple matters. They achieved over 60% positive outcomes for clients	01/09/2015	31/08/2018	180,000.00	80,000.00	80,000.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Stifford Centre Limited	South-west cluster Advice Partnership	The provision of locality generalist advice (Welfare, Debt and housing) services, for residents of the SW Ward Cluster (Laps 3 & 4 -- Stepney, Whitechapel, Wapping & St Katherine's and Shadwell), delivered in partnership with Wapping Bangladeshi Association(WBA), Bangladeshi Youth Movement (BYM) and Fair Finance.	The project exceeded its agreed target outcomes to date, both in terms of financial and none financial outcome, they reported 62% of positive outcomes for matters dealt with, achieving 20% for housing targets and 22% on welfare benefit matters dealt with.	01/09/2015	31/08/2018	150,000.00	66,667.00	66,667.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Tower Hamlets Law Centre	Specialist Welfare Advice Partnership	The Specialist Welfare Advice Partnership comprising Tower Hamlets Law Centre, Island Advice Centre and Legal Advice Centre aims to deliver a quality assured service providing legal advice, casework and representation in Welfare Benefits, Housing, Education and Employment.	The organisation supported 1,848 clients exceeding agreed target of 1,300 clients since the start of the project. They are achieving in excess of 60% positive outcomes for clients in compliance with the agreed targets.	01/09/2015	31/08/2018	433,776.00	192,789.00	192,789.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services	SWAS	Ali Ahmed	Toynbee Hall	Tower Hamlets Debt and Money Advice Service	Our team can help you in complete confidence with a wide range of debt problems including: pay-day loans, credit or store cards, council tax arrears, catalogue or hire purchase debt, overdrafts, court fines, rent or mortgage arrears, bankruptcy and utility debt. For details please visit our website: <a href="http://www.toynbeehall.org.uk/debt-advice">http://www.toynbeehall.org.uk/debt-advice</a>	The project reported Initial assessment 77% achieved against quarterly targets. Debt advice cases – over 60% positive outcomes achieved for clients. The Money Management Support 50% achieved positive outcomes for clients, the organisation anticipates that going forward this will be much higher.	01/09/2015	31/08/2018	120,000.00	53,332.00	53,332.00	0.00	Green		Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Abu Sufian	Bethnal Green Weightlifting Club	Bethnal Green Weightlifting Club	Strength training classes for all. We offer Open Session training in Weightlifting and Powerlifting and special classes for the over 55s, 14-18 Year Olds and Female Beginners.	Our women-only intro sessions have continued well and a significant proportion of attendees have gone on to join in with regular Open Session training. Open Session training likewise continues strongly - we are particularly pleased by the number of Olympic Weightlifting newcomers who have joined in recent months and are making great progress. Our programmes for older people and for women who are new to strength training have been notably successful - our conversion rate from "try out" to "regular trainer" is over 50% and 100% of the regular attendees have demonstrated measurable increase in strength and muscular endurance. Our tutors have observed that the level of social interaction across social and age groups is clearly increased for each attendee over time. We are also please to note that 2 of our volunteers have qualified as BPL Level 1 Powerlifting Coaches.	01/09/2015	31/08/2018	56,880.00	25,280.00	15,800.00	-9,480.00	Green	The project is on track overall; subject to a monitoring visit which is in the process of being organised/agreed. The organisation is yet to agree/sign a lease with the Council. Payments are withheld until this condition has been met. Visit scheduled for January 2017.	Green	The project is on track overall. However, the organisation is yet to agree / sign a lease with the Council. Payments are withheld until this condition has been met. Visit scheduled for January 2017.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Nasim Ahmed	Black Women's Health and Family Support	BWHAFS Lifelong Learning programme: Textile & Designs Project, ESOL Classes, and ICT Drop-in Project	BWHAFS weekly Textile & Designs project, ESOL Classes, and ICT Drop-in Project during term-time is open to women seeking basic English language and digital skills for improved communication, access to services and wellbeing. Learners will be signposted to our fitness classes, swimming sessions, health talks and welfare advice sessions.	Somali women are receiving weekly; ESOL provision to improve language skills to reduce language barrier and isolation. ICT provision to improve communication and digital skills Textile & Designs Programme to be self-sufficient and independent. Support and Signpost older women to weekly welfare rights advice sessions, monthly health talks, weekly fitness sessions, and forth-nightly swimming sessions to promote good health and be more resilience.	01/09/2015	31/08/2018	37,800.00	16,800.00	9,958.52	-6,841.48	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Sajibur Chowdhury	Limehouse Project Limited	Limehouse Project's 'First Steps for Women Learning English and ICT'	Limehouse Project runs 38-week pre-entry ESOL and ITC courses in the autumn of each year from 2015 for women aged 20+ who can benefit from spoken, reading and written English skills for practical every day communication.	This project has met all their targets. To date, out of 15 targeted to increase confidence to speak English, They helped 16 BAME women feel confident to speak English.	01/09/2015	31/08/2018	31,680.00	14,080.00	14,080.00	0.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 16 December 2016.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Sajibur Chowdhury	Limehouse Project Limited	Fit4Life Women In Sport Programme	The LHP Fit4Life Women in Sports programme aims to reduce barriers to, and increase participation in, fitness and group sports activities for young women aged 18-25 and women aged 45+ through the delivery of scheduled keep-fit sessions, team sports activities, walking excursions, and swimming opportunities.	Fit4Life Women In Sport Programme have surpassed all their targets. Out of 45 targeted, they have achieved in getting 60 participants feel more confident in their self-image, becoming more active and improving/developing stronger fitness levels.	01/09/2015	31/08/2018	62,640.00	27,840.00	27,840.00	0.00	Green	Progress reported shows project is above target and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is above target and likely to achieve agreed outcomes. Visit scheduled for 16 December 2016.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Abu Sufian	London Tigers	London Tigers Healthy Living Project	London Tigers Healthy Living Project runs sessions in badminton, cricket, football and aerobics for men, women and children to support those people into developing healthier lifestyles.	All groups on track and progressing well toward achieving their individual health goals. To date the project has delivered 270 physical activity sessions with 3850 attendances.	01/09/2015	31/08/2018	126,000.00	49,750.00	49,750.00	0.00	Green	The project is on track overall . A monitoring visit has been scheduled for 17/11/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit undertaken 17 November 2016.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Abu Sufian	Magic Me	Intergenerational Arts Programme	Magic Me will run a programme of intergenerational arts projects bringing together older people 55+ and young people 9-16. Working with specialist creative artists, in weekly sessions, younger and older participants will learn new skills, share existing experience, exchange ideas and create performances, exhibitions etc for public audiences.	In the period between September 2015 to the end of June 2016 the project has delivered 14 workshop sessions, working with 20 participants who performed the dance piece as part of International Women's Day. 'I Live In It' has been highly successful with participants providing overwhelmingly positive feedback commenting on their overall improved levels of fitness, confidence, wellbeing and general happiness. Between July -September 2016 the project has delivered 3 taster and 2 introductory sessions, working with 44 beneficiaries.	01/09/2015	31/08/2018	46,440.00	20,640.00	20,640.00	0.00	Green	The project is on track overall. Minor issues have been identified. The next monitoring visit has been scheduled for 17/01/17.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 17 January 2017.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Nasim Ahmed	Royal London Society for Blind People	Health and Wellbeing Group	Health and Wellbeing Groups to provide VI young people aged 11-25 with the opportunity to participate in physical activity sessions that develop their resilience, confidence and independence. The sessions allow children to learn about healthy lifestyles and the fundamentals of movement and signpost them to other opportunities in their community.	<p>Vision impaired (VI) beneficiaries have:</p> <p>Adopted a healthier lifestyle, increase their social networks and advocate a healthy lifestyle amongst their peers by engaging in sporting activities.</p> <p>Increased their resilience and ability to make choices and have the confidence to identify and engage with others.</p> <p>Increased their participation in sustainable activities and engagement in their local community.</p>	01/01/2016	31/08/2018	43,520.00	20,400.00	4,080.00	-16,320.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Abu Sufian	Tower Hamlets Youth Sport Foundation	Active Families	A project aimed at improving understanding of health, increasing levels of physical activity, reducing obesity and improving knowledge of borough sporting opportunities amongst parents and families at schools focussed on by Tower Hamlets' National Child Measurement Programme.	Between July and September 2016 period the project has seen 20 families and 64 participants - on average families attended 2 activities each. The fathers' residential activity increased a greater sense of cohesion between the generations. The project is continuing to increase parent's access to a range of sports and activities and increased their awareness of what is on offer in their local areas. The May-Term Time day trip and the summer program of day trips provided opportunities for families to increase their physical activity participation together.	01/09/2015	31/08/2018	126,000.00	46,322.00	46,322.00	0.00	Green	The project is on track overall; subject to a monitoring visit which is in the process of being organised/agreed. The last monitoring visit took place on 28/07/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for January 2017.
Theme 3 - Prevention Health and Wellbeing	Lifelong Learning and Sport	Abu Sufian	Vallance Community Sports Association Limited	SEN Health Development Programme	The aim of our project is to improve health and wellbeing of people with disabilities through healthy lives activities, weekly physical activity and annual sporting events. We aim to work with our partners including LBTH Sport Development Team, the Core Project based at the Attlee Centre and 10 Disabled Groups.	30 beneficiaries (people with disabilities) have attended project activities regularly. They have improved their health and well-being. On the 18th of August 2016 the organisation in partnership with APASEN took part in the International Day of People with Disability event at the Mile End Sports Centre. There were more than 150 people with a disability participated in healthy life style and sporting activities.	01/09/2015	31/08/2018	90,000.00	40,000.00	40,000.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 08/09/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Nasim Ahmed	Age UK East London	Appian Court Activity Centre & Lunch Club	Appian Court Health Activity Centre and Lunch Club is a vibrant community Hub for older people based in Bow, open to all Tower hamlets residents. A wide range of activities are offered five days a week. The centre is led and shaped by service users. Newcomers Welcome! 02071833032 or info@ageukeastlondon.org.uk	<p>This quarter saw 4 celebratory events taking place. Gateway Housing are redeveloping the care homes and many residents have moved into different schemes however due to publicity and new initiatives the number of new service users has increased nearly double from the previous quarter.</p> <p>The number of unique users has also increased as well as the numbers attending the Women and Men's group have increased.</p> <p>Due to the organisational investment in our own database and training, recording is more robust. This has led to an increase in number also being signposted and receiving generalist advice and information.</p>	01/09/2015	31/08/2018	94,860.00	42,160.00	34,255.00	-7,905.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Abu Sufian	Children Education Group	Harkness Luncheon Club	CEG Harkness Luncheon club provide freshly cooked Meal on site for over fifties; 7 years experience chef maintaining food safety rating 5. Serve fresh meal, health and social activities and support for older people, as well as the opportunity to meet up with other people who share similar interests.	Between July and September 2016 the project has been accessed by 70 beneficiaries. The beneficiaries have received freshly cooked meals, participated in exercise classes and health advice sessions. The lunch club activities are attended by both men and women. To date the project has delivered 147 lunch club sessions, 15 health advice sessions and 42 physical exercise sessions.	01/09/2015	31/08/2018	33,120.00	14,720.00	0.00	-14,720.00	Green	The project is on track overall. The last monitoring visit took place on 20/10/16. The organisation is yet to agree/sign a lease with LBTH. The lunch club project has ceased to continue until quarterly payments are released.	Red	The lunch club project has ceased to continue as no Main Stream Grant has been paid from the start of the project due to the Premises condition.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Abu Sufian	Chinese Association of Tower Hamlets	Chinese and Vietnamese Elderly Luncheon Club	CATH's Luncheon Club is aimed primarily, but not exclusively, at Chinese and Vietnamese Elders who wish to improve their physical and mental wellbeing. Through our programme of fun and informative activities, and exercise classes, we wish to give attendees the awareness and knowledge to work on raising their own health.	The project is delivering better access to a cost effective and valued service that promotes health and well-being, independence and social inclusion. The project has been successful in providing opportunities for Chinese elders to take part in physical and social activities as well as receiving advice and assistance in practical matters. In this quarter the project has delivered 26 lunch club sessions and 7 health promotion sessions. The project has been accessed by 77 users in the last quarter.	01/09/2015	31/08/2018	30,600.00	13,600.00	13,600.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 22/09/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Nasim Ahmed	Community of Refugees from Vietnam - East London	Vietnamese/Chinese Elderly Luncheon Club	The Elderly Luncheon Club opens twice a week on Monday and Thursdays from 9am - 3pm, providing a Vietnamese healthy hot meal and different activities including monthly health talks, tai chi, table tennis and indoor games, to enhance the lives of Vietnamese/Chinese people reducing social isolation, loneliness and promoting independence.	CRV East London luncheon club brings Vietnamese/Chinese older people together to enjoy a hot nutritious meal and socialise with friends at the same time. Between 40 and 45 elderly members meet each other on Monday and Thursday every week. The luncheon club proves to be as much social as well as nutritional occasions, members are pleased with all of our activities and two summer outing trips were also organised and well attended during summer times.	01/09/2015	31/08/2018	51,480.00	22,880.00	22,880.00	0.00	Green	Project on track to delivering all outputs and outcomes.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Sajibur Chowdhury	Dorset Community Association	Older People Lunch Club	The projects to provide older people per week aged fifty and over the opportunity to attend a locally lunch club provision. To enhance the lives of older people who may be at risk of social isolation or gradually losing their independence, through the provision of a range of activities.	The lunch club at Dorset Community is doing very well. It has more or less met all their targets and to date have managed to get 41 new residents to participate in their project and have referred 43 residents to other organisations. They have also carried out a number of activities that had attendance levels above target relating to healthy eating, fitness, ESOL and digital literacy.	01/09/2015	31/08/2018	39,060.00	17,360.00	17,360.00	0.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit undertaken 23 November 2016.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Abu Sufian	Ensign Youth Club	Unity	The project is intended to provide social interactive service for local elderly people 50+ from Bangladeshi and Somali by providing weekly structure coffee morning and healthy affordable meal with health and recreation activities based on their need and abilities.	In the Jul-Sep 2016 period the project has delivered 25 combined coffee morning and lunch club sessions, 3 healthy eating workshops and 2 health promotion workshops. In this period the project has seen 22 beneficiaries.	01/01/2016	31/08/2018	24,320.00	9,120.00	9,120.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 06/09/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Sajibur Chowdhury	Limehouse Project Limited	Limehouse Luncheon Club for Elders	The LLCE brings people aged 55+ together to enjoy a healthy meal, socialise and partake in group activities such as gentle exercises and games. With general advisers on hand to assist with any worries being faced, it aims to help relieve loneliness, increase self-confidence and enhance each elder's quality of life.	This project had a major setback early on with one of the lunch halls not ready for use as works were still being carried out. Despite that, they have made significant progress to catch up to their targetted outputs. To date, they have referred 30 residents to other organisations.	01/09/2015	31/08/2018	42,120.00	18,720.00	15,210.00	-3,510.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 9 January 2017.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Nasim Ahmed	Somali Senior Citizens Club	Somali Senior Citizens Club	Our project aims to promote health and well being of vulnerable local community (Tower Hamlets). This project is to support and enhance the lives of elderly individuals who suffer from social isolation, economic deprivation and lack of independence by providing luncheon club and supplementary activities, social and cultural integration. The project will be delivering at our Granby Hall Centre address .	Beneficiaries have reported: Improved healthy eating through the provision of healthy, subsidized meals Reduced isolation and boredom by making social connections and participating in a range of activities Improved quality of life and fitness through keep exercises and health promotion	01/09/2015	31/08/2018	97,560.00	43,360.00	35,230.00	-8,130.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Abu Sufian	St Hilda's East Community Centre	St Hilda's Lunch Club Plus	St. Hilda's Lunch Club Plus service provides health and wellbeing opportunities to older people from Weavers Ward and wards elsewhere in Tower Hamlets. Open to all, our service offers activities enabling users to stay active, including group exercises, Computer classes, nutritious lunches, opportunities to meet others in a friendly setting, and much more.	The Lunch Club service continues to provide a wide range of activities and services for its elderly user group. The activities have increasing focus on health & well-being outcomes. As well as the Tai Chi and Keep Fit classes, we have added a third exercise class (Zumba) to the Tuesday sessions. We continue to provide a healthy lunch service, cooked by a chef on site, using organic locally sourced produce from St Hilda's Food Co-op. In the Jul-Sep 2016 period the project has delivered 64 lunch club sessions, 22 physical activity sessions and 7 information/health promotion workshops. In this period the project has seen 54 beneficiaries.	01/09/2015	31/08/2018	50,400.00	22,400.00	22,400.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 12/10/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Nasim Ahmed	Toynbee Hall	Wellbeing Centre	The Wellbeing Centre is a welcoming community space for any person over 50 to meet, learn, socialise, get fit and stay healthy. It offers a wide variety of health, fitness, learning and social activities, support planning, translation skills and a light lunch Tuesday -- Thursday.	Beneficiaries have reported: Reduced loneliness and social isolation Improved physical and mental wellbeing Improved understanding of health & wellbeing Greater sense of community cohesion	01/09/2015	31/08/2018	42,120.00	18,720.00	4,680.00	-14,040.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Nasim Ahmed	Wadajir Somali Community Centre	Wadajir Poplar Elderly Lunch Club Two	Wadajir's Poplar Lunch Club for older women meets four days a week from Monday to Thursday 10 am-2pm to share freshly cooked halal meals. Women are also welcome to join in traditional Somali dance sessions, craft workshops for improved physical and mental health as well as regular health talks.	Helped reduce the social isolation of older Somali ethnic women by providing a safe environment for them to interact with each other; Reduced stress and induced illnesses as a result of isolation and depression; Improved members' physical and mental wellbeing through regular participation in physical exercises; Improved socialisation through active involvement in community activities through volunteering	01/09/2015	31/08/2018	56,160.00	24,960.00	20,280.00	-4,680.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	Lunch Club	Abu Sufian	Wapping Bangladesh Association	Wapping Senior Citizen's Lunch Club	The lunch club will enable WBA to increase socialisation to reduce loneliness, social isolation and promote a healthier lifestyle through improved healthy lives activities that will encourage and engage older people. The Lunch Club will give them the chance to socialise while enjoying a hot, healthy balanced and nutritious meal.	The Wapping Senior Citizen's Lunch Club project offers a package of services for isolated and vulnerable elderly people in the community. In this period from July to September 2016 the project has delivered 37 lunch sessions, 24 exercise sessions, 24 complementary therapy sessions and 2 health promotion sessions. In this period 80 beneficiaries accessed one or more of the activities offered through the lunch club service.	01/09/2015	31/08/2018	46,800.00	20,800.00	20,800.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 22/09/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.



Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Ability Bow	Keep Moving	Keep Moving supports people with long-term health conditions or disabilities to take part in exercise and improve their self-management of health. This borough-wide project offers one:one gym sessions, small exercise groups and empowers participants to make healthy choices including improved activity, nutrition and taking a fuller part in the community.	75% participants reported increased independence 75% participants taking part in 30 minutes of moderate activity per day or the closest to this amount according to their ability and medical guidance. 100% participants taken part in regular physical activity 100% participants reported increased knowledge of healthy living 25% participants reported they are more likely to take part in other activities 100% participants reported an improvement in their GAS scores 60% participants report an improvement in their Warwick Edinburgh scores	01/01/2016	31/08/2018	88,000.00	41,250.00	24,750.00	-16,500.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Age UK East London	Friend at Home	Funded by the London Borough of Tower Hamlets, Age UK East London Befriending Service brings together socially isolated older people with volunteers living or working in Tower Hamlets to share experiences and enhances each other's lives by providing social and emotional support through linking generations within the local community	Improved health  More Older people engaged in social interaction report increased emotional health and wellbeing More People living with mental health and dementia given health information report better self-management of their health conditions  Reduce loneliness and isolation  More older people engaged in social interaction report reduced social isolation and loneliness. It is anticipated that through the befriending partnership they will be encouraged and supported to engage in community activities.  Greater sense of community cohesion  More Older People and volunteers from a range of cultural backgrounds engage in cross inter-generational activity learning from each other.  Increased knowledge and access to information and advice  More older people enabled to access a range of social care, health and leisure information as a result of engaging with their befriender.	01/10/2015	31/08/2018	102,083.00	43,750.00	35,000.00	-8,750.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Bangladesh Youth Movement.	'Live Healthy - Enjoy Life' ( Bangladeshi women Health & Development Project	"Live Healthy -- Enjoy Life" will operate from BYM's Women's Centre providing a programme of proactive and responsive health development activities ensuring women stay healthy and attend to their own health needs. Added value will be achieved by engaging volunteers to build capacity and foster self-help.	"Live Healthy -- Enjoy Life" has enabled Bangladeshi females of all ages to:  Live healthier lives in terms of sexual activity [support for pregnancy / birth control and also guidance as regards sexually transmitted diseases], diet and learning how to care for their own health needs and those of their families  Gain opportunities to volunteer, undergo personal development in terms of their skills, confidence and practical experience to deliver peer health support whilst building their own confidence and health to participate in community activity thus alleviating isolation that many are experiencing	01/01/2016	31/08/2018	54,400.00	20,400.00	20,400.00	0.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Abu Sufian	Breathing Space	Breathing Space	Breathing Space teaches Mindfulness Based Approaches (MBAs) to help people look after their mental health. We use MBA's for preventing relapse into depression, addiction and to manage stress and anxiety. Our teachers are trained and supervised by an NHS consultant psychiatrist and have extensive experience of mindfulness practice and teaching.	To date 27 beneficiaries have completed the mindfulness course and 7 beneficiaries have completed the retreat course. The participants that complete the courses/retreats complete end of course evaluation. Participants score highly when rating the courses/retreats; a high percentage of participants reported an improvement on their health and wellbeing at the end of the course.	01/10/2015	31/08/2018	43,750.00	18,750.00	18,750.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 30/09/16	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Sajibur Chowdhury	Bromley By Bow Centre	Fit for All	Fit for All a peer-lead physical activity programme enhancing the lives of older Tower Hamlets residents aged 50+ to be well and live life to the full, focusing on the North East Cluster, Fit for All engages those experiencing social isolation who want to increase independence while having fun.	Despite starting 4 months later than planned, they have done tremendously well in catching up to their outputs. They have managed to get 76 residents to participate in their project and 28 residents referred to other organisations.	01/01/2016	31/08/2018	68,480.00	25,680.00	25,680.00	0.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit undertaken 29 November 2016.
Theme 3 - Prevention Health and Wellbeing	PHW	Sajibur Chowdhury	DeafPLUS - Breakthrough Deaf and Hearing Integration	Deaf+Positive Wellbeing Project	This project will tackle health inequalities and social isolation amongst deaf and hard of hearing people by providing lipreading classes, accessible mental health workshops and accessible walking tours. This project will also provide free Deaf Awareness Training to GPs and health professionals to crucially improve access for deaf people.	This project has massively surpassed their targets relating to getting residents to access their service and continuously finding new residents to participate in their project.	01/01/2016	31/08/2018	88,000.00	33,000.00	33,000.00	0.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit scheduled for 14 December 2016.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Family Action	Somali Mental Health Promotion	This project will deliver an schools-based project, designed to build the capacity of local primary and secondary schools to identify and support young carers. A dedicated schools worker will deliver resources, training and advice to schools to help them gain Young Carers Charter status.	A steering group, to plan and develop the project and provide community input into ongoing delivery.  Developed a women's only keep fit group, in which 15 women have attended over the last quarter.  Somali residents have increased knowledge/awareness around mental health  Somali residents are more able to accessing support when it is needed.  Voluntary and statutory sector staff have increased capacity to identify and respond to mental ill health in Somali community	01/01/2016	31/08/2018	36,800.00	13,800.00	6,900.00	-6,900.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Green Candle Dance Company	Dance for Health at Oxford House	Dance for Health at Oxford House is for older people aged 55+, and delivers two, thirty week workshops a year from 10.30 - 12.30. The Tuesday sessions are aimed at more active older people, whilst the Friday sessions are specifically aimed at participants with mild - moderate dementia and their carers.	The Tuesday Green Candle Senior Dance Company has been very busy with strong numbers in attendance at extra rehearsals and workshops in the run up towards two performances at the end of the summer term in July at Sutton House in Hackney and at Green Candle's Sagacity! festival celebrating older people dancing at Oxford House. In September they returned from a summer break and started working on the final piece of what is a challenging and ambitious dance. The Senior Dancers took part in the H&W and FES-1 self-evaluations. Falls Efficacy Scale: Of the 14 Tuesday dancers who took part in the questionnaire 43% demonstrated an improvement in confidence with their stability Health & Wellbeing: 16 participants took part, an upward trend was demonstrated in six categories and two categories remained consistent. Example: Movement Retention Capacity increased by 5.88% & General Mobility increased by 3.53%.  The Friday Remember to Dance sessions provide weekly dance sessions with live music for people with early to mid-stage dementia still living in the community, and their carers. The sessions are joyful, uplifting and stimulating for participants and carers. 4 sessions have been delivered this quarter as on target, 1 at the end of the summer term in July and 3	01/10/2015	31/08/2018	83,125.00	35,625.00	30,875.00	-4,750.00	Amber	Project is on track to deliver all outputs and outcomes. To work with organisation on a new variation of contract request which is to be reported at the next Commissioners decision making meeting.	Amber	A Significant Variation request was considered at the Commissioners Meeting of 8 November 2016 and the decision stated that further work on the outcomes were required. A meeting is scheduled for 14 December 2016 with the organisation and the Theme Lead to resolve this.
Theme 3 - Prevention Health and Wellbeing	PHW	Abu Sufian	Island House Community Centre	Health & Wellbeing Project 2015-18	The Island House Health & Wellbeing project delivers a full and varied holistic programme of activities to promote health awareness, encourage healthy lifestyles, reduce isolation and improve mental health & wellbeing for adults in the SE ward cluster of Tower Hamlets. We're helping you build a better quality of life.	Overall, from July to September 2016, the project delivered 79 sessions (151 hours) with 697 attendances benefiting 212 people, 121 new this quarter. To date the project has surpassed all the annual targets with 318 sessions (target 293), 2761 attendances (target 2583) and 596 beneficiaries (target 250).	01/09/2015	31/08/2018	87,120.00	38,720.00	38,720.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 14/09/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Sajibur Chowdhury	Mind In Tower Hamlets	Wellbeing Service - Coping with Life Recovery Training Programme	Coping with Life Recovery Training programme - A 6 week course of workshops based on a person's individual Wellness Recovery Action Plan (WRAP). Designed to support participants to gain knowledge, skills and coping strategies to make positive life changes. This workshops will help participants discover their own simple, safe Wellness Tools and develop a list of things to do every day to stay as well as possible The coping with life skills workshops and WRAP are for anyone, any time. They will support you in being the way you want to be and doing the things you want to do. This will include the option of accessing the peer-facilitator training.	The Wellbeing Service has continuously performed well quarter by quarter. They have surpassed all their targetted outputs and have made real progress towards their outcomes such as improving the mental health and emotional wellbeing of local Tower Hamlets residents. They have also made huge strides in increasing the participant's awareness of their own emotional needs, understanding where to go to get help and support, increasing their own coping strategies and building resilience.	01/01/2016	31/08/2018	81,600.00	30,600.00	30,600.00	0.00	Green	Progress reported shows project is above target and likely to achieve agreed outcomes. The RAG rating is subject to the upcoming verification visit.	Green	Progress reported shows project is above target and likely to achieve agreed outcomes. Visit scheduled for 14 December 2016.
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Praxis Community Projects Ltd	Praxis Health Check	A holistic health & wellbeing service for Tower Hamlets residents including initial assessment, advice & casework to resolve practical & legal issues, health & wellbeing group work, workshops & activities, & onward referral to health screening, counselling & therapy services, and other wellbeing activities in the borough.	Beneficiaries have had: Access to a holistic 1:1 assessment to identify their health & wellbeing needs; Gained a better understanding of their health issues, of their entitlement to healthcare, and of health & wellbeing services in the borough; Become less socially isolated and more connected to social, cultural, community and wellbeing networks; Improved confidence and emotional and physical health and wellbeing.	01/01/2016	31/08/2018	64,000.00	24,000.00	24,000.00	0.00	Green	Project on track to delivering all outputs and outcomes. Quarter payment to be made after monitoring is complete.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 3 - Prevention Health and Wellbeing	PHW	Abu Sufian	The Rooted Forum (TRF)	Bridging The Gap	Bridging The Gap (BTG) intergenerational project brings together the elderly and younger residents of the Borough from diverse cultures and faiths to overcome prevalent distrust, stereotypes and prejudices often held between people of varied ages. BTG enables digital inclusion, independence, wellbeing, shared learning of life lessons and transferable skills.	The intergenerational project allows the younger members of the community to help the elderly get over their fears of learning how to operate computers. Through the ICT programme elderly users are able to set up emails accounts and start socialising with their friends and family members. To date 14 beneficiaries completed the 12 session ICT programme; 34 physical activity/mobility sessions delivered with 166 attendances.	01/01/2016	31/08/2018	48,000.00	18,000.00	18,000.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 09/09/16	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 3 - Prevention Health and Wellbeing	PHW	Abu Sufian	Tower Hamlets Friends and Neighbours	Older People's Befriending Project	This project will focus on older people, many whom have depression or dementia, and aim to reduce loneliness and social isolation and improve their health and well-being through targeted interventions. We will work throughout the borough providing one to one befriending and advocacy support to people in their own homes.	This project targets the most isolated and vulnerable older people in the borough of Tower Hamlets, where loneliness and inactivity contribute to an increase in mental and physical wellbeing, and where 90% of people are referred with depression and 40% of service users have dementia. The charity develops a personal care plan for every service user based on their need and through enhanced befriending work with clients to improve their health and well being. To date from October 2015 until September 2016, 45 people have been supported so far receiving at least a fortnightly visit, 296 sessions/visits undertaken and 338 hours of support given. Targeted interventions may include reminiscence activities inside and outside the home, lifestyle changes where clients are provided information about diet, sleeping pattern's etc. Service users are also encouraged to increase their physical activity either through activities at home or outside the home.	01/10/2015	31/08/2018	102,083.33	43,750.00	43,750.00	0.00	Green	The project is on track overall. The last monitoring visit took place on 02/11/16.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Visit undertaken 2 November 2016.
Theme 3 - Prevention Health and Wellbeing	PHW	Nasim Ahmed	Toynbee Hall	Wellbeing in Tower Hamlets	Wellbeing in Tower Hamlets (WITH) delivers workshops to vulnerable clients including older people, people with mental health issues and people with learning disabilities around wellbeing, staying safe, mental health awareness and stigma, and memory. WITH comes to your site and facilitates discussions and conversations to increase wellbeing.	Users are able demonstrate knowledge of where to go for help and support around issues of abuse and safeguarding Users have reported a greater understanding of memory and how to stay mentally healthy Users have been able to recognise symptoms of common mental health conditions and where to go for support Users feel confident to try new social activities and to set goals to live more independently	01/09/2015	31/08/2018	29,880.00	12,450.00	2,490.00	-9,960.00	Amber	Project now on track to delivering all outputs and outcomes. A number of outputs were lower on previous quarters and the organisation is now catching accordingly. Quarter payment to be made after monitoring is complete.	Amber	Project now on track to delivering all outputs and outcomes and due to be classed as Green by March 2017. The organisation has moved into a new building and staffing issues have had an impact on previous delivery. An Action Plan is now in place to ensure previous outputs shortfall is made up.
Theme 4 - Third Sector Organisation al Development - Priority 1 - Support to Council Funded Organisations	T4 Specific	Mark Waterman	Tower Hamlets Council for Voluntary Service	Support to Council funded organisations	This project will help LBTH funded voluntary organisations to develop and maintain effective systems, improve their financial and project management and achieve quality assurance accreditations. We will provide in depth development support, training courses and information to help organisations to ensure that they are well-run, effective, stable and sustainable.	Project, which is a partnership between THVCS and Volunteer Centre Tower Hamlets, provides training, advice and support to organisations funded by the London Borough of Tower Hamlets in order to develop their systems and improve their financial and project management. Project has been successful overall in delivering its output targets, assisting LBTH grant-funded organisations to be ready to deliver their Council-funded projects. Areas which the project has provided support to organisations on includes LBTH monitoring system, premises, fundraising, governance, staff recruitment, volunteering, charity registration, grant agreements, sustainability, pensions, service user involvement, health and safety and social media. Project has delivered a number of training courses relating to voluntary sector management, policy and volunteering. Feedback from organisations participating in these courses has been favourable.	01/09/2015	31/08/2018	166,800.00	74,133.00	74,133.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 4 - Third Sector Organisation al Development - Priority 2 - General Support to Organisations in the Borough	T4 General	Mark Waterman	Tower Hamlets Council for Voluntary Service	Supporting VCS organisations based in Tower Hamlets	This project will help Tower Hamlets voluntary organisations to develop and maintain effective systems, plan effectively, raise funds, manage projects and staff, and achieve quality assurance accreditations. We will provide development support, training courses and information to help local organisations ensure that they are well-run, effective, stable and sustainable.	Project, which is a partnership between THCVS, Volunteering Centre Tower Hamlets and Tower Hamlets Community Transport, assists voluntary organisations in the borough, through advice and training, to develop and maintain effective systems, plan effectively, raise funds, manage projects and staff and achieve quality assurance accreditations. Project has been successful overall in delivering its output targets and supporting the development of a strong voluntary sector in the borough. It has provided advice to organisations on a range of areas, including fundraising, staff management, setting up new organisations, volunteering, data protection, premises and pensions. It has also delivered a range of training course dealing with volunteering and voluntary sector management - e.g. staff management and training for trustees. Feedback from organisations participating in this training has been positive. The project has also delivered Minibus Driver Awareness Scheme accredited training in driving and first aid and delivered minibus journeys to support local voluntary sector activity.	01/09/2015	31/08/2018	343,200.00	152,533.00	152,533.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 4 - Third Sector Organisational Development - Priority 3 - Strategic Partner Project	T4 Strategic	Mark Waterman	Tower Hamlets Council for Voluntary Service	Strategic partner project	THCVS's strategic partner project provides and supports representation, networking and partnership among voluntary organisations and between the statutory, business and voluntary sectors. We run forum meetings, courses and an annual conference for the sector and gather information about provision in the borough in online directories of projects and premises.	Project provides and supports representation, networking and partnership among voluntary sector organisations and between the statutory, business and voluntary sectors in the borough. Project's main achievements over first funding year include: - input into and support on consultation process for LBTH Community Building Review process - made representations to Commissioners and worked with LBTH Officers to secure revisions to Main Stream Grant Payment By Results process - support in the consultation process for LBTH Voluntary and Community Sector Strategy - involvement in the co-production process for LBTH Cohesion Commissioning - working with partners to widen the membership of the Third Sector Advisory Board.	01/09/2015	31/08/2018	270,000.00	120,000.00	120,000.00	0.00	Green	Project on track.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	Betar Bangla Ltd	Positive Citizenship	Betar Bangla through this "Positive Citizenship" project holds workshops on Citizenship for local residents. It also transmits radio programmes on citizenship themes with a panel of experts to explain and answer questions from local residents.	In the current quarter Betar Bangla held two further workshops as part of its Positive Citizenship programme. The workshops accommodated 24 beneficiaries in total (1st workshop consists of 14 and 2nd workshop of 10 in workshop). During each workshop attendees chose topic areas that they felt was relevant to their concept of citizenship and then developed these by both by group and individual work to explore issues that arose. These issues then were debated or discussed in more detail through recorded debates or interview. The programming, in line with the funding requirements, provided an opportunity to explore further the concepts of citizenship with the wider community. The broadcasts on Betar Bangla community radio station have been archived and are available for review. Evaluation of feedback forms and pre-training forms for the attendees show that there is an increase in awareness of issues regarding citizenship.	01/09/2015	31/03/2017	14,727.00	12,401.67	12,401.67	0.00	Green	An activity visit was made this during quarter. I saw a well organised environment in which everyone seemed to work comfortably. The trainer demonstrated specialist knowledge in the subject areas. There was evidence of appropriate planning. A participatory stimulating teaching style was used that included role play. The trainer provided constructive feedback to participants alongside support and guidance. Participants showed evidence of learning. They had opportunities to practise their skills and consolidate learning. Course content was appropriate to both the funding stream and organisations priorities. Meeting of the learning objectives was demonstrated in participant's feedback. This small local organisation demonstrates specialist appropriate services as well as a clear understanding of our funding priorities. Grant finance monitoring demonstrates that the project is on track to utilise the grant appropriately. Issues identified during monitoring have been addressed through officer guidance and referral for support from the THCVS. This they took up and implemented changes that addressed risk.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. An activity visit took place in the quarter that showed satisfactory delivery of the project. Issues identified during monitoring have been addressed through officer guidance and referral for support from the THCVS.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	City Gateway	Women's Voice	Women's Voice seeks to empower women to become leaders and spokespersons in their communities. This project provides Women's Voice sessions for 80 marginalised women from a variety of cultural backgrounds. 15 participants will act as Community Advocates using leadership skills and attend local community forums/ meetings, providing a voice to the most excluded members of the community. Women's Voice aims to help women overcome barriers to participation in their wider community and create sustainable, inter-generational change.	Participants who are raised up as Community Advocates have exercised leadership skills in their volunteering placements, have increased confidence and learnt to speak up on issues that affect the marginalised members of the local community and act to engage these marginalised members in community activities.	01/09/2015	31/03/2017	16,000.00	13,473.67	13,473.67	0.00	Green	The women's project is on track to hit the target of 80 marginalised women from a variety of cultural backgrounds to engage in Women's Voice or Inspirational Women sessions. At this stage only verification visits have been undertaken that confirm the outputs put in the monitoring form are in line with what was expected as well as backed up by paperwork. As an activity visit has not been taken so my knowledge of delivery and quality is limited. However, this this month I met a couple of local Somali women who recently engaged in the women's provision provided by this organisation. This unsought feedback was all positive. An activity visit will take place as a priority.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	Dorset Community Association	Get Involved	Weavers community forum meetings bringing together local residents to share issues and resolve them by supporting participants to implement innovative community based activities. The project aims to develop positive inclusion, cohesion and resilience whilst bringing about positive social impact. Activities includes volunteers working with groups of residents to tackle 10 issues over length of grant, training and community events.	An evaluation report was received this quarter covering September 2015 to September 2016. This demonstrated 9 Weavers community engagement meetings bringing together a representative group of residents (with 55 registered), events, outings and training activities. Issues for the community engagement meetings were determined by the participants. Outcome measurement demonstrates substantial progress of participants towards outcomes. Dorset reports that this has broken down existing divisions and built greater inclusion/cohesion. The work has resulted in many positive outcomes/impacts, raised awareness antisocial behaviour. 6 volunteers have gained valuable work experience and engaged with local residents.	01/09/2015	31/03/2017	15,551.00	13,095.58	10,640.16	-2,455.42	Green	The evaluation received from this organisation demonstrates the achievement that has been obvious during monitoring and activity visits. This organisation is one of the smallest and newest funded under this theme. The project relies on substantial volunteering including completion of monitoring reports. I have no concerns about this provision; it demonstrates the effectiveness of small local front line groups. I have monitored this organisation for a few years prior to this award and am impressed with the professional infrastructure development the organisation has implemented with engagement of appropriate range of professional support alongside the passion of volunteers to get it right. Grant finance monitoring demonstrates that the project is on track to utilise the grant on the project as well as contribute towards core costs. Issues around apportionment of core costs identified in monitoring have been resolved effectively by the organisation.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.

Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	East London Advanced Technology Training	Equal Voices	The project aims to engage newly-arrived migrant women to be empowered, engaging with equal participation on local issues that are important and meaningful to them. Equal Voices provides participatory citizenship sessions, skills-sharing and community organising that supports effective communication between cultural groups. The project aims to create more equal voices in local community life by empowering women in Tower Hamlets to recognise their role and skills in contributing to their communities.	100% of the participants completed the first course and attended citizenship sessions each week. The learners worked well together and formed good relationships and supported each other well. There was 1 skills workshop and 1 community volunteering activity delivered this quarter. Six participants worked on two separate campaigns; one listening campaign focused on housing needs of other students and local residents in Tower Hamlets and another, 'Love London, no place to hate'. This was an anti-racism campaign to show solidarity with communities impacted instances of racist and xenophobic abuse. Beneficiaries have learnt about democracy and how the system of government in the UK works and have improved confidence speaking and listening to others and are more aware of their rights and responsibilities as a citizen of the UK.  Outcome measurement demonstrated participants feeling more empowered and inspired by contributing their opinions and ideas, they also felt that their voices had been heard and this has motivated them to want to continue to help foster community cohesion. Beneficiaries reported feeling much more confident about speaking up about issues, by discussing, agreeing or disagreeing with an idea. They reported that they felt more involved in their community and had minimised their risk of becoming	01/09/2015	31/03/2017	15,073.00	12,239.00	12,239.00	0.00	Green	Monitoring and case studies submitted demonstrate achievement in individual's progress towards proposed and additional outcomes. They also demonstrate wider impacts including changes made in a school to bring about increased safety of playground time for pupils. Over this reporting period the project had planned reduced activity due to the term time nature of the work. ELATT's adult training work has been rated as outstanding by OFSTED and they have recently won awards for their provision. This quality is reflected in the funded provision. The second course is now in progress and demonstrates equal success will be achieved. ELATT is active in sourcing funding to develop and continue this successful project to accommodate the needs of more newly-arrived migrant women living in Tower Hamlets. During monitoring verification visits I have met with a finance officer who has been able to demonstrate that our small contribution towards the costs of this project is used for the purpose of grant.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	London Gypsy and Traveller Unit	We are Tower Hamlets Residents too!	We are Tower Hamlets Residents too! Is a project supporting the representation and strengthening the voice of Gypsies and Travellers in Tower Hamlets. It aims to increase understanding of Gypsy and Traveller culture, breakdown barriers and celebrate the Traveller community as part of the rich diversity in Tower Hamlets.	Outcomes evidence demonstrated include increase participation by TH Travellers in the residents association (two this quarter) with a widening of the numbers of residents taking more active roles and giving opinions. A focus group looking at suggestions to put forward to consultations by the NHS on making it NHS services more accessible for Gypsy and Travellers was held. Strengthening of engagement in the life of local schools through the parent's meetings is demonstrated through a case study. During this quarter a member of the residents group gave a presentation with support to a primary school.  Work continues on the developments of Cross Rail and Tower Hamlets to the site. Outcome evidence demonstrates residents successfully representing their concerns to the council through letters and emails. Increased skills and confidence to represent their community is demonstrated through participation in a number of wider forums. For example, the LGTU' seminar Planning for the Accommodation needs of Gypsies and Travellers in London held in July. Here members gave presentations of their experiences of campaigning for sites and changing government policy.  Digital inclusion also continues to be addressed with	01/09/2015	31/03/2017	15,020.00	12,648.42	12,648.42	0.00	Green	This is the first mainstream grant award to provide services for Gypsies and Travellers in the borough. Significant progress is demonstrated through effective professional community development work implemented by a successful specialist organisation. Our grant mainly contributes to the salary of the Community Development worker. Focus continues to be on building community representation from TH Gypsy and Travellers on formal groups and structures for the purposes of increasing the number of TH Travellers influencing decisions that impact their community. The project demonstrates significant movement to outcomes in this area with more active local Gypsy and Travellers, working together to tackle their problems. Digital inclusion is incorporated advantaging participants who have limited access.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	Newark Youth London	Newark Women's Project	Our project will organise 4 borough wide women's events per year with a view to creating a more inclusive and tolerant 'One Tower Hamlets' where disadvantaged and excluded women are made aware of mainstream services and other support services and given information on how to access these services.	This quarter a "Women into Business" event was held, to engage local women to find out more about setting up their own start up enterprises and businesses. This event was organised in partnership with Tower Hamlets Community Homes and SHEWISE. The event took place at the Tarling East Community Centre. 42 participants attended. A crèche was provided so that mothers were free to engage. Five Volunteers supported the event. Analysis of evaluation forms, shows participants reported increased confidence and motivation as well as enhanced knowledge of how to start up their own business. The volunteers and community leaders reported increased confidence and skills. Eight volunteers also achieved accredited Level 2 Leadership certificates. The project worker incorporates initiatives to ensure events attract a culturally diverse range of women. Consequently, this project can demonstrate some success in enabling participants to have meaningful interactions with people from different backgrounds.	01/09/2015	31/03/2017	13,239.00	11,148.64	11,148.64	0.00	Green	Continuous project improvements implemented by Newark Youth to these events is significant. Events are exciting and aim to inspire the women. Although one off work doesn't bring about the individual outcomes that working with women over a longer period do the project evidence has revealed many participants enrol in their other projects or take up referrals with other local provision. Movement towards outcomes for volunteers is significant and validated through accreditation. Finance monitoring demonstrates that activity costs are higher than expected and it is clear that the grant is being used appropriately.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.



Theme	Strand	Staff Name	Organisation Name	Project Title	Project Description	Key Achievements	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments	Revised RAG Status	Revised Comments
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	Somali Parents and Children's Play Association	Somali Women Engagement Forum	This project aims to develop Somali women as leaders who can speak for the interests of their community and promotes community cohesion to help build strong and resilient community. Activities include weekly sessions, coffee / discussion events with women from other communities volunteering and supporting the women with community engagement.	The organisation reports that this quarter 18 Somali women engaged in group sessions, leadership workshops, coffee morning / discussion forum. IT support (digital inclusion session) were also provided. Evaluation reported shows that 80% of the women were active and participated wider Somali community activities. The organisation reports the women choose to be active within the local Somali community as they are not confident enough to attend English speaking meetings. However, they do enable the women to access other local provision to address needs. They report attendance was good except for July/August due to the summer holidays. Many of the participating women tell me they do or have engaged in other local provision.	01/09/2015	31/03/2017	16,000.00	13,473.68	10,105.25	-3,368.43	Red	Staff have been working with me to ensure delivery is in line with the agreement and gaps of service are addressed. A timetable of increased activity is in place to address reduced output demonstrated. Recently there has been a difficulty with the project venue, causing a new challenge for the organisation. However, this small local specialist organisation demonstrated commitment to the service and participants in how quickly they resolved this. After attending to find no project in place a number of unannounced activity visits have been undertaken since. The reason given for me seeing no activity was that the project had changed the time of the project in order to meet the needs of the women over the summer period. I should have been informed. The latest unannounced activity visits have seen a project in place but brought about concerns about content and quality of sessions. Staff tell me participants report they like my engagement. An outcome analysis report is due. I continue to work closely with this organisation on project development. I have referred them to and they are engaged with support from the THCVS. By the time of the meeting I will have undertaken a planned monitoring visit to look at records, related organisational activity and project finances, as well as well have undertaken a planned activity visit at the next discussion event (due to held on the 6 December 2016).	Amber	This project has moved from Red to Amber in the last performance monitoring period. A timetable of increased activity is in place to address reduced outputs demonstrated. After a visit found no project in place a number of unannounced activity visits have been undertaken since. These visits have found the project running although more monitoring is advised to ensure content and quality of sessions. The organisation is engaged in support with the THCVS.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	Stifford Centre Limited	Residents and Neighbours Club	A Residents & Neighbours Club (R&NC) in the Stepney & St Dunstan's wards aiming at developing positive inclusion, cohesion and resilience social impact. This project aims to recruit 125 residents to participate in the meetings/visits of the R&NC, ensuring that the recruitment is representative of the demographic profile of Stepney & St Dunstan's wards. Activities include community based workshops and eight key neighbourhood/ward issues/ concerns responded to by the end of the project.	During our R&NC meetings residents have been involved in developing solutions to local issues that they had faced previously or currently dealing with. Residents have been engaging to act for the wider benefit of our community and overcome barriers in achieving equal participation in community life. Case studies and monitoring returns demonstrate outcomes on track and successful volunteering is in place.	01/09/2015	31/03/2017	14,936.00	12,577.68	10,219.38	-2,358.30	Green	This provision demonstrates it has increased participants understanding about how their immediate social world functions. Meeting notes demonstrate discussion have taken place about problems encountered, religion, community and housing issues. Outcome measurement and reporting demonstrates that participants have developed skills and confidence that has made them more likely to be actively involved in solving community problems. I have encouraged more action about engaging participants in resolving issues identified and from the latest monitoring return I can see this has been addressed. Case studies include examples of community engagement.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	The Rooted Forum (TRF)	Collective Conscience Project	A localised strategic partnership that brings together local service providers, community groups and other stakeholders to address local issues that undermine community cohesion. Forum activities include youth outreach provision in Shadwell and Wapping during Ramadhan, developing Watney Market and a Community Fun Day. The project aims to engage, support and sustain cohesion and resilience amongst local residents and organisations through diversity representation, regional activism and community leadership.	This project is implemented through the collaboration of separate local community groups and representatives of statutory authorities, resulting in joint initiatives. Initially work was undertaken to establish shared understanding of the dimension of local issues to be tackled through the network and planning actions to meet them. This quarter the Rooted Forum engaged all the partner organisations to plan to organise and deliver a Shadwell Festival (Fun Day). It was held on Sunday 31st July 2016 and was attended by over 400 local residents. The Shadwell Festival took place on the green square on Tarling Street/Morris Street. The event allowed residents from different backgrounds to come out and mingle with one another. The forum managed to collect statistics about resident views on Shadwell. Additionally the forum managed to get several organisation to work together to deliver this event which they consider a big success. An evaluation report is being completed.	01/09/2015	31/03/2017	15,200.00	12,800.00	10,400.00	-2,400.00	Green	The project has successfully implemented and continues to implement planned activities to meet shared priorities. I have attended a stakeholders meeting as part of my monitoring. Outcome analysis and evaluation is due this quarter. This project demonstrates the difference a local organisation can make to an area through effective engagement with others. Grant finance monitoring demonstrates that the project is on track to utilise the grant appropriately.	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 5 - Community Engagement, Cohesion and Resilience	CECR	Hilary Hughes	Wapping Bangladesh Association	WBA Community Engagement & Citizenship Project	Working with local residents to build a stronger community where people come together and work with the wider community to tackle community issues collectively and build a stronger community. This project aims to bring about integration and partnership work with the focus on a healthier and active community. Activities includes supporting volunteers to undertake community activity with local residents, developing residents to participate in community activities and themed workshops for local communities.	This project focuses on supporting independent community action by supporting social action by volunteers working with residents to make effective local changes to mitigate local issues. Monitoring reveals it makes contributions to broader social outcomes in terms of increasing people's quality of life, enhancing community competencies and building community strengths. The organisation reports the following that the project is running well now. The 5 volunteers who started working on April-June period were still engaged to the end of September 2016 to make up some delivery shortfall. As part of the monitoring undertaken I have attended one of the themed presentation and talks. I was impressed by the session delivered. Positive successes have been proven in making constructive local impact as well as bringing people of different backgrounds together. Not easy for a small local organisation associated with one ethnicity.	01/09/2015	31/03/2017	15,520.00	13,069.47	4,467.36	-8,602.11	Amber	Unfortunately, the organisation has not evidenced it has implemented the full project. They are now working with the support of the volunteer centre and the project was advertised on their website to recruit new volunteers. As a result, five new volunteers have been recruited for the new period of October 2016-March 2017. Citizenship workshop sessions are being carried by project worker and volunteers as well as in house session for local residents. I continue to work with this organisation as a priority as the project is under consideration for a reduction of grant or extended activities in the undertaken I have offered time to support delivery. This has recently been taken up.	Green	The organisation is working with the THCVS and the Volunteer Centre to and has recruited five new volunteers for the Oct 16 - Mar 17 period. Outputs are on track to be delivered by the end of the project.

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<b>Theme 1 - Children, Young People and Families - Community Languages</b>				G10	G8, A1, R1	G9, A1	G10								
Black Women's Health and Family Support	BWHAFS' Somali Mother Tongue Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Boundary Community School	BCS Mother Tongue Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Chinese Association of Tower Hamlets	Chinese Independent School of Tower Hamlets (Mother Tongue Classes)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Cubitt Town Bangladeshi Cultural Association	Cubitt Town Bangladeshi Cultural Association	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Culloden Bangladeshi Parents Association	Culloden Bengali Mother Tongue Programme	01/09/2015	31/08/2018	GREEN	AMBER	GREEN	GREEN								
EC Lighthouse Ltd	EC Lighthouse/ Lithuanian School	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Limehouse Welfare Association	Limehouse Mother Tongue Classes (Bengali)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Stifford TJRS Community Centre	Stifford Community Language Services	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Teviot British Bangladeshi Association	Opportunity	01/09/2015	31/08/2018	GREEN	RED	AMBER	GREEN								
Wapping Bangladesh Association	Wapping Bengali Mother Tongue Community Languages Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 1 - Children, Young People and Families - Culture</b>				G8, R2	G6, R4	G6, A2, R2	G7, A1, R2								
Great Candle Dance Company	BanglaHop! after school project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Half Moon Young People's Theatre	Professional theatre venue for young people in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Mile End Community Project	Female Leadership and Empowerment Project	01/09/2015	31/08/2018	RED	RED	RED	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Monakka Monowar Welfare Foundation	Life-changing Musical and Keep-fit Project	01/09/2015	31/08/2018	GREEN	RED	AMBER	RED								
Pollyanna Training Theatre	Musical Theatre & Performance Arts Course	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Ragged School Museum	Family Learning Holiday Programme	01/09/2015	31/08/2018	GREEN	RED	RED	GREEN								
The Shadwell Community Project	The People GAP	01/09/2015	31/08/2018	RED	RED	AMBER	AMBER								
Udichi Shilpi Gosthi	Udichi Performing Arts and Festivals Programme for Young People	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Wapping Bangladesh Association	Wapping Children's Arts Education Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Weavers Adventure Playground Association	Play On	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 1 - Children, Young People and Families - Raising Attainment</b>				G9	G8, A1	G9	G9								
Black Women's Health and Family Support	BWHAFS Supplementary School Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								

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Chinese Association of Tower Hamlets	Chinese After School Homework Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Community of Refugees from Vietnam - East London	Home-School Liaison Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Culoden Bangladeshi Parents Association	Culoden Supplementary School	01/09/2015	31/08/2018	GREEN	AMBER	GREEN	GREEN								
Graduate Forum	Top Tutors	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Headliners (UK)	Digital Citizens	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Newark Youth London	Newark Study Support Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
SocietyLinks Tower Hamlets	Raising Attainment Children and Young People Support Projects 1. Study Support	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Parents' Centre	THPC Saturday Study Support Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 1 - Children, Young People and Families - Sports</b>				<b>G7</b>	<b>G7</b>	<b>G7</b>	<b>G6, R1</b>								
Children Education Group	Berner Football Academy	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	RED								
London Taverners	Wicketz	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Somali Parents and Children's Play Association	Girls' Active play & sports	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Splash Play	Sports & Play Sessions	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Youth Sport Foundation	Hub Club Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Youth Sport Foundation	Stepping Stones Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Vallance Community Sports Association Limited	Sports Access for All	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 1 - Children, Young People and Families - Vulnerable &amp; Excluded</b>				<b>G5, A1</b>	<b>G5, A1</b>	<b>G6</b>	<b>G6</b>								
Attlee Youth and Community Centre	Connecting Children and Families	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Osmani Trust	Shaathi Family Support Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Step Forward	Young Peoples Counselling and Support Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Family Action	Tower Hamlets Young Carers Support Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
St Giles Trust	Gamechangers	01/09/2015	31/08/2018	AMBER	AMBER	GREEN	GREEN								
<b>Theme 1 - Children, Young People and Families - Youth</b>				<b>G13, A1, R1</b>	<b>G13, A1, R1</b>	<b>G15, A2</b>	<b>G17</b>								



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Bangladesh Youth Movement	"Challenge For Youth" BME& Bangladeshi Girls Development Programme.	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
City Gateway	Back on Track: Engagement and Progression	01/09/2015	31/08/2018	RED	RED	AMBER	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
ELT Baptist Church	Young Women's Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Island House Community Centre	Island House YOU Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Newark Youth London	Newark Adelina and Exmouth Youth Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Ocean Youth Connexions	Ocean Youth Connexions	01/09/2015	31/08/2018	GREEN	AMBER	GREEN	GREEN								
Osmani Development Trust	Aasha Peer Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Our Base LTD	One Stop Youth Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Shadwell Basin Outdoor Activity Centre	Youth INNIT! - Shadwell Basin	01/04/2016	31/08/2018	n/a	n/a	GREEN	GREEN								
Social Links Tower Hamlets	Youth - Children and Young People Support Projects 1. Girls Group; 2. Accredited Training	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Stepney's East Community Centre	St.Hilda's Youth Hub	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Stifford TJRS Community Centre	Stepney YouthInit	01/09/2015	31/08/2018	n/a (Grant Offer Letter being negotiated)	n/a	GREEN	GREEN								
The Rooted Forum (TRF)	Interventions Without Borders	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
The Rooted Forum (TRF)	Youth INNIT!	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Wadajir Somali Community Centre	Wadajir Homework Club Two	01/09/2015	31/08/2018	GREEN	GREEN	AMBER	GREEN								
Weavers Community Forum (WCF)	Be Active in the Community (BAC)	01/09/2015	31/08/2018	AMBER	GREEN	GREEN	GREEN								
Young And Talented Ltd	Young and Talented Performing Arts Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment</b>				<b>G9, A1</b>	<b>G10</b>	<b>G9</b>	<b>G8, A1</b>								
Bowhaven	Equip Initiative	01/09/2015	31/08/2018	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
DeafPLUS - Breakthrough Deaf and Hearing Integration	Employment for Deaf and Disabled people in Tower Hamlets (EDITH)	01/09/2015	31/08/2018	AMBER	GREEN	GREEN	AMBER								
Four Corners	ZOOM (formerly known as Creativity Plus)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Island House Community Centre	ABLE - Adult Basic Learning & Employment - Readiness Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Limehouse Project Limited	Enhancing Vocational Access (EVA)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								

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Mind In Tower Hamlets	Upskill	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Newark Youth London	Women into Work	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Osmani Development Trust	Education & Employment	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
The Prince's Trust	Bridging The Gap	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Parents' Centre	THPC ICT Embedded Women's ESOL Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services</b>				<b>G11</b>	<b>G11</b>	<b>G11</b>	<b>G11</b>								
Account3 Ltd	LAP 5 Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Bromley By Bow Centre	Integrated Generalist Advice Service for the North East Cluster	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Citizens Advice Bureau (East End CABx)	Tower Hamlets Borough Wide Advice	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Islamic Advice Centre	LAP 8 Generalist Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Islamic Advice Centre	Tower Hamlets Trainee Advice Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Legal Advice Centre	Social Welfare Advice - NW Ward Cluster (LAP 1 and 2)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Limehouse Project Limited	Advice Consortium LAP 7	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Limehouse Project Limited	LAP 3 & 4 Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Stifford TJRS Community Centre	South-west cluster Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Law Centre	Specialist Welfare Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Toynbee Hall	Tower Hamlets Debt and Money Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 3 - Prevention Health and Wellbeing - Lifelong Learning and Sport</b>				<b>G8</b>	<b>G9</b>	<b>G9</b>	<b>G9</b>								
Bethnal Green Weightlifting Club	Bethnal Green Weightlifting Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Black Women's Health and Family Support	BWHAFS Lifelong Learning programme: Textile & Designs Project, ESOL Classes, and ICT Drop-in Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Limehouse Project Limited	Fit4Life Women In Sport Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Limehouse Project Limited	Limehouse Project's 'First Steps for Women Learning English and ICT'	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
London Tigers	London Tigers Healthy Living Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Magic Me	Intergenerational Arts Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Royal London Society for Blind People	Health and Wellbeing Group	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
Tower Hamlets Youth Sport Foundation	Active Families	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Vallance Community Sports Association Limited	SEN Health Development Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 3 - Prevention Health and Wellbeing - Lunch Club</b>				<b>G11</b>	<b>G11, A1</b>	<b>G11, A2</b>	<b>G11, R1</b>								
Age UK East London	Appian Court Activity Centre & Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Children Education Group	Harkness Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	RED								
Chinese Association of Tower Hamlets	Chinese and Vietnamese Elderly Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Community of Refugees from Vietnam - East London	Vietnamese/Chinese Elderly Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Dorset Community Association	Older People Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Ensign Youth Club	Unity	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
Limehouse Project Limited	Limehouse Luncheon Club for Elders	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Somali Senior Citizens Club	Somali Senior Citizens Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
St Hilda's East Community Centre	St Hilda's Lunch Club Plus	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Toynbee Hall	Wellbeing Centre	01/09/2015	31/08/2018	GREEN	AMBER	AMBER	GREEN								
Wadajir Somali Community Centre	Wadajir Poplar Elderly Lunch Club Two	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Wapping Bangladesh Association	Wapping Senior Citizen's Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 3 - Prevention Health and Wellbeing</b>				<b>G6</b>	<b>G11, A2, R1</b>	<b>G10, A4</b>	<b>G12, A2</b>								
Ability Bow	Keep Moving	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
Age UK East London	Friend at Home	01/10/2015	31/08/2018	GREEN	GREEN	AMBER	GREEN								
Bangladesh Youth Movement	"Live Healthy - Enjoy Life" ( Bangladeshi women Health & Development Project	01/01/2016	31/08/2018	n/a	RED	AMBER	GREEN								
Breathing Space	Breathing Space	01/10/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Bromley By Bow Centre	Fit for All	01/01/2016	31/08/2018	n/a	AMBER	GREEN	GREEN								
DeafPLUS - Breakthrough Deaf and Hearing Integration	Deaf+Positive Wellbeing Project	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
Family Action	Somali Mental Health Promotion	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								

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Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Green Candle Dance Company	Dance for Health at Oxford House	01/10/2015	31/08/2018	GREEN	AMBER	AMBER	AMBER								
Island House Community Centre	Health & Wellbeing Project 2015-18	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Mind In Tower Hamlets	Wellbeing Service - Coping with Life Recovery Training Programme	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
Praxis Community Projects Ltd	Praxis Health Check	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
The Rooted Forum (TRF)	Bridging The Gap	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN								
Tower Hamlets Friends and Neighbours	Older People's Befriending Project	01/10/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Toynbee Hall	Wellbeing in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	AMBER	AMBER								
<b>Theme 4 - Third Sector Organisational Development</b>				<b>G3</b>	<b>G3</b>	<b>G3</b>	<b>G3</b>								
Tower Hamlets Council for Voluntary Service	Support to Council funded organisations	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Council for Voluntary Service	Supporting VCS organisations based in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
Tower Hamlets Council for Voluntary Service	Strategic partner project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN								
<b>Theme 5 - Community Engagement, Cohesion and Resilience</b>				<b>G10, A1</b>	<b>G9, A2</b>	<b>G10, A1</b>	<b>G9, A1</b>								
Betar Bangla	Positive Citizenship	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
City Gateway	Women's Voice	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
Dorset Community Association	Get Involved	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
East London Advanced Technology Training	Equal Voices	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
London Gypsy and Traveller Unit	We are Tower Hamlets Residents too!	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
Newark Youth London	Newark Women's Project	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
Somali Parents and Children's Play Association	Somali Women Engagement Forum	01/09/2015	31/03/2017	AMBER	AMBER	RED	AMBER			n/a	n/a	n/a	n/a	n/a	n/a
Stifford TJRS Community Centre	Residents and Neighbours Club	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
The Rooted Forum (TRF)	Collective Conscience Project	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a
UpRising	UpRising East London Leadership Programme	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Wapping Bangladesh Association	WBA Community Engagement & Citizenship Project	01/09/2015	31/03/2017	GREEN	AMBER	GREEN	GREEN			n/a	n/a	n/a	n/a	n/a	n/a



# CHILDREN চিলড্রেন এডুকেশন গ্রুপ EDUCATION GROUP

Harkness House, Christian Street E1 1RX

15 December 2016

Attention to Abu Sufian

Mainstream Grants  
Third Sector

Hi Abu

RE: CEG Mainstream Grants

I am writing to you regarding Tower Hamlets mainstream grants and the rent agreement supposed to be happening on September 2015. However we continued the projects until 3<sup>rd</sup> of November 2016. Unfortunately the rent agreement did not continue and still we are waiting for the grant to be released.

Further to our last meeting with Mayor John Biggs and other Council relevant officers on 20th June 2016 where a decision had been made that the rent agreement will take place and the grants will be released, despite providing a budget how much rent we can rise toward the rent, since then we never heard anything from anyone about our approved grants or rent agreement.

As you know we were not paid since September 2015, now a full year, and we continued the projects, pay staffs and expenditures with reserve funds. This is radically depleting, and we do not have any more reserve funds to continue Lunch Club and Berner Football Academy.

Ultimately, this means that as we are not receiving any funds, we have suspended Harkness Luncheon Club and Berner Football Academy from 3<sup>rd</sup> of November 2016. We will resume the project soon as we received our approved grants.

Moreover the Berner Football Academy staffs are happily to continue with their project despite not having their salary since the project started and they are hoping to get paid soon as we received the mainstream funding, we have provided four quarter report and now the council owes our organisation £6045.00 for Berner Football Academy.

Similarly we have provided four quarter reports for the Harkness Luncheon Club and now the council owes our organisation £11040.00

The total funding shall be pay by the council to Children Education Group which are £17085.00, weather the council make rent agreement or not, however we are seeking this funding now

Furthermore as we providing continues reports we were never worn by the council to discontinue the projects until we receive any funding, therefore we continued the project and paid salary to staffs and usual expenditures

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#### Our Projects:

*Mother Tongue Education Project, Harkness Luncheon Club, Home Work Study Support Club, Bangla Drama School, Berner Football Academy, Din Fitness Club, Women's Day Centre, Saturday Art Club, Saturday Girls Club, Creative Media, Memory Recall Show, Berner News*

Email: [info@childreducationgroup.com](mailto:info@childreducationgroup.com)

Web: [www.childreducationgroup.com](http://www.childreducationgroup.com)

Email: [ceg3@btinternet.com](mailto:ceg3@btinternet.com)

**Tel/Fax 020 76809948**  
Charity Registration No. 1127062

I hope the council make appropriate decision to provide services to our elderly generation and general community

Thank You I look forward hearing from you from soon as possible

Yours faithfully,



Jamalur Rahman  
Chairperson (Trustee)

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**Our Projects:**

*Mother Tongue Education Project, Harkness Luncheon Club, Home Work Study Support Club, Bangla Drama School, Berner Football Academy, Din Fitness Club, Women's Day Centre, Saturday Art Club, Saturday Girls Club, Creative Media, Memory Recall Show, Berner News*

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**Tel/Fax 020 76809948**

Charity Registration No.1127062

**Theme 1 Children, Young People and Families**

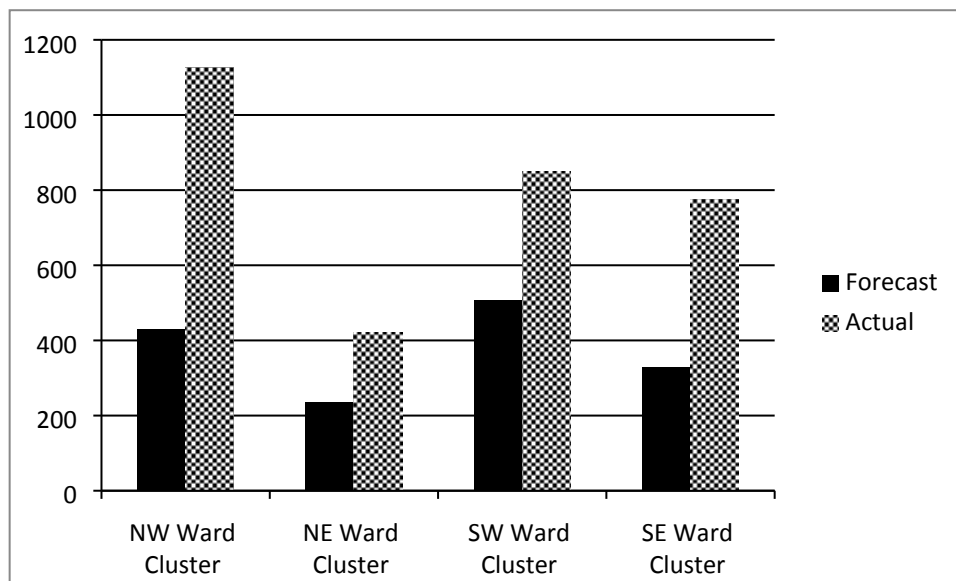
**MSG Programme Period 4 (Jul-Sep 2016) Performance Report**

**Theme 1 – Children, Young People & Families:** This theme focuses on seeking the following key outcomes:

- Improved levels of participation, educational attainment and progression for children and young people.
- Children and young people are protected from harm and families are supported to provide a safe environment.
- Harmful relationships among peer/gender groups are reduced.
- Improved physical (such as reduced levels of obesity) and emotional health and wellbeing in children and young people.
- Reduced levels of substance misuse and sexual abuse, violent crime (including domestic violence) and anti-social behaviour.

**Geographical Breakdown**

The table below shows the number of beneficiaries supported during the period July to September 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

**Raising Attainment Project Portfolio – Children’s Services**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	9	0	0

There are 9 projects in this category; all classed as ‘Green’ and meeting the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports and case studies received. All projects are working closely with schools and parents to provide reciprocal feedback on their young students. Officers will continue to work with organisations to ensure quality driven provision.

**Vulnerable & Excluded Families Project Portfolio – Children’s Services**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
6	6	0	0

There 6 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Community Languages Project Portfolio - CLC**

No. of live projects Jul-Sep 2016	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
10	10	0	0

There are 10 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Youth Services Project Portfolio - CLC**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
16	16	0	0

There are 16 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received. City Gateway have ended the Back on Track: Engagement and Progression project as at the end of June 2016.



**Sports Project Portfolio - CLC**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
7	6	0	1

There are 7 active projects in this category; 6 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

1 project classed as Red:

**Children Education Group – Berner Football Academy**

Under performance on outputs in this period. Lack of funding has made an impact as no Main Stream Grant has been paid from the start of the project due to the Premises condition not being met.

**Culture Project Portfolio - CLC**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	7	1	1

There are 9 active projects in this category; 7 classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Mile End Community Project – Female Leadership and Empowerment Project has withdrawn from the programme.

1 project classed as Red:

**Monakka Monowar Welfare Foundation (MMWF) - Life-changing Musical and Keep-fit Project**

Organisation withdrew from the project in late October 2016, then suggested the possibility of a revision to outputs and the resumption of project activities in December 2016 if suitable premises were obtained. It has not responded to LBTH deadline for business plan for proposed revised outputs and has been provided a deadline of 21<sup>st</sup> December 2016 to submit a detailed business plan and a request for variation.

1 project classed as Amber:

**The Shadwell Community Project - The People GAP**

Commissioners have approved a significant variation request for project, relating to its match funding budget. However, provider will be

submitting another significant variation request relating to number of beneficiaries. Recommend that Commissioners approve SCP's significant variation request for reduced outputs for Period 4 (July-September 2016) and Period 8 (July-September 2017), enabling the project to move off AMBER to GREEN. The move off Amber would be conditional on SCP having implemented the following actions prior to Grant Scrutiny Sub-Committee meeting on 11th January 2017 and Commissioners Decision Making Meeting on 17th January 2017:

- submission of a satisfactory finance monitoring returns for Periods 1 to 3 to LBTH
- submission of outstanding monitoring information for Period 4 to LBTH
- having a clear target date for an action plan to improve organisational management and project management. This plan should include appropriate SMART targets
- introducing better communication systems with LBTH. SCP has demonstrated delays in responding to e-mails and telephone calls from LBTH.

**Theme 2 Jobs, Skills & Prosperity**

**MSG Programme Period 4 (Jul-Sep 2016) Performance Report**

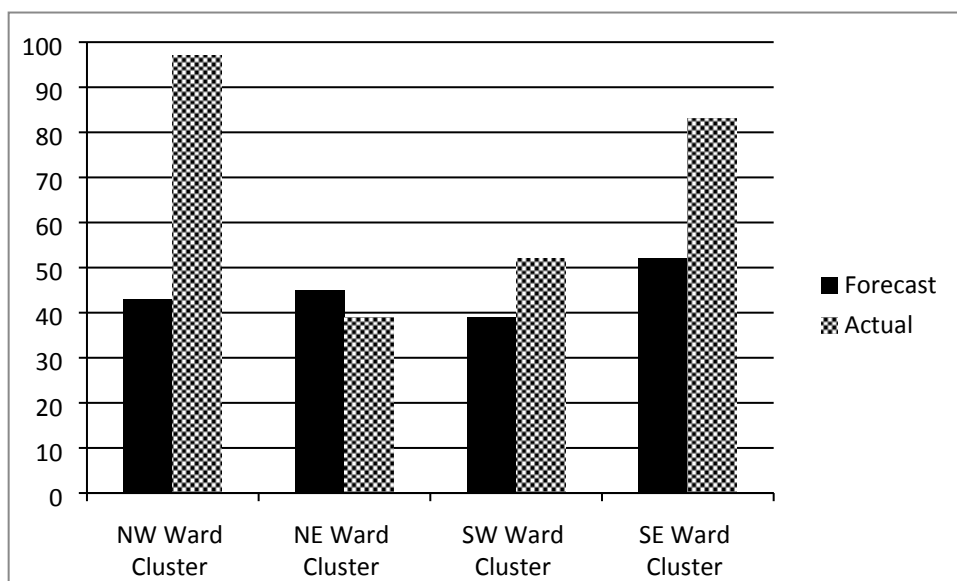
**Theme 2 – Jobs, Skills & Prosperity:** This theme focuses on seeking key outcomes including:

- Measurable increase in the numbers of people moved closer to the labour market and prepared for sustained employment.
- Reduce the numbers of residents in the borough with no qualifications or training
- Improved integration of pathway to work employment support services
- Reduction in numbers of residents negatively impacted by welfare reforms
- Minimisation of the number of residents facing housing repossessions
- Increase in the numbers of residents supported with addressing problem debts
- Increases in number of residents on low incomes receiving their correct benefit /tax credit entitlement
- Empowering residents and building resilience

**Routeways to Employment**

**Geographical Breakdown**

The table below shows the number of beneficiaries supported during the period July to September 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
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**Routeways to Employment Project Portfolio – D&R**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	8	1	0

There 9 active projects in this category; 8 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

1 project classed as Amber:

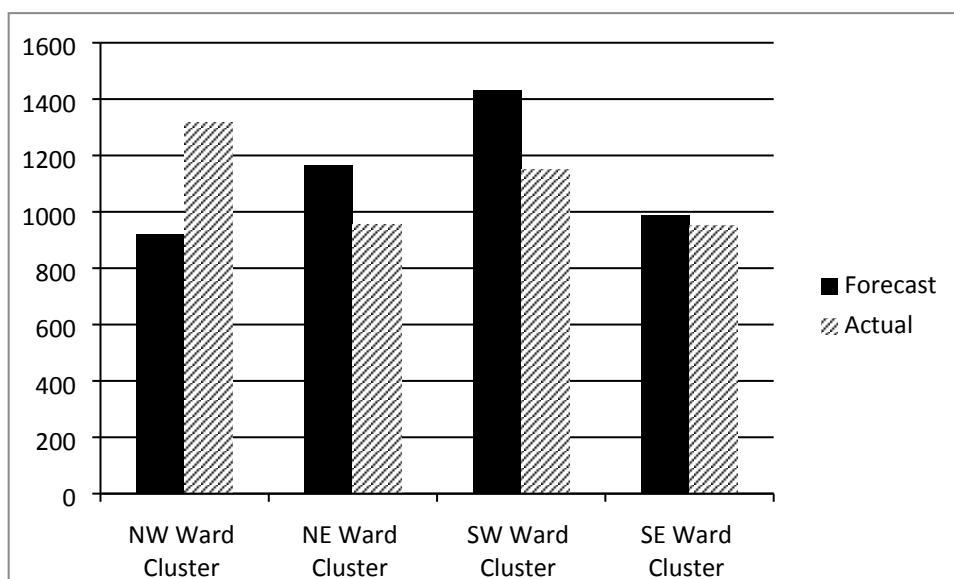
**DeafPLUS – Employment for Deaf and Disabled people in Tower Hamlets (EDITH)**

Under performance on outputs due to late start and staffing issues. Project is now fully staffed and significant improvement is expected in the coming months. Still on course to achieve all targets by the end of the project.

**Social Welfare Advice Services**

**Geographical Breakdown**

The table below shows the number of beneficiaries supported during the period July to September 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

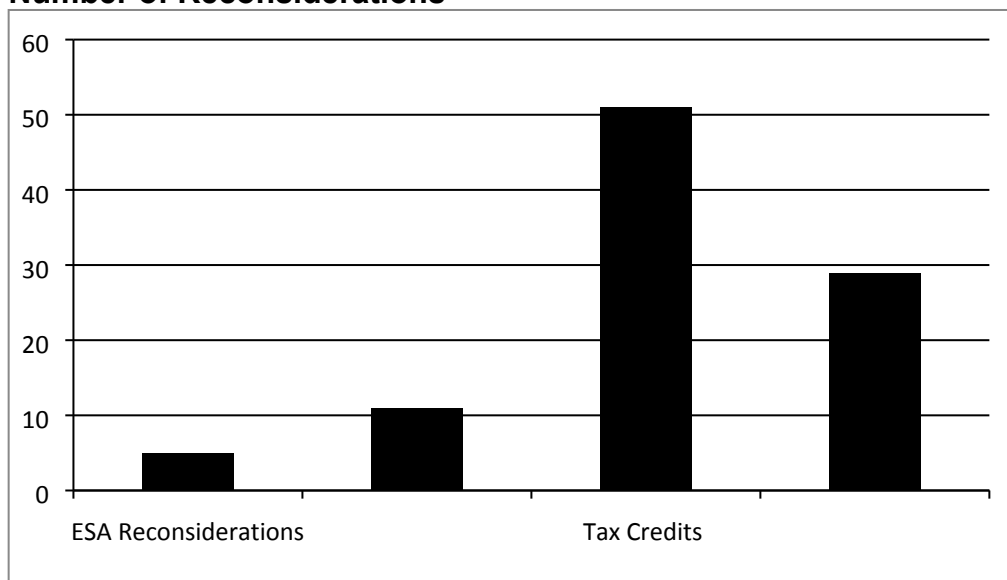
**Social Welfare Advice Services Project Portfolio – D&R**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
11	11	0	0

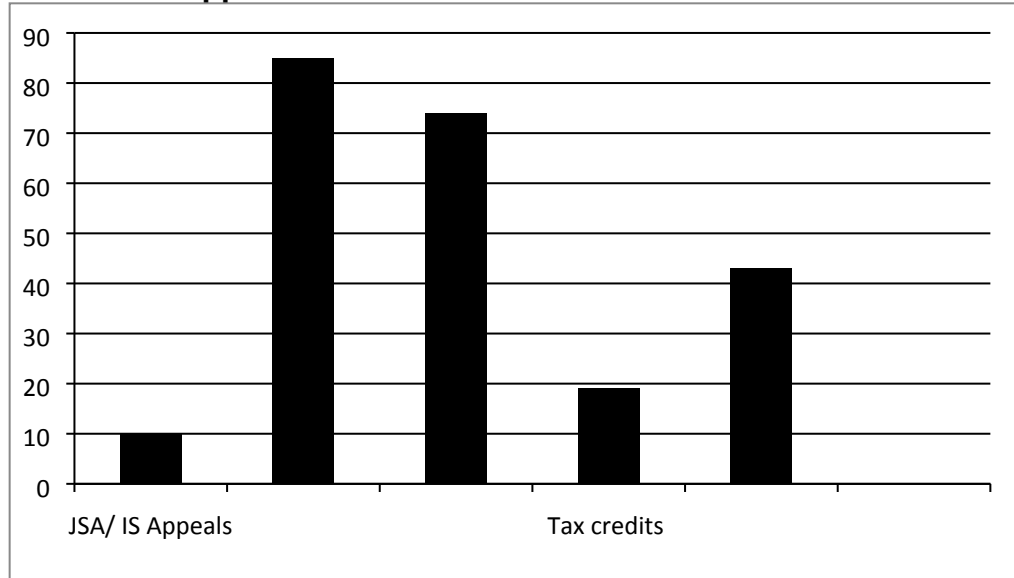
There 11 active projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Key Social Welfare Advice outcomes achieved in the quarter include:**

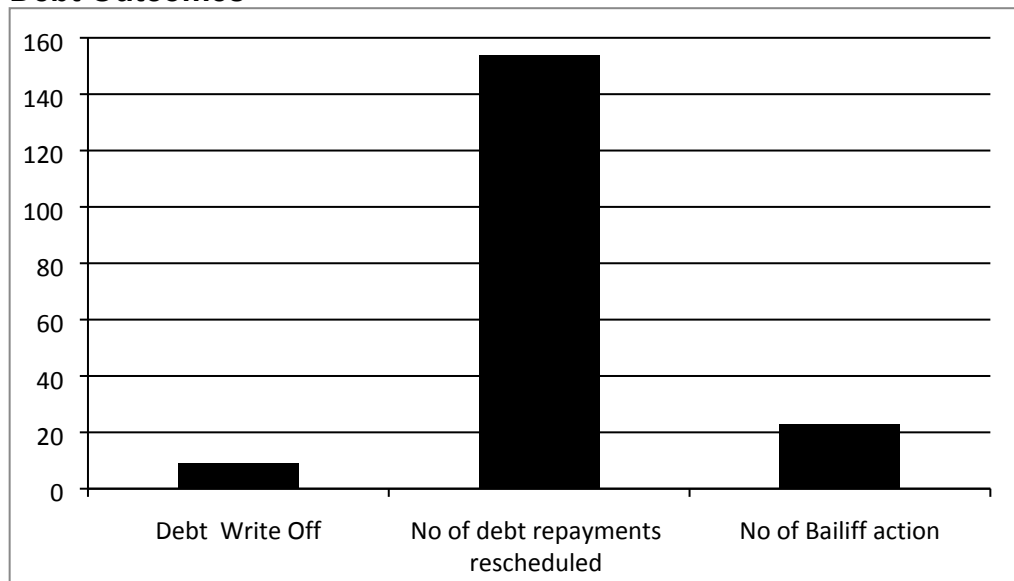
**Number of Reconsiderations**



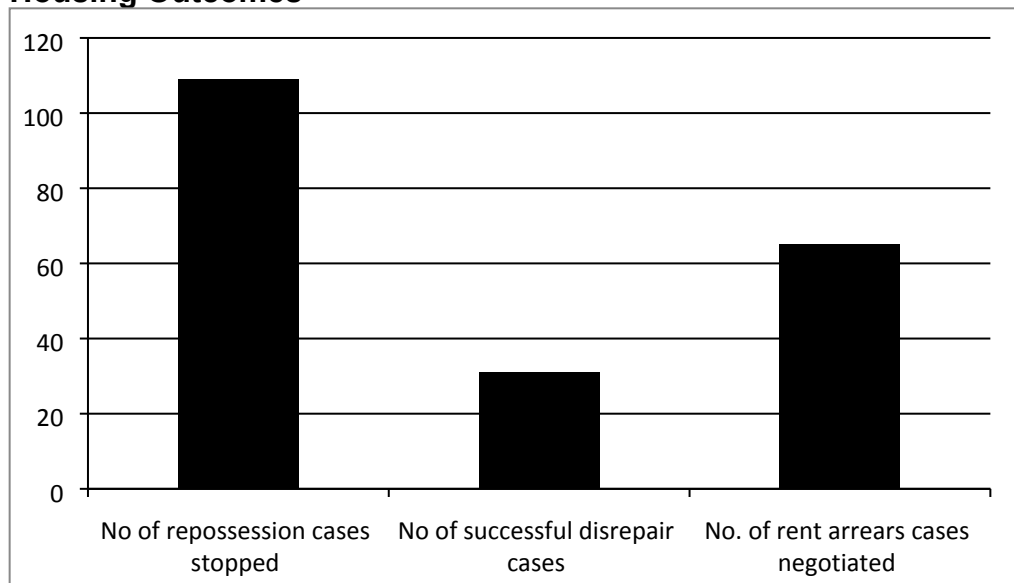
**Number of Appeals**



**Debt Outcomes**



### Housing Outcomes



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**Theme 3 Prevention Healthy and Wellbeing**

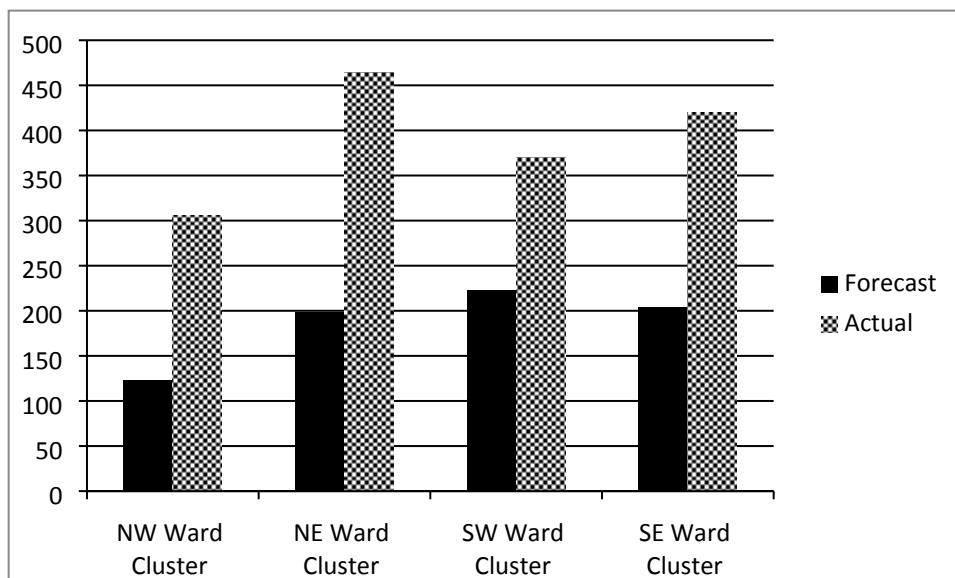
**MSG Programme Period 4 (Jul-Sep 2016) Performance Report**

**Theme 3 – Prevention, Health & Wellbeing:** This theme focuses on seeking key outcomes including:

- Increased number of vulnerable residents leading healthier lifestyles through improved diets, taking regular exercise and related activities, including lunch club attendees
- Improved emotional health and wellbeing of children and young people and families
- Reduced loneliness and social isolation
- Greater community cohesion
- Increased knowledge about where to go for advice and information
- Improved health and well-being through access to cultural activity that brings people together, allows for self-expression including projects around memory and cross generational activity

**Geographical Breakdown**

The table below shows the number of beneficiaries supported during the period July to September 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
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**Prevention, Health & Wellbeing Project Portfolio – Adult Services**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
14	12	2	0

There are 14 projects in this category; 12 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

There are 2 projects classed as Amber:

**Green Candle Dance Company**  
**Dance for Health at Oxford House**

Project is on track to deliver all outputs and outcomes. Green Candle attended a constructive meeting with Officers on 14<sup>th</sup> December 2016 and discussed revisions to their variation request.

**Toynbee Hall**  
**Wellbeing in Tower Hamlets**

Project performance is now on track to deliver all outputs and outcomes. A number of outputs were lower on previous quarters but the organisation has made some staffing adjustments and is now making good progress. Officers anticipate the Project will be Green performance rated by March.

**Lunch Club Project Portfolio – Adult Services**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
12	11	0	1

There are 12 projects in this category; 11 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

1 project classed as Red:

**Children Education Group**  
**Harkness Luncheon Club**

The lunch club project has ceased to continue as no Main Stream Grant has been paid from the start of the project due to the Premises condition.

**Lifelong Learning & Sport Project Portfolio - CLC**

No. of live projects Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	9	0	0

There are 9 projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

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**Theme 4 Third Sector Organisational Development**

**MSG Programme Period 4 (July-September 2016) Performance Report**

**Theme 4 – Third Sector Organisational Development:** This theme focuses on seeking key outcomes including:

- Increased number of local VCS organisations with Quality Assurance accreditations
- Increased levels of external grant funding secured by local VCS organisations
- Increase in the number of organisation able to effectively manage grant funded activities and better demonstrate the impact of their work
- Improved sustainability of specialist resources that are used by a wide range of third sector organisations to deliver their work

Theme 4 is focused on supporting organisations rather than individual beneficiaries. Organisations from across the borough are currently being supported by the Theme 4 projects.

- In relation to support for LBTH Funded Organisations training/support sessions have been provided covering a range of activities including those outlined below.
  - governance
  - fundraising
  - premises
  - LBTH on-line monitoring system
  - recruitment of project staff
  - volunteering
- In relation to Supporting VCS organisations based in Tower Hamlets training/support sessions have been provided covering a range of activities including those outlined below.
  - insurance
  - policies and procedures
  - data protection
  - volunteering
  - volunteering standards
  - fundraising

**Project Portfolio – Resources**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
3	3	0	0

There 3 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Support to Council funded organisations**

Project, which is a partnership between THVCS and Volunteer Centre Tower Hamlets, provides training, advice and support to organisations funded by the London Borough of Tower Hamlets in order to develop their systems and improve their financial and project management.

Project has been successful overall in delivering its output targets, assisting LBTH grant-funded organisations to be ready to deliver their Council-funded projects. Areas which the project has provided support to organisations on includes LBTH monitoring system, premises, fundraising, governance, staff recruitment, volunteering, charity registration, grant agreements, sustainability, pensions, service user involvement, health and safety and social media.

Project has delivered a number of training courses relating to voluntary sector management, policy and volunteering. Feedback from organisations participating in these courses has been favourable.

**Supporting VCS organisations based in Tower Hamlets**

Project, which is a partnership between THCVS, Volunteering Centre Tower Hamlets and Tower Hamlets Community Transport, assists voluntary organisations in the borough, through advice and training, to develop and maintain effective systems, plan effectively, raise funds, manage projects and staff and achieve quality assurance accreditations.

Project has been successful overall in delivering its output targets and supporting the development of a strong voluntary sector in the borough. It has provided advice to organisations on a range of areas, including fundraising, staff management, setting up new organisations, volunteering, data protection, premises and pensions. It has also delivered a range of training course dealing with volunteering and voluntary sector management - e.g. staff management and training for trustees.

Feedback from organisations participating in this training has been positive. The project has also delivered Minibus Driver Awareness Scheme accredited training in driving and first aid and delivered minibus journeys to support local voluntary sector activity.

### **Strategic Partner Project**

Project provides and supports representation, networking and partnership among voluntary sector organisations and between the statutory, business and voluntary sectors in the borough. Project's main achievements over first funding year include:

- input into and support on consultation process for LBTH Community Building Review process
- made representations to Commissioners and worked with LBTH Officers to secure revisions to Main Stream Grant Payment By Results process
- support in the consultation process for LBTH Voluntary and Community Sector Strategy
- involvement in the co-production process for LBTH Cohesion Commissioning
- working with partners to widen the membership of the Third Sector Advisory Board.

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**Theme 5 Community Engagement, Cohesion and Resilience**

**MSG Programme Period 4 (Jul-Sep 2016) Performance Report**

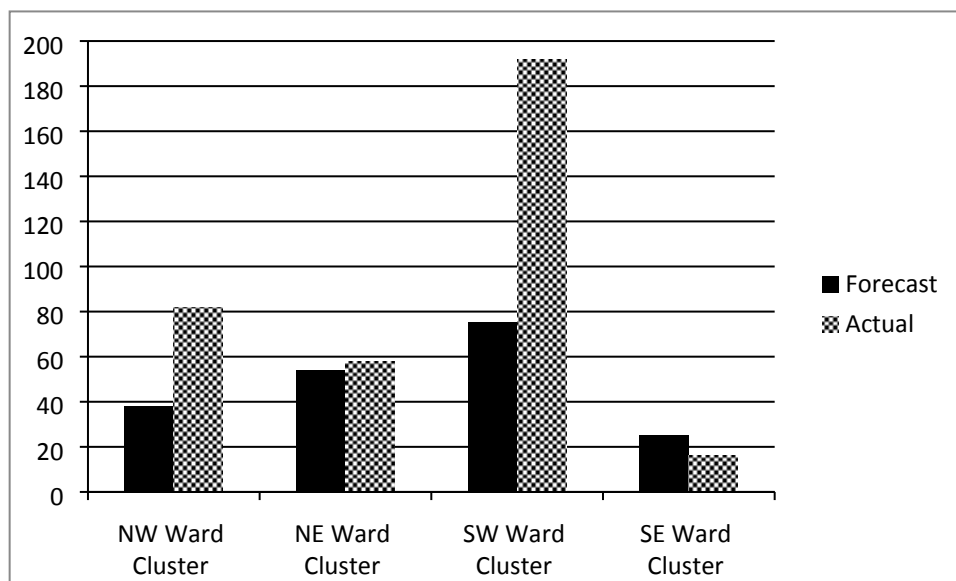
**Theme 5 – Community Engagement, Cohesion and Resilience:**

This theme focuses on seeking key outcomes including:

- Identifiable increase in numbers of local residents taking on key leadership and representational roles within the community
- Increase in number of people who feel they are getting on better with others in their communities, as identified from annual community surveys
- Increased opportunities for communities to work together on local improvement projects, cultural celebration and exchange

**Geographical Breakdown**

The table below shows the number of beneficiaries supported during the period July to September 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

**Project Portfolio – LPG**

No. of live projects – Jul-Sep 16	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
10	9	1	0

Nine out of the ten funded projects in July to September 16 are classified as 'Green' and all report they are meeting expected outputs. Where appropriate projects have demonstrated activities aimed an inclusion of participants from different communities, targeting those that are not accessing their project. Many have shown continuous improvement in the quality of projects resulting in improved outcomes for participants.

1 project is classed as Amber:

**Somali Parents and Children's Play Association - Somali Women Engagement Forum**

Staff have been working with the Grant Officer to ensure delivery is in line with the agreement and gaps of service are addressed. A timetable of increased activity is in place to address reduced output demonstrated. Recently there has been a difficulty with the project venue, causing a new challenge for the organisation. However, this small local specialist organisation demonstrated commitment to the service and participants in how quickly they resolved this.

After attending to find no project in place a number of unannounced activity visits have been undertaken since. The reason given to the Grant Officer seeing no activity was that the project had changed the time of the project in order to meet the needs of the women over the summer period. The Grant Officer should have been informed of this.

The latest unannounced activity visits have seen a project in place but brought about concerns about content and quality of sessions.

An outcome analysis report is due. The Grant Officer continues to work closely with this organisation on project development. The organisation has been referred to and is engaged with support from the THCVS. A monitoring visit is planned to look at records, related organisational activity and project finances , as a planned activity visit at the next discussion event.

An update of Grant Officer findings and support for projects classed as Green:

### **Betar Bangla – Positive Citizenship**

An activity visit was made this during quarter. I saw a well organised environment in which everyone seemed to work comfortably. The trainer demonstrated specialist knowledge in the subject areas. There was evidence of appropriate planning. A participatory stimulating teaching style was used that included role play. The trainer provided constructive feedback to participants alongside support and guidance. Participants showed evidence of learning. They had opportunities to practise their skills and consolidate learning. Course content was appropriate to both the funding stream and organisations priorities. Meeting of the learning objectives was demonstrated in participant's feedback. This small local organisation demonstrates specialist appropriate services as well as a clear understanding of our funding priorities. Grant finance monitoring demonstrates that the project is on track to utilise the grant appropriately. Issues identified during monitoring have been addressed through officer guidance and referral for support from the THCVS. This they took up and implemented changes that addressed risk.

### **City Gateway – Women's Voice**

The women's project is on track to hit the target of 80 marginalised women from a variety of cultural backgrounds to engage in Women's Voice or Inspirational Women sessions. At this stage only verification visits have been undertaken that confirm the outputs put in the monitoring form are in line with what was expected as well as backed up by paperwork. As an activity visit has not been taken so my knowledge of delivery and quality is limited. However, this this month I met a couple of local Somali women who recently engaged in the women's provision provided by this organisation. This unsought feedback was all positive. An activity visit will take place as a priority.

### **Dorset Community Association – Get Involved**

The evaluation received from this organisation demonstrates the achievement that has been obvious during monitoring and activity visits. This organisation is one of the smallest and newest funded under this theme. The project relies on substantial volunteering including completion of monitoring reports. I have no concerns about this provision; it demonstrates the effectiveness of small local front line groups. I have monitored this organisation for a few years prior to this award and am impressed with the professional infrastructure development the organisation has implemented with engagement of

appropriate range of professional support alongside the passion of volunteers to get it right. Grant finance monitoring demonstrates that the project is on track to utilise the grant on the project as well as contribute towards core costs. Issues around apportionment of core costs identified in monitoring have been resolved effectively by the organisation.

### **East London Advanced Technology Training – Equal Voices**

Monitoring and case studies submitted demonstrate achievement in individual's progress towards proposed and additional outcomes. They also demonstrate wider impacts including changes made in a school to bring about increased safety of playground time for pupils. Over this reporting period the project had planned reduced activity due to the term time nature of the work. ELATT's adult training work has been rated as outstanding by OFSTED and they have recently won awards for their provision. This quality is reflected in the funded provision. The second course is now in progress and demonstrates equal success will be achieved. ELATT is active in sourcing funding to develop and continue this successful project to accommodate the needs of more newly-arrived migrant women living in Tower Hamlets. During monitoring verification visits I have met with a finance officer who has been able to demonstrate that our small contribution towards the costs of this project is used for the purpose of grant.

### **London Gypsy and Traveller Unit – We are Tower Hamlets Residents too!**

This is the first mainstream grant award to provide services for Gypsies and Travellers in the borough. Significant progress is demonstrated through effective professional community development work implemented by a successful specialist organisation. Our grant mainly contributes to the salary of the Community Development worker. Focus continues to be on building community representation from TH Gypsy and Travellers on formal groups and structures for the purposes of increasing the number of TH Travellers influencing decisions that impact their community. The project demonstrates significant movement to outcomes in this area with more active local Gypsy and Travellers, working together to tackle their problems. Digital inclusion is incorporated advantaging participants who have limited access.

### **Newark Youth London – Newark Women's Project**

Continuous project improvements implemented by Newark Youth to these events is significant. Events are exciting and aim to inspire the women. Although one off work doesn't bring about the individual outcomes that working with women over a longer period do the project evidence has revealed many participants enrol in their other projects or take up referrals with other local provision. Movement towards outcomes for volunteers is significant and validated through

accreditation. Finance monitoring demonstrates that activity costs are higher than expected and it is clear that the grant is being used appropriately.

**Stifford Centre – Residents and Neighbours Club**

This provision demonstrates it has increased participants understanding about how their immediate social world functions. Meeting notes demonstrate discussion have taken place about problems encountered, religion, community and housing issues. Outcome measurement and reporting demonstrates that participants have developed skills and confidence that has made them more likely to be actively involved in solving community problems. I have encouraged more action about engaging participants in resolving issues identified and from the latest monitoring return I can see this has been addressed. Case studies include examples of community engagement.

**The Rooted Forum – Collective Conscience Project**

The project has successfully implemented and continues to implement planned activities to meet shared priorities. I have attended a stakeholders meeting as part of my monitoring. Outcome analysis and evaluation is due this quarter. This project demonstrates the difference a local organisation can make to an area through effective engagement with others. Grant finance monitoring demonstrates that the project is on track to utilise the grant appropriately.

**Wapping Bangladesh Association – WBA Community Engagement & Citizenship Project**

The organisation is now working with the support of the volunteer centre and the project was advertised on their website to recruit new volunteers. As a result, five new volunteers have been recruited for the new period of October 2016-March 2017. Citizenship workshop sessions are being carried out by the project worker and volunteers as well as in house session for local residents. I continue to work with this organisation as a priority and have offered time to support delivery. This has recently been taken up.

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## Variation to Grant Offer Letter

If you wish to seek a variation to your current Grant Offer Letter please complete and return this official request form. You will be contacted if any further information is required.

Your request will be considered and a decision made as soon as possible following receipt of all required information.

### 1. Organisation & Project Details:

<b>1.1 Organisation name</b>	The Shadwell Community Project
<b>1.2 Contact for correspondence</b>	Mr Mark Halden
<b>Project title</b>	The People GAP
<b>Project start date</b>	01/09/2015
<b>Total agreed Grant</b>	<b>£24,999.00</b>

**Please provide a general statement to explain why you are requesting a variation to your project** (*you may attach other information as required*).

The output figures in section 3.4 & 3.5 for the period July/Sept 2016 and July/Sept 2017 were not corrected in the Draft Offer letter. Figures currently read 230 & 225 respectively, but should read 130 & 125 respectively.

#### For LBTH Use Only

The Shadwell Community Project (SCP) has acknowledged to LBTH its mistake in agreeing to the current target number of beneficiaries for July to September 2016 and July to September 2017, although it has also suggested that LBTH should have picked up this mistake when the Grant Offer Letter for the project was negotiated in 2015. LBTH specifically asked SCP to put forward output totals for each period of the project's three years of funding after SCP received a Main Stream Grant (MSG) offer in 2015 which was only 30% of the original amount it applied for. LBTH took SCP's proposed beneficiary numbers at face value as it believed that the organisation was best placed to know what the project could deliver.

SCP only realised its mistake when LBTH queried about its underperformance for number of project beneficiaries in Period 4 (July-September 2016). For this period 125 beneficiaries were recruited against a target of 225, with SCP initially failing to report on its progress against this output in its monitoring return to LBTH.

SCP's Senior Worker has stated that the organisation was under pressure in 2015, during the time of the Grant Offer Letter negotiations, due to funding restrictions and lack of administrative staff. It believes that this contributed to the mistake it made. SCP did not realise that a further amendment to the Grant Offer Letter was required when it put through its significant variation request in October 2016 (relating to reduction in match funding and referral-based outputs).

Organisation has a good reputation in the community for its work with the adventure playground, but has demonstrated significant weaknesses in its management of The People GAP project. It is receiving ongoing and significant support from Tower Hamlets Council for Voluntary Service (THCVS), through its Support for Council Funded Organisations project, which involves the development of an action plan for SCP.

## 2. Project Funding & draw-down of Grant Award:

Set out below are details of the agreed project funding (*as per your Grant Offer Letter*). We have also provided details of the actual level of LBTH grant which you have received to date.

<b>Agreed Project Funding</b>				
<b>2015/16</b>		<b>Sep/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Council Grant Award		£2,778	£2,083	<b>£4,861</b>
Organisation own funds		£750	£750	<b>£1,500</b>
Other Project Funds		£8,201	£7,451	<b>£15,652</b>
<b>TOTAL</b>		<b>£11,729</b>	<b>£10,284</b>	<b>£22,013</b>

<b>Actual LBTH Grant</b>					
Actual Grant Received			<b>£2,778</b>	<b>£0</b>	<b>£2,778</b>

<b>2016/17</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Council Grant Award	£2,084	£2,083	£2,083	£2,083	<b>£8,333</b>
Organisation own funds	£750	£750	£750	£750	<b>£3,000</b>
Other Project Funds	£7,451	£7,451	£7,451	£7,451	<b>£29,804</b>
<b>TOTAL</b>	<b>£10,285</b>	<b>£10,284</b>	<b>£10,284</b>	<b>£10,284</b>	<b>£41,137</b>

<b>Actual LBTH Grant</b>					
Actual Grant Received	£	£	£	£	£

<b>2017/18</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Council Grant Award	£2,084	£2,083	£2,083	£2,083	<b>£8,333</b>
Organisation own funds	£750	£750	£750	£750	<b>£3,000</b>



Other Project Funds	£7,451	£7,451	£7,451	£7,451	£29,804
<b>TOTAL</b>	<b>£10,285</b>	<b>£10,284</b>	<b>£10,284</b>	<b>£10,284</b>	<b>£41,137</b>
<b>Actual LBTH Grant</b>					
Actual Grant Received	£	£	£	£	£

<b>2018/19</b>	<b>Apr/Jun</b>	<b>Jul/Aug</b>		<b>TOTAL</b>
Council Grant Award	£2,083	£1,389		£3,472
Organisation own funds	£750	£500		£1,250
Other Project Funds	£7,451	£4,967		£12,418
<b>TOTAL</b>	<b>£10,284</b>	<b>£6,856</b>		<b>£17,140</b>
<b>Actual LBTH Grant</b>				
Actual Grant Received	£	£		£

Please provide information to clarify any requested variation to your project funding as set out above (you may attach a spreadsheet or other information as required).

**For LBTH Use Only**

Set out below are details of the agreed project expenditure (as per your Grant Offer Letter).

<b>Agreed Project Expenditure</b>				
<b>2015/16</b>		<b>Sep/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Salaries		£8,824	£8,924	<b>£17,748</b>
Beneficiary Costs		£235	£235	<b>£470</b>
Other Costs		£615	£450	<b>£1,065</b>
<b>TOTAL</b>		<b>£9,674</b>	<b>£9,609</b>	<b>£19,283</b>

<b>2016/17</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Salaries	£9,166	£9,166	£9,165	£9,165	<b>£36,662</b>
Beneficiary Costs	£275	£275	275	£275	<b>£1,100</b>
Other Costs	£450	£450	£450	£450	<b>£1,800</b>
<b>TOTAL</b>	<b>£9,891</b>	<b>£9,891</b>	<b>£9,890</b>	<b>£9,890</b>	<b>£39,562</b>

<b>2017/18</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Salaries	£9,629	£9,629	£9,629	£9,629	<b>£38,516</b>
Beneficiary Costs	£295	£295	£295	£295	<b>£1,180</b>
Other Costs	£470	£470	£470	£470	<b>£1,880</b>
<b>TOTAL</b>	<b>£10,394</b>	<b>£10,394</b>	<b>£10,394</b>	<b>£10,394</b>	<b>£41,576</b>

<b>2018/19</b>	<b>Apr/Jun</b>	<b>Jul/Aug</b>		<b>TOTAL</b>
Salaries	£9,773	£9,773		<b>£19,546</b>
Beneficiary Costs	£320	£290		<b>£610</b>
Other Costs	£490	£360		<b>£850</b>
<b>TOTAL</b>	<b>£10,583</b>	<b>£10,423</b>		<b>£21,006</b>

**Please provide information to clarify any requested variation to your project expenditure as set out above (you may attach a spreadsheet or other information as required).**

### 3. Project Outcomes Outputs/Activities

The information within tables 3.1 to 3.6 sets out details of the original outcomes and outputs that were agreed for your project and which are set out within your Grant Offer Letter

#### 3.1 Targeted Project Outcomes

1. Volunteering: SCP will provide opportunities for volunteers to support vulnerable children and families: from at least 7 to 12 volunteers per annum.
2. According to external evaluations 80% plus of users will make continued use of the project after the first visit: we want to reach 85%
3. Annually, 15 to 20 5/6 year olds children come to our project for the first time and a similar number of older new arrivals in the neighbourhood: this intake will be maintained.
4. All committee members and staff develop their skills through attending training courses: these courses will include training in capacity building: at least 7 people attending an average of 1 courses pa: (last year 5 people attended courses).
5. Progress for every child/young person: We work reflectively -- inviting children to think-through problems and suggest their own solutions, tackle activities/tasks they have not done before
6. Monthly users footfall of 400 will rise to 450

### 3.2 Targeted Project Milestones

#### MILESTONE

Review/update current website and initiate work on safe, mediated, on-line participation that will make it easier for members and users to know what happening at the project and to contribute to decision making within our project.

29/02/2016

#### MILESTONE

Open new children's and young people's café

To operate from our new log cabin: a fully equipped kitchen and café: run by children/young people, for children/young people, to promote better knowledge and skills enabling better, healthier diets while introducing basic social enterprise and job skills, better diets (that contribute to better behaviour and improved capacity to learn). Parents and adult carers can be customers if they accompanied by someone under 16 or a young person with special needs/disabilities.

31/07/2016

#### MILESTONE

Extend opening hours to five days a week all year around

30/09/2016

#### MILESTONE

Focus group launch for new participatory management structure: the current management committee becomes a Board of Trustees meeting quarterly and handling the serious issues of funding, safeguarding, employment policies, general policy generation and strategic planning. A new steering/advisory group -- more accessible to many local people will meet monthly and lead on projects, programmes of activity, local fundraising, trips and events. The aim is to enable a huge increase in engagement and participation. Currently the legalistic aspects of governance and its responsibilities puts local people off the idea of formal membership of the management committee.

31/05/2016

#### MILESTONE

Improve bike workshop to reach a wider audience The café log cabin frees up former space to create a larger bike workshop, building on our success in introducing bikes to girls from communities formerly uncomfortable with girls constructing and riding bikes for cultural, religious and/or safety reasons. 30/09/2016

#### MILESTONE

Complete major re-build and enhancement of site: Timber structures have a limited life. While smaller play structures like dens can be built and re-built by children and young people on a regular basis, the larger play structures, high walkways, aerial runway and larger swings need adult led building. Once upon a time adventure playground could exclusively use re-cycled timber and telegraph poles: no longer. Health and safety and the purchase cost of all timber now means re-builds are very expensive and technically complex.

30/08/2017

<b>3.3 Project Outputs</b>	<b>Apr/Jun 2015</b>	<b>Jul/Aug 2015</b>	<b>Sep/Dec 2015</b>	<b>Jan/Mar 2016</b>	<b>TOTAL</b>
Number of users accessing services			170	105	275
Number of users accessing services for the first time			5	2	7
Number of residents referred to other organisations			0	0	0
Referral to and from school			0	0	0
Referral from Children's Centre			0	0	0
Referral to Social Services			0	0	0
Referral to other organisation for leisure or educational activity			0	0	0
Referral from and to Health organisations			0	0	0

<b>3.4 Project Outputs</b>	<b>Apr/Jun 2016</b>	<b>Jul/Sep 2016</b>	<b>Oct/Dec 2016</b>	<b>Jan/Mar 2017</b>	<b>TOTAL</b>
Number of users accessing services	125	225	120	110	580
Number of users accessing services for the first time	3	10	5	2	20
Number of residents referred to other organisations	0	0	0	0	0
Referral to and from school	0	0	0	0	0
Referral from Children's Centre	0	0	0	0	0
Referral to Social Services	0	0	0	0	0
Referral to other organisation for leisure or educational activity	0	0	0	0	0
Referral from and to Health organisations	0	0	0	0	0

<b>3.5 Project Output</b>	<b>Apr/Jun 2017</b>	<b>Jul/Sep 2017</b>	<b>Oct/Dec 2017</b>	<b>Jan/Mar 2018</b>	<b>TOTAL</b>
Number of users accessing services	130	230	125	115	600
Number of users accessing services for the first time	5	12	5	3	25
Number of residents referred to other organisations	0	0	0	0	0
Referral to and from school	0	0	0	0	0
Referral from Children's Centre	0	0	0	0	0
Referral to Social Services	0	0	0	0	0
Referral to other organisation for leisure or educational activity	0	0	0	0	0
Referral from and to Health organisations	0	0	0	0	0

<b>3.6 Project Output</b>	<b>Apr/Jun 2018</b>	<b>Jul/Aug 2018</b>	<b>Sep/Dec 2018</b>	<b>Jan/Mar 2019</b>	<b>TOTAL</b>
Number of users accessing services	170	105			275
Number of users accessing services for the first time	5	2			7
Number of residents referred to other organisations	0	0			0
Referral to and from school	0	0			0
Referral from Children's Centre	0	0			0
Referral to Social Services	0	0			0
Referral to other organisation for leisure or educational activity	0	0			0
Referral from and to Health organisations	0	0			0

**Please provide information to clarify how the requested variation to your project will affect the levels of outputs / milestones and outcomes as set out within the above tables (you may attach a spreadsheet or other information as required).**

The output figures in section 3.4 & 3.5 for the period July/Sept 2016 and July/Sept 2017 were not corrected in the Draft Offer letter stage. Figures currently read 230 & 225 respectively, but should read 130 & 125 respectively.

#### **For LBTH Use Only**

**As outlined on page 1, SCP has acknowledged its mistake to LBTH for the output figures it originally provided for July to September 2016 and July to September 2017, which was an administrative error. The original higher levels of beneficiary targets for the above periods relate to the organisation's original application for MSG, which was for a sum of £83,454. The MSG allocation awarded to SCP in 2015 for 2015-18 was £24,999, which is 30% of the MSG that it applied for. SCP only became aware of its mistake through the LBTH monitoring process for the project for Period 4.**

**The original application had a target of 2,150 beneficiaries. If the proposed variation for beneficiary numbers is approved then beneficiary numbers would be 1,530 (compared to the current number of 1,730). The unit cost for beneficiaries supported for the proposed revised beneficiary numbers is significantly better than that for the original application, being 42% of the original unit cost:**

## Beneficiary Unit Costs

Application - £83,454 / 21,150 = £38.81

Variation request - £24,999 / 1,530 = £16.34

Reduction of the numbers for the July-September 2016 and July-September 2017 periods would bring the scheduled numbers for these periods more in line with other periods for the project. This would enable the project to be delivered successfully. The project has been on RED for Periods 1 to 3 due to late monitoring returns for Periods 1 and 2 and incomplete finance monitoring returns for all three periods. The problems in relation to the finance monitoring returns were connected to the original match funding budget for the project which was based on SCP's original MSG application and was thus at too high a level. The Commissioners agreed at their Decision Making meeting on the 8<sup>th</sup> November that this match funding budget be reduced by 64%. This should assist SCP to make satisfactory finance monitoring returns for Periods 1 to 3 with the assistance of THCVS. SCP's LBTH Grant Officer has also offered support in this process.

#### 4. Project Beneficiaries

The total estimated usage per year for you project is 480 geographically this is broken down as follows.

Cluster	Ward	Number
NW	Bethnal Green	13
	Spitalfields & Banglatown	12
	St Peter's	5
	Weavers	22
NE	Bow East	10
	Bow West	9
	Bromley North	5
	Bromley South	2
	Mile End	5
SW	Shadwell	276
	St Dunstan's	8
	Stepney Green	32
	St Katherine's and Wapping	31
	Whitechapel	8
SE	Blackwall & Cubitt Town	9
	Canary Wharf	4
	Island Gardens	6
	Lansbury	4
	Limehouse	9
	Poplar	10
	<b>TOTAL</b>	<b>480</b>

**Please provide information to clarify how the requested variation to your project will affect the overall level of outputs and outcomes as set out within the above table. This information should include clarification of any anticipated changes to the number or range of targeted beneficiaries in terms of their protected characteristics/equality groups.**

Variations in sections 3.4 and 3.5 will affect yearly beneficiary totals therefore will also affect ward totals. The above figures are estimates as the nature of the project doesn't allow for this level of detail. Some users can come and go without leaving any definite address details. The numbers of users from each post code will vary on a week to week basis depending how many and who attends. The above total is the collation of totals from each of the four yearly reporting periods.

**For LBTH Use Only**

**As indicated by SCP above, the new estimate for project beneficiaries by council ward are based on where project beneficiaries from September 2015 to September 2016 have lived. There would be a decrease in the percentage of beneficiaries from the South West ward cluster (-9.7%) and increases in the percentage of beneficiaries from the North West (5.6%), North East (3.2%) and South East (0.9%) clusters.**

**5. General**

The completed form should be returned to your assigned Grant Officer together with any other information which has been requested.

You will be sent confirmation of receipt together with an estimate of the timeframe for a decision.

**For LBTH Use Only**

	<b>Oversight</b>	<b>Manager</b>
<b>Overall comments:</b>	<b>SCP has asked for reduction in beneficiaries for the July-September periods in 2016 and 2017 as it mistakenly failed to revise down its outputs for these periods when it agreed the Grant Offer for the project and when it put forward a significant variation request in October 2016. The original error was an administrative mistake which SCP believe arose due to challenges it faced in 2015 around funding and staff numbers. SCP is receiving assistance from THCVS to develop an organisation action plan which should hopefully remove the potential for such errors.</b>	



	<p>The reduction in beneficiary numbers for July-September 2016 and for July-September 2017, by 100 beneficiaries each period, will make the beneficiary numbers for these periods more consistent with other periods and offer realistic targets for the project. As outlined on page 8, the revised project would offer a unit cost for beneficiaries supported which is 42% of the equivalent unit cost included in SCP's original application.</p>	
<p><b>Recommendation:</b></p>	<p>Variation is recommended for approval.</p>	
<p><b>Confirmation:</b></p>		
<p><b>Action:</b></p>		

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### Variation to Grant Offer Letter

If you wish to seek a variation to your current Grant Offer Letter please complete and return this official request form. You will be contacted if any further information is required.

Your request will be considered and a decision made as soon as possible following receipt of all required information.

#### 1. Organisation & Project Details:

<b>1.1 Organisation name</b>	Citizens Advice Bureau (East End CABx) – Lead Partner
<b>1.2 Contact for correspondence</b>	Ms Yasmin Alam
<b>Project title</b>	Tower Hamlets Borough Wide Advice ( Partnership)
<b>Project start date</b>	01/09/2015
<b>Total agreed Grant (over 3 Years)</b>	<b>£735,000.00</b>
<b>Partners</b>	<ol style="list-style-type: none"> <li>1. DeafPlus - breakthrough Deaf and Hearing Integration,</li> <li>2. Ocean Somali Community Association</li> <li>3. Praxis</li> <li>4. Tower Hamlets Community of Refugees from Vietnam</li> </ol>

**Please provide a general statement to explain why you are requesting a variation to your project (you may attach other information as required).**

Tower Hamlets Chinese Association has made a request to withdraw from the partnership effective from January 2017.

We are proposing to deliver this contract to the Chinese Community through a partnership with the Tower Hamlets Community of Refugees from Vietnam from January 2017.

#### For LBTH Use Only

One of the partners wishes to withdraw from the partnership. See below.

## 2. Project Funding & draw-down of Grant Award:

Set out below are details of the agreed project funding (*as per your Grant Offer Letter*). We have also provided details of the actual level of LBTH grant which you have received to date.

<b>Agreed Project Funding</b>					
<b>2015/16</b>			<b>Sep/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Council Grant Award			£81,668	£61,250	<b>£142,918</b>
Organisation own funds			£30,104	£22,578	<b>£52,682</b>
Other Project Funds			£	£	<b>£</b>
<b>TOTAL</b>			<b>£111,772.00</b>	<b>£83,828</b>	<b>£195,600</b>
<b>Actual LBTH Grant</b>					
Actual Grant Received			£81,668	£61,250	<b>£142,918</b>

<b>2016/17</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Council Grant Award	£61,250	£61,250	£61,250	£61,250	<b>£245,000</b>
Organisation own funds	£22,577	£22,578	£22,577	£22,578	<b>£90,310</b>
Other Project Funds	£	£	£	£	<b>£</b>
<b>TOTAL</b>	<b>£83,827</b>	<b>£83,828</b>	<b>£83,827</b>	<b>£83,828</b>	<b>£335,310</b>
<b>Actual LBTH Grant</b>					
Actual Grant Received	£61,250	£61,250	£0	£0	<b>£122,500</b>

<b>2017/18</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Council Grant Award	£61,250	£61,250	£61,250	£61,250	<b>£245,000</b>
Organisation own funds	£22,577	£22,578	£22,577	£22,578	<b>£90,310</b>
Other Project Funds	£	£	£	£	<b>£</b>
<b>TOTAL</b>	<b>£83,827</b>	<b>£83,838</b>	<b>£83,827</b>	<b>£83,828</b>	<b>£335,310</b>
<b>Actual LBTH Grant</b>					
Actual Grant Received	£0	£0	£0	£0	<b>£0</b>

<b>2018/19</b>	<b>Apr/Jun</b>	<b>Jul/Aug</b>		<b>TOTAL</b>
Council Grant Award	£61,250	£40,832		<b>£102,082</b>
Organisation own funds	£22,577	£15,052		<b>£37,629</b>
Other Project Funds	£	£		<b>£</b>
<b>TOTAL</b>	<b>£83,827</b>	<b>£55,884</b>		<b>£139,711</b>
<b>Actual LBTH Grant</b>				
Actual Grant Received	£0	£0		<b>£0</b>

**Please provide information to clarify any requested variation to your project funding as set out above (you may attach a spreadsheet or other information as required).**

**Please see attached spread sheet.**

A total of £22,987 funding for the period January 2017 – August 2018 to be allocated to Tower Hamlets Citizens Advice to deliver information, advice contract to the Chinese community in partnership with the Tower Hamlets Community of Refugees from Vietnam.

**For LBTH Use Only**

The budget will not be varied. The request relates to one of the delivery partners withdrawing.

**Set out below are details of the agreed project expenditure (as per you Grant Offer Letter).**

<b>Agreed Project Expenditure</b>				
<b>2015/16</b>		<b>Sep/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Salaries		£48,754	£36,562	<b>85,316</b>
Beneficiary Costs		£	£	
Other Costs		£63,017	£47,267	<b>110,284</b>
<b>TOTAL</b>		<b>£111,771</b>	<b>£83,829</b>	<b>£195,600</b>

<b>2016/17</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Salaries	£36,559	£36,559	£36,559	£36,559	<b>146,236</b>
Beneficiary Costs	£	£	£	£	
Other Costs	£47,268	£47,269	£47,268	£47,269	<b>189,074</b>
<b>TOTAL</b>	<b>£83,827</b>	<b>£83,828</b>	<b>£83,827</b>	<b>£83,828</b>	<b>335,310</b>

<b>2017/18</b>	<b>Apr/Jun</b>	<b>Jul/Sep</b>	<b>Oct/Dec</b>	<b>Jan/Mar</b>	<b>TOTAL</b>
Salaries	£36,661	£36,661	£36,661	£36,661	<b>146,644</b>
Beneficiary Costs	£	£	£	£	
Other Costs	£47,167	£47,166	£47,167	£47,166	<b>188,666</b>
<b>TOTAL</b>	<b>£83,828</b>	<b>£83,827</b>	<b>£83,828</b>	<b>£83,827</b>	<b>£335,310</b>

<b>2018/19</b>	<b>Apr/Jun</b>	<b>Jul/Aug</b>		<b>TOTAL</b>
Salaries	£36,460	£24,307		<b>£60,767</b>
Beneficiary Costs	£	£		<b>£</b>
Other Costs	£47,367	£31,577		<b>£78,944</b>
<b>TOTAL</b>	<b>£83,827</b>	<b>£55,884</b>		<b>£139,711</b>

**Please provide information to clarify any requested variation to your project expenditure as set out above (you may attach a spreadsheet or other information as required).**

Tower Hamlets Chinese Association requested t to withdraw from the partnership effective from January 2017.

We are proposing to deliver this contract to the Chinese Community through a partnership with the Tower Hamlets Community of Refugees from Vietnam from January 2017.

### **For LBTH Use Only**

The impact of the proposed delivery changes will be limited as the service will be dedicated for local Chinese community. Social Welfare Advices Services delivered from Chrisp Street Market Idea Store, to ensure ease of access for local Chinese community in the area.

In addition both Chinese Association of Tower Hamlets and Tower Hamlets Vietnamese Refugee organisations will be referring clients. The CAB will work with both organisations to increase awareness of the services and monitor client engagement very closely, the service will be reviewed.

### **3. Project Outcomes Outputs/Activities**

The information within tables 3.1 to 3.6 sets out details of the original outcomes and outputs that were agreed for your project and which are set out within your Grant Offer Letter

#### **3.1 Targeted Project Outcomes**

The service will provide generalist welfare benefits advice and will result in the following outcomes for clients accessing the service:

Our service will achieve the following outcomes:

1. Empowering 6,000 resident's per annum by informing them of their legal rights and responsibilities, particularly in relation to benefits, housing, debt and employment.
2. Maximising income and take-up of benefits and tax credit entitlements, particularly residents affected by welfare reforms and low income households moving into work -- increasing incomes by £2m pa and improving employment sustainability.
3. Reducing levels of debt through access to our qualified debt advisers and follow-up support on budget planning -- renegotiating £1m debt repayments and negotiating/writing-off £100,000 debts.
4. Increasing the community's awareness of housing rights and providing advocacy to sustain tenancies and prevent/reduce homelessness.
5. Help 6,000 clients to resolve their problems, with 60% of cases leading to demonstrably positive outcomes.
6. Help 6,000 clients to enhance their wellbeing and reduce stress.
7. Empower 6,000 clients to improve problem-solving and ability to navigate systems.

8. 6,000 clients increase sense of social and financial inclusion.

We will also aim to ensure that at least 60% of users achieve a positive outcome and our satisfaction rating surpasses 85% at 'Good' or 'Very Good' levels.

### 3.2 Targeted Project Milestones

#### **Milestone**

6,000 clients helped with 7,000 enquiries in each project year (pro-rata for first seven months -- 3,500 clients; 4,084 enquiries). The milestone target dates will be each year from 31/03/2016--31/03/2018.

31/03/2016

#### **Milestone**

£2 million income gained for residents in each project year (pro-rata for first seven months -- £1.17m) through increased benefit and tax credit take-up, successful appeals/reviews, income tax and utility rebates, charitable grants.

31/03/2016

#### **Milestone**

£1 million debts rescheduled/written-off for residents in each project year (£583,000 for first seven months) through debt advice and budgeting help.

31/03/2016

#### **Milestone**

500 homelessness cases prevented in each project year (292 cases for first seven months) through housing advice and advocacy.

31/03/2016

#### **Milestone**

4,200 problems (60% enquiries) result in demonstrably positive outcomes following advice in each project year (2,450 problems for first seven months).

31/03/2016

#### **Milestone**

4,000 clients report indirect improvement -- improved wellbeing, stress reduced, empowered, improved confidence etc. in each project year (2,333 clients for first seven months).

31/03/2016

<b>3.3 Project Outputs</b>			<b>Sep/Dec 2015</b>	<b>Jan/Mar 2016</b>	<b>TOTAL</b>
Number of new enquiries / new matter starts (NMS)			2,333	1,750	<b>4,083</b>
Number of clients assisted			2000	1,500	<b>3,500</b>
Number of residents referred to other organisations			533	400	<b>933</b>
Drop-in advice sessions			36	27	<b>63</b>
Telephone advice sessions			64	48	<b>112</b>
Evening advice sessions			16	12	<b>28</b>
Weekend advice sessions					<b>0</b>
Numbers of appointments			840	630	<b>1,470</b>

<b>3.4 Project Outputs</b>	<b>Apr/Jun 2016</b>	<b>Jul/Sep 2016</b>	<b>Oct/Dec 2016</b>	<b>Jan/Mar 2017</b>	<b>TOTAL</b>
Number of new enquiries / new matter starts (NMS)	1,750	1,750	1,750	1,750	<b>7,000</b>
Number of clients assisted	1,500	1,500	1,500	1,500	<b>6,000</b>
Number of residents referred to other organisations	400	400	400	400	<b>1,600</b>
Drop-in advice sessions	27	27	27	27	<b>108</b>
Telephone advice sessions	48	48	48	48	<b>192</b>
Evening advice sessions	12	12	12	12	<b>48</b>
Weekend advice sessions					<b>0</b>
Numbers of appointments	630	630	630	630	<b>2,520</b>

<b>3.5 Project Output</b>	<b>Apr/Jun 2017</b>	<b>Jul/Sep 2017</b>	<b>Oct/Dec 2017</b>	<b>Jan/Mar 2018</b>	<b>TOTAL</b>
Number of new enquiries / new matter starts (NMS)	1,750	1,750	1,750	1,750	<b>7,000</b>
Number of clients assisted	1,500	1,500	1,500	1,500	<b>6,000</b>
Number of residents referred to other organisations	400	400	400	400	<b>1,600</b>
Drop-in advice sessions	27	27	27	27	<b>108</b>
Telephone advice sessions	48	48	48	48	<b>192</b>
Evening advice sessions	12	12	12	12	<b>48</b>
Weekend advice sessions					<b>0</b>
Numbers of appointments	630	630	630	630	<b>2,520</b>

<b>3.6 Project Output</b>	<b>Apr/Jun 2018</b>	<b>Jul/Sep 2018</b>	<b>Oct/Dec 2018</b>	<b>Jan/Mar 2019</b>	<b>TOTAL</b>
Number of new enquiries / new matter starts (NMS)					
Number of new enquiries / new matter starts (NMS)	1,750	1,167			<b>2,917</b>
Number of clients assisted	1,500	1,000			<b>2,500</b>
Number of residents referred to other organisations	400	267			<b>667</b>



Drop-in advice sessions	27	18			<b>45</b>
Telephone advice sessions	48	32			<b>80</b>
Evening advice sessions	12	8			<b>20</b>
Weekend advice sessions					<b>0</b>
Numbers of appointments	630	420			<b>1,050</b>

**Please provide information to clarify how the requested variation to your project will affect the levels of outputs / milestones and outcomes as set out within the above tables (you may attach a spreadsheet or other information as required).**

There will be no change to the project target outputs, outcomes or overall grant from the authority. Instead of the Chinese Association delivering the advice service we will be delivering this service one day a week from the Crisp Street Idea Store, on a combination of drop in /appointments service.

We will operate on an appointment basis once the take up of the session increases. The Vietnamese Refugee group will be making referrals to Citizens Advice.

#### For LBTH Use Only

The requested variation will have no impact on the agreed project outputs and outcomes.

The project is achieving / exceeding agreed targets. For the period covering Sept 2015 to Sept 2016 partners supported 6,901 clients exceeding agreed target of 6,000 p/a. In the same period they dealt with 9,553 new matter starts /new cases again exceeding the target of 7,583.

Going forward we are confident that the partners will continue to achieving / exceeding their targets.

#### 4. Project Beneficiaries

The total estimated usage per year for you project is **6,000** geographically this is broken down as follows.

Cluster	Ward	Number
NW	Bethnal Green	<b>462</b>
	Spitalfields & Banglatown	<b>694</b>
	St Peter's	<b>491</b>
	Weavers	<b>265</b>
NE	Bow East	<b>321</b>
	Bow West	<b>226</b>
	Bromley North	<b>180</b>
	Bromley South	<b>220</b>
	Mile End	<b>406</b>
SW	Shadwell	<b>293</b>
	St Dunstan's	<b>316</b>
	Stepney Green	<b>321</b>
	St Katherine's and Wapping	<b>243</b>
	Whitechapel	<b>417</b>

Cluster	Ward	Number
SE	Blackwall & Cubitt Town	135
	Canary Wharf	192
	Island Gardens	107
	East India and Lansbury	440
	Limehouse	96
	Poplar	175
	<b>TOTAL</b>	<b>6000</b>

**Please provide information to clarify how the requested variation to your project will affect the overall level of outputs and outcomes as set out within the above table. This information should include clarification of any anticipated changes to the number or range of targeted beneficiaries in terms of their protected characteristics/equality groups.**

There will be no impact on the project if the variation is approved. We will work towards ensuring access for the Chinese community to information and advice. The Chinese community attend Chrisp Street market which is the reason we have decided to deliver the service from the Idea store, also will take direct referrals from Tower Hamlets Vietnamese Refugee group. We will work with the group to increase awareness of our services and monitor client engagement very closely. This will be reviewed monthly and quarterly update reports will be provided to London Borough of Tower Hamlets. We will also aim to recruit volunteers from the Chinese community, through our volunteer training programme.

#### For LBTH Use Only

The proposed delivery changes will have no impact on agreed targets and budget. It is proposed that the lead partner delivers the advice sessions from Chrisp Street Market Idea Store, with referrals from Tower Hamlets Community of Refugees from Vietnam.

**Purpose:**

To agree the request for variation to the grant agreement.

**Recommendation:**

It is recommended that that the requested variation is approved.


#### 5. General

The completed form should be returned to your assigned Grant Officer together with any other information which has been requested.

You will be sent confirmation of receipt together with an estimate of the timeframe for a decision.

	Oversight	Manager
<b>Overall comments:</b>		
<b>Recommendation:</b>		
<b>Confirmation:</b>		
<b>Action:</b>		

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<b>Commissioners Decision Report</b> <b>17 January 2017</b>	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Zena Cooke, Corporate Director Resources	<b>Classification:</b> Unrestricted
<b>MSG Project Performance Addendum Report – Period 4 July to September 2016  (Agenda item 6.4)</b>	

<b>Lead Member</b>	Rachel Saunders
<b>Originating Officer(s)</b>	Steve Hill – Head of Benefits Services
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	No
<b>Community Plan Theme</b>	<b>One Tower Hamlets</b>

### **EXECUTIVE SUMMARY**

This addendum to agenda item report 6.4 provides an update on the position regarding the seven Mainstream Grants' (MSG) recipients that have been identified as based in council buildings which are not classed as community buildings.

The addendum also provides an update on the review of all MSG recipients and the review plan for other grant funding streams.

### **RECOMMENDATIONS:**

The Commissioners are recommended to:

1. Consider the update and agree the recommendations as set out in paragraphs 3.4, 3.8, 3.11, 3.15, 3.18, 3.21 and 3.24 of this addendum.

#### **1. REASONS FOR THE DECISIONS**

- 1.1 To consider the funding relating to the seven identified MSG recipients in line with the July 2015 Commissioners' decision regarding MSG recipients in Council buildings having appropriate property agreements in place.

#### **2. ALTERNATIVE OPTIONS**

- 2.1 Commissioners could request further information or alter the recommendations detailed in 3.4, 3.8, 3.11, 3.15, 3.18, 3.21 and 3.24.

#### **3. DETAILS OF REPORT**

- 3.1 The revised and on-going monitoring of Mainstream Grants recipients and their grant conditions has identified the following organisations in council buildings which are not classed as community buildings. For each of these organisations the current status, when a lease is expected to be in place and the recommendations to Commissioners are detailed.

The organisations are:

3.2 Bethnal Green Weightlifting Club

This organisation is in a Council building with no lease agreement currently in place - the occupying group have been in situ for many years however there is no justification for there not to be a lease in place at a market rental. To date discussions with the organisation have thus far resulted in the organisation taking the view that they will not pay rent at the market rate.

- 3.3 The last payment to the organisation was on the 11<sup>th</sup> May 2016 and to date £14,220 has been withheld from the organisation on the basis that they have not entered into an appropriate property agreement.

- 3.4 **Recommendation: MSG funding should not be paid on the basis that the grant conditions are not met.**

3.5 Black Women's Health and Family Support (Russia Lane)

Russia Lane is a Council owned building. There is a council run day service on the ground floor and Black Women's Health and Family Support occupy one of the other two floors. Black Women's Health and Family Support do not currently have a lease in place for the use of the building.

- 3.6 The organisation has three MSG projects totalling £59,400. The last payment to the organisation was on the 7<sup>th</sup> November 2016. To date, £11,791 has been withheld from the organisation pending Commissioners' consideration.

- 3.7 It has been established that terms were previously agreed in 2014 before the Council's Corporate Landlord model was introduced but were not progressed or concluded. The group has written to say that they are very keen to work with the Council and agree a premises agreement at the earliest opportunity. The Council's Asset Management team and Legal Services are aware of the current position and this matter will be progressed as a priority.

- 3.8 **Recommendation: In acknowledgement of the BWHFS commitment of working with the council to formalise the premises arrangements, it is proposed that the backdated MSG be paid to the Black Women's Health and Family Support Service with the advance quarterly payment made once a signed premises agreement is in place.**

3.9 Age UK (Russia Lane)

- 3.10 Age UK also occupy one of the floors at Russia Lane. There is also no lease arrangement in place between the Council and the organisation. However as with the BWHFS who also occupy Russia Lane, terms were previously agreed in 2014 before the Council's Corporate Landlord model was introduced but were not progressed or concluded. The group has written to say that they are very keen to work with the Council and agree a premises agreement at the earliest opportunity. The Council's Asset Management team and Legal Services are aware of the current position and this matter will be progressed as a priority.
- 3.11 The organisation has two MSG projects totalling £196,943. The last payment to the organisation was on the 28<sup>th</sup> September 2016. To date, £25,405 has been withheld pending Commissioners' consideration.
- 3.12 **Recommendation: In acknowledgement of Age UK's commitment of working with the council to formalise the premises arrangements, it is proposed that the backdated MSG be paid to Age UK with the advance quarterly payment made once a signed premises agreement is in place.**
- 3.13 Pollyanna Training Theatre (Wapping TRA)
- 3.14 The building is occupied by Wapping TRA and Lunch Club under a tenancy at will. The Pollyanna Training Theatre have no direct contractual arrangement with the council in respect of the property that they occupy, which comprises the majority of the building. It is acknowledged that Pollyanna have acted in good faith and have advised they are willing to do whatever the Council requires to put the matter on a proper footing. The Council's Asset Management team and Legal Services are aware of the current position and this matter will be progressed as a priority.
- 3.15 The organisation has one MSG project totalling £27,999. The last payment to the organisation was on the 24<sup>th</sup> October 2016. To date, £2,983 has been withheld from the organisation pending Commissioners' consideration.
- 3.16 Further information is contained in an exempt appendix to this report.
- 3.17 **Recommendation: In acknowledgement of Pollyanna's commitment of working with the council to formalise the premises arrangements, it is proposed that the backdated MSG be paid to Pollyanna with the advance quarterly payment made once a signed premises agreement is in place.**
- 3.18 Weavers Adventure Playground Association's (WAPA) Play On Project

Weavers Adventure Playground Association's (WAPA) Play On project is operating from a playground owned by LBTH. WAPA owns the project premises. WAPA is paying a peppercorn rent to LBTH for the use of the playground and has been seeking to renew the lease for the playground. Asset Management are addressing the issue of the lease renewal and have advised this is likely to remain at a peppercorn rent.

3.19 The organisation has one MSG project totalling £56,376. The last payment to the organisation was on the 21<sup>st</sup> October 2016. To date, £9,396 has been withheld from the organisation pending Commissioners consideration.

3.20 **Recommendation: Given the premises arrangement will be at peppercorn rent levels for the Weavers Adventure Playground, the recommendation is that the MSG payments are made.**

3.21 Tower Hamlets Community Transport (THCT)

THCH is an independent company and appears to be holding over on a lease that expired in 1985. Terms are in place but legal advice is required to update the premises agreement with THCH.

3.22 THCH are part of a consortium where the Tower Hamlets Council for Voluntary Services and Volunteer Centre Tower Hamlets are delivery partners for the MSG grant. The grant totals £343,200. The last payment was made on the 24<sup>th</sup> October 2016. To date, £28,600 has been withheld from the organisation pending Commissioners consideration. Asset Management are addressing the issue of the lease renewal.

**Recommendation: As THCT are not the direct recipient of MSG and the lease is held over, the recommendation is that the MSG is released for payment.**

3.23 The Shadwell Community Project: Glamis Adventure Playground

The organisation is using the adventure playground which is owned by LBTH and although terms are in place the legal advice is outdated and requires reviewing. The organisation is paying a peppercorn rent to LBTH for the use of the playground. Asset Management are addressing the issue of the lease and have advised this is likely to remain at a peppercorn rent.

3.24 The organisation has one MSG project totalling £24,999. The last payment to the organisation was on the 27<sup>th</sup> November 2016. To date, £10,415 has been withheld from the organisation pending Commissioners' consideration.

3.25 **Recommendation: Given the premises arrangement will be at peppercorn rent levels for the Glamis Adventure Playground, the recommendation is that the MSG payments are made.**

Reconciliation and On-going Monitoring

3.26 For assurance purposes a full reconciliation, of all MSG funded organisations has been undertaken to identify whether any other organisations are based in Council owned buildings. This has included checking through land registry, whether the Council owns the delivery or outreach site and whether an appropriate premises arrangement is in place. In addition to this reconciliation, Asset Management has also undertaken a full check of MSG buildings to



explore whether any are owned by the Council and whether appropriate premises arrangements are in place. This is in addition to the on-going monitoring and checking that has been put in place to review compliance with all grant conditions.

- 3.27 Further work arising from the reconciliations, relating to 23 organisations is being undertaken as part of the wider implementation plan including on buildings used for outreach delivery work. It is proposed that a report detailing the outcome of this work will be presented at the Decision Making Meeting in Public on the 14<sup>th</sup> February 2017.
- 3.28 The process for approving payments has been strengthened to ensure that pre-award conditions, including those relating to property issues are adhered to. Grants Officers are now required to obtain a copy of the current premises arrangements/lease/licence etc. and routinely retain this information on file, checking that the premises agreement covers the whole duration of the grant period and if appropriate, diarising dates for renewal (where the agreement may expire during the period of grant) for all organisations in receipt of MSG and regardless of their landlord's status.
- 3.29 The Third Sector Team also liaise with Asset Management in order to identify whether leases have lapsed or are due to lapse. This additional measure ensures premises issues are identified at an early stage and where appropriate, funding will be withheld until premises agreements are in place.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1. Comments of the Chief Financial Officer are contained within the main report.

#### **5. LEGAL COMMENTS**

- 5.1. Legal comments are set out in the main report, to which this report is an addendum.

#### **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. These are set out in the main report.

#### **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1. These are set out in the main report.

#### **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 These are set out in the main report.

#### **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 These are set out in the main report.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

10.1 These are set out in the main report.

## **11. SAFEGUARDING IMPLICATIONS**

11.1 These are set out in the main report.

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### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- **MSG Project Performance Report – Period 4 July to September 2016**

#### **Appendices**

##### **Exempt appendix**

##### **Background Documents – Local Authorities (Executive Arrangements) (Access to Information)(England) Regulations 2012**

- None

#### **Officer contact details for documents:**

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## Grants Forward Plan 2016/17

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### 20 December 2016 – Commissioners Decision Making Meeting in Public

	Report Title	Lead Officer	Officer Confirmation	Notes
1	Exercise of Commissioners Discretion	Steve Hill		
2	Grants Forward Plan	Steve Hill		
3	MSG Quarterly Monitoring Report	Steve Hill / Zena Cooke		

### 14 February 2017 – Commissioners Decision Making Meeting in Public

	Report Title	Lead Officer	Officer Confirmation	Notes
1	Exercise of Commissioners Discretion	Steve Hill		
2	Grants Forward Plan	Steve Hill		
3	Event Fund Applications	Shazia Hussain / Steve Murray		
4	S106 Payments to Statutory Organisations	Andrew Simpson		
5	Zero Emissions Network Phase Two	David Tolley		

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